

UPS Meeting #1 Minutes

June 6, 2005.

Attendance:

Andrea Hughes, Usman Imran, Kaspar Ng, Emily Lam, Amy Tam, Angeline Ng, Ammie Phambri, Jessica Auyeung, Mayce Al-Sukhni, Terri Chan, Cathryn Sibbald, Justin Lee, Joan Lee, Phu Lam, Angel Li, Harsit Patel, Andrea Narducci, Sharan Lail, Jacqueline Wong, Janet Chong, Jenn Chen

Absent: Alexandra Marcil, Vijay Rasaiah, Henry Chen, Aarthi Iyer, Lucy Chen, Tony Huynh, Elena Andrews, David Zhao, Cherie Wong

Motion to commence the meeting: Harsit
Time: 6:10 pm

Seconded by: Jessica

Guidelines – Jenn

Executive Report:

President's Report – Usman

Clothing Sale

- Administer all clothing sales at same time (i.e. 0T6, 0T7, 0T8..) – allow 'class specific' clothes to be sold during each sold, and have the profits going to the respective classes
- Sell clothes at different times during given week
- Alumni show lots of interest in purchasing pharmacy clothing, perhaps hold a UPS sale offering the same items for alumni at CPhA, OPA etc...

Spirit Event

- 0T7 experienced homecoming parade
- Perhaps have spirit event on our own
- Could plan something indoors for January

Hart House Farm Retreat

- Discussed with Booking Officer
- Booked for Oct. 1-2, need to have 0T9 elections before then
- Farm is owned by U of T

Vice-President's Report – Harsit

Phrosh Banquet

- Booked for Friday September 30th
- Venues: Whistlers, but still looking
- Usman suggested Chestnut Residence

The Key

- Currently having some difficulties

Finance Officer – Andrea

Payment forms

- What you need money for
- Need to input GST amount
- Circle object in a given list at bottom of form
- If collect cash for an event, for record keeping purposes, approach Andrea for a cheque, don't use money collected

Position Reports:

Social – Elena

Camping trip update

- Currently have 22 people
- Camping trip is a go

CAPSI – Jessica

CPhA conference in Quebec City

- if want more details about event, see Jessica

NHPN in Toronto

- have 7-8 reps including Sean Simpson
- need 1 more representative from Toronto/UofT/CAPSI
- Runs from June 26-27
-

iPharmacist from Apotex

- Available to CAPSI members
- Regularly 1000\$, but available to members for less than \$500
- May require CAPSI membership number

CAPSIL

- Will have hard copies available
- Try to have official CAPSIL representative
- First year CAPSI rep will be appointed to be the CAPSIL representative

Ratio-pharm Hand washing Program

- Pharmacy students do presentation for grades 3-4
- Speak to Jessica for details
- Perhaps in November or during PAW

External Affairs – Cathryn and Justin

Advertising for the Key

- Traditionally, UPS would hire a marketing company to solicit ads on our behalf
 - As payment for their service, company would take 50% of the profit earned through advertising
- This year, External Affairs will solicit ads and contact companies ourselves
 - This will require considerable more work on our part
 - There are both potential gains and risks with this decision
 - Gain? No longer lose 50% of revenue generated by ads
 - Risk? May not raise as much revenue as compared to previous years given that we do not have the same resources as a marketing company

OPA Conference Update

- UPS hosted a booth at the Exhibitor's Event
 - This is likely something we would like to continue in the future

CSHP Ontario Branch

- Will have one day conference in November
- Agreed to create special series of lectures for students
 - want suggestions from students, let Justin know

Wonderland and Famous Players

- UPS will be selling both Wonderland and Famous Players tickets at discounted rates by buying tickets in bulk
- Prices will include postage for delivery of tickets to students
- Trial run right now

Allocation resources:

- Traditionally, all profits raised by the Key is donated to the graduating class to help fund their graduation events
- In order to allow both UPS and the graduating class to budget appropriately for the upcoming year, it may be better to decide how much to give to graduating class
 - This is intended to apply to the current and future graduating classes
- It is uncertain how much revenue the Key will raise this year
- OT6s would like minimum 4000-5000\$
- Previous years: 2002-3 – given around 7000\$, 2003-4 given around 8000\$

Motion to grant graduating class (current and future) a minimum of 4500\$ and, by request, up to a maximum of 7500\$, granted according to the discretion of the UPS Executive Council and open to further discussion: Justin

Seconded by: Phu

Accept: 20

Against: 1

Abstain: 0

Motion passed.

UPS Summer Mailing – Janet

- In total will mail around 800 letters
- OT9 will have extra phrosh material
- Will need letters from majority of UPS members to compile summer mail package
- Need to find out specific deadlines (i.e. nametag orders, phrosh registration) in order to determine when mailing should be done
- Perhaps mention CAPSI book sale to 1st years

Pharmacy Choir - Janet

- Roughly around 30 people interested
- Will need to look into applying for Student Initiatives on UPS Website

Monograph – Emily

- Ideas for Monograph: professor survey/Prof. of the month
- Coloured pages: ~\$720 for one coloured sheet 11"x17" (4 pages) for 800 students
- Coloured Monographs are posted online
- More pictures, less writing
- Looking for people to write Anti-Calendar
- Contact e-mail: themonograph@gmail.com
- Will keep: UPS, Athletics, Shoutouts
- Could look into having Monograph printed 'newspaper style'

OT6 – Phu**Habitat for Humanity**

- scheduled for Tuesday August 30th
- 5 to 30 participants, 8 hrs long
- open to faculty
- will e-mail with more information
- 50\$ / person
- lunch will be provided
- 2 sites: one in Scarborough, the other downtown
- need to find out which location is booked

Charity Week

- Poker tournament

OT8 – Terri

Phrosh:

- Planning going very well
- Tentative schedule made
- Pharmaplus sponsored 500\$
- Waiting for other companies to respond
- Friday Sept. 9th – Pharmacy Info Fair
 - have UPS Pres., VP, External Affairs etc. talk about their positions and how to get involved
- Want to get involved in SAC parade – UPS involvement?

New Business:

Panel for different chain/community pharmacies – Usman

- Discussed idea with Sean Simpson
- Purpose is to inform students about the different pharmacies and what they have to offer

Industrial Pharmacy Nite – Usman

- If interested, let Usman know

Motion to end meeting: Joan

Seconded by: Sharan

Meeting adjourned: 7:05 pm

Next meeting: middle of July

UPS MEETING #2

Attendance: Henry Chen, David Zhao, Mayce Al-Sukhni, Cathryn Sibbald, Justin Lee, Ammie Phambri, Aarthi Iyer, Phu Lam, Sharan Lail, Jenn Chen, Harsit Patel, Janet Chong, Terri Chan, Amy Tam, Andrea Narducci, Jessica Auyeung, Kaspar Ng, Usman Imran

Absent: Emily Lam, Lucy Chen, Elena Andrews, Angel Li, Andrea Hughes, Vijay Rasaiah, Alexandra Marcil, Tony Huynh, Angeline Ng, Cherie Wong, Jacqueline Wong

Motion to commence meeting: Sharan Lail

Seconded by: Phu Lam

Time: 6:16 pm

Executive Report:

President's report - Usman

- e-mail from Med Soc: event for all professionals
- August 24 - get together, pub night @ HH, open to all years, maybe beneficial
- Meeting with people from Wyeth, might not do vitamin seminar this year
- Meet with them during last week of August, have some suggestions from Sean Simpson
- Feel free to send suggestions

VP report - Harsit

- Phrosh banquet: place is picked, same as last year Whistler's
- Some changes: bring food to table as opposed to buffet style, fit more phrosh,
- Date: Sept 30th, start at 6, meal time at 7

- UPS points for new activities:
- Exchange students: place for them to stay (e-mail from Cherie)

Finance Officer's report - Andrea + Ammie

- Message in e-mail, please make budget and e-mail it to them

Questions on Executive Reports

Position Reports:

External Affairs - Cathryn

- Suggestion that we not post minutes on website, don't know how other people feel about that
- not real problem not posting on website
- Did really well w/ movie tickets, sold almost 300
- Wonderland tickets: sold about 50-100
- Key: no problem covering grad, cost of key, had a few companies that said no

SAC - Kaspar

- Professional faculties meeting: discussed how students can be more involved
- nursing: suggested, get together for 'run for the cure',
- kaspar: suggested charity week
- music:

- further planning and discussion at next meeting
- Board of Directors meeting: not including condoms in frosh pack
- Promote university as place for pleasure seeking
- May be offensive to some people
- Policy passed by governing council

- Professors must make accommodations for students who cannot make lectures/tests due to religious reasons

077 - Mayce

- Internal fundraising committee
- Please run fundraising by Mayce, to make sure not too much overlap,
- Can't have too many things going on at once, send e-mail and put in calendar, so can be more organized
- CLASS VPS, CAPSI, REPS, SPORT REPS, DRAGONBOAT, GRAD REPS...
- Fundraising tips:
- Choose a time when the greatest number of students are available, delegate others, sell within classes

Social - Elena

- sent an e-mail about
- Camping trip update
- Pharmacy/dentistry boat cruise
- Lord of the Rings
- Semiformal update

Monograph - Emily and Lucy

- look at e-mail.

Questions on Position Reports

New Business

Justin: OPA

- changing strategy for student recruitment
- CEO from OPA - come every 3 months, question and answer period, probably with food
- CHSP national - joint collaboration w/ CAPSI
 - 2 hr session
 - during day/dinner time?
- -happening across Canada

CHSP Ontario

- session for 1st years, not as big
- in September? or more beneficial later on in the year?
- very hectic in September for first year
- most people think later on in the year is better

Henry:

- As events directors: phollies - 3 nights, We broke even
- Might be better to just have 2 nights - save money
- Wants suggestions: commuting for 3 nights - may be difficult, work schedules, exams, to do 3 nights is a lot to ask
- George Elgin, right next to Trinity College, one of the smallest (yet cheapest) theatre
- more pharmacy students this year, broke even including SAC contribution
- George Elgin only venue. Booking is already done. Might try to look at another theatre., put in a deposit already.
- Cut down to 2 nights, find a bigger place

- Isabel Bader theatre, 1-2K more, basement of HH - really big
- Did look into having Mondays/Tuesdays as opposed to Fridays/Saturdays
- Include at least one weekend day
- be proactive, forward date to professor, don't book any tests within that weekend
- Friday matinee, Saturday night...
- rent would still be the same, might save money if don't rent a night...

Usman:

- Find out about residency night
- Sept 20/21
- Keep those days empty, primarily for 3rd and 4th years
- UPS HH retreat: 1 and 2 of Oct, let know by Sept 10th
- Will send e-mail...
- Council pays, you pay for your own food

Harsit: good speakers for phrosh banquet?

Next meeting date: TBA

Motion to end meeting: Kaspar

Meeting adjourned: 6:43 pm

Seconded by: Amy

UPS MEETING #3

October 1, 2005.

Members Present: Tony Huynh, Angel Li, Amy Tam, Angeline Ng, Elena Andrews, Jennifer Chen, Usman Imran, Cherie Wong, Sara Lavoratore, Henry Chen, Harsit Patel, Jacqueline Wong, Emily Lam, Alexandra Marcil, Kaspar Ng, Jessica Auyeung, Justin Lee, Andrea Narducci, Janet Chong

Members Absent: Aarthi Iyer, Terri Chan, Mayce Al-Sukhni, Sharan Lail, Lucy Chen, Vijay Rasaiah, David Zhao, Ali Ahmadian, Joan Lee, Andrea Hughes, Phu Lam, Ammie Phambri, Cathryn Sibbald

Time commenced: 11:30 am

Call to order:

Motion to commence meeting: Tony **Seconded by:** Emily

Motion to accept meeting minutes:

Accept: 16 Abstain: 0 Reject: 0

Remove the names in discussions.

Executive Report:

President's Report - Usman

- Introduce Sara, OT9 VP
- Ali Ahmadian is the OT9 president

2nd item of business:

- President's meeting for all the presidents at Friday morning at 8 o'clock, October 7th
- Health minister's meeting been delayed to Nov 25th
- Dean wants presentation (student's perspective) put together
- Wants suggestions on what to present: what we want to see when we graduate

3rd item:

- Leftover money in OT1, OT2 etc bank accounts, money in still in OT5 account
- Maybe contact them, and see if can close the account
- OT6: if leftover money, can donate to charity
- Perhaps before donate to charity, give the money back to UPS
- If UPS provides subsidy, by right it should be given back to UPS
- Work on clause later.

Vice President's Report – Harsit:

- **UPS POINTS**
discuss with people it matters with

Phrosh banquet:

- some delays, some people weren't happy about that but turned out pretty good
- DJ wasn't that good.

The Key:

- Ask if each of the VPs could get the key information in their mailbox. Get the classmates to initial that everything is okay. OT9s are having difficulties following instructions.
- Mandatory info: Name, e-mail, and class

Finance Officer's Report:

Members without UPS key: Angel, Angeline, Kaspar, Cherie, Lucy, Sara, Ali

Position Reports:

OT6: Phu

Faculty wide event: Indian dinner

- Possible good dates: November, perhaps week before semi, calculations exam is on Nov 10th, CSHP is coming to talk on the 10th or 11th to the OT8s
- Nov 3-5, The Phollies, prior to that, rehearsals
- Semi is Nov 18th, 35\$
- Will e-mail class presidents if have conflict in schedules

Male/Female athletic dodgeball tournament

- Sometime in October
- Try to avoid Friday?
- Does all the classes have their calendars planned out and up to date?

Package of medical devices for 2nd and 3rd year students:

- Maybe do as a fundraiser, perhaps get it donated from pharmaceutical companies
- OT5 – glucometers, OT9 – turbuhalers,
- want to centralize process, so everyone in one year gets a package
- May dispose the devices from PPL lab
- Added benefit to students if have this package of medical devices
- Distribute all the medical devices at once
- Maybe assign it to a member of council that has lighter duties
- Maybe first years can organize it and sell it to upper years
- First year VP: in first year getting used to the council, 2nd term have a lot of work to do
- Maybe external affairs can get a subcommittee, and delegate them to do it, Funds can go to UPS
- Maybe tell each class to decide if they want to do it, and delegate a class council member to do it

Motion:

Phu: I move that the External Affairs subcommittee be responsible for packaging medical devices to be sold to all years of Pharmacy and all proceeds go to UPS council.

Accept: 16 Abstain: 0 Reject: 0

Motion passed.

Motion:

Phu: I move that Habitat for Humanity (or another event that emphasizes direct pharmacy student involvement in the community) to add to the portfolio of UPS social director as an annual event.

Seconded by: Elena

Accept: 16 Abstain: 0 Reject: 0

Motion passed.

Motion:

Phu: I move that a new position on 4th year council be created called "Recruitment Representative" whose responsibilities are to help organize a job fair, help coordinate recruitment events.

Seconded by: Elena

Accept: 16 Abstain: 0 Reject: 0

Motion passed.

Motion:

Tony: I motion to take a break.

Seconded by: Jacqueline Wong

Motion:

Kaspar: I motion to resume the meeting.

Seconded by: Jessica AuYeung

Follow up w/ President:

- -re: grad funds

- need to talk to Andrea and Ammie
- next meeting within a month

0T7- Jacqueline

Apotex iPharmacist:

- Students in 0T7 inquire about this and the student plan
- Want this in their pockets before PPL labs start
- CAPSI initiative with Apotex
- Not ready yet, but iPharmacist for students will be 'coming'
- Unofficial: may be half the price
- Only CAPSI members can purchase the iPharmacist

Faculty Clothing sale

- Pharmasave rep was enthusiastic about getting faculty clothing for alumni
- Maybe combine clothing for all years – top 3 items from each class will be sold by UPS
- Maybe have 'alumni clothing' sold by UPS
- Maybe have selling times with the same stuff just different logos
- Maybe have a competition for a logo, and the winning logo (the class) gets the funds
- Link clothing sales with conference: OPA
- Must be approved by them
- Alumni affairs wishes that we sell items for that (eg. Little water bottles, wallets)
- May be have VPs talk about this at next fundraising meeting
- 0T7 and 0T8 might combine clothing – VPs feel extremely overwhelmed with their duties
- May be have 1st and 2nd years have one sale in the spring
- And 3rd 4th years hold it in the fall....
- However, might not make as much money
- Might combine clothing sale because want to split the duties, and less burden
- Usman and VPs will all meet together sometime in the next month

0T8 – Andrea

Library use and Pharmaceutics

- Each class Pres/VP should tell their class that on Monday/Friday 10:30-1 because have lab going on, stay out of library, make an announcement as opposed to listserv (or do both)

0T8 – Terri

0T9 Election winners

- Need 0T9 council e-mail address
- Pick up 0T9 prizes from 0T9 Pres/VP
- New 0T8/0T9 job seminar?
- Government offers wage subsidy program to summer students
- If job is pertinent to program you are studying
- Community is not set as a summer job, hard to just get a job for the 'summer'
- Maybe have older years come in to talk: Mentorship program, or call older sibling

Social – Elena

- Boat cruise went well, pictures from Boat Cruise and camping trip
- Need to know how much to split the profit, 50/50 with dentistry
- Maybe do our own cruise, or split costs 50/50 but keep your own profit
- If hand over money, have it written, an agreement with the numbers outlined and signatures
- Signed by president, social representative, and treasurer
- Don't give money until write written agreement
- Elena and Sara meet up with them on a Saturday with all the paperwork, invoices etc
- Will e-mail them again today

Semi – NOV 18th on Friday

- Joe Bidali's – picked out a menu
- Sampling options during the next couple of weeks
- Theme: masquerade (not set in stone)
- Social meeting: really well, OT9 representative really good, gave excellent idea for fundraising
- Casino night – for fundraising
- Right now looking for DJ – phrosh banquet DJ NOT an option
- Pricing: \$40 a ticket might be a bit pricy, have \$35 instead
- Maybe around 20 people who were below 19
- People might be upset about having it as a 19+ event
- May be have people e-mail Sara who are under 19 and interested in going
- Profac profit – 160\$, going towards semi
- 2nd or 3rd week in October, - Casino trip to Rama or Niagara
- Doesn't seem like there is a way to ID at the bar

Secretary - Janet Chong

Phollies

- Have 2 weeks to come up w/ a script, want everything by Oct 15th
- Practice starts Oct 29th
- Maybe Vijay has some skits
- Stupid ideas are better than no idea
- e-mail the council w/ potential skit ideas: incorporate as many people as possible
- Have people sharing parts, incorporate cross-dressing

Choir:

- e-mail the Points & Awards committee

IPSF – Cherie

- Had first meeting on September 24th
- Pretty good turnout: ~25 ppl
- Had people sign up if going on exchange, or if want to promote IPSF
- Want to bring some events to UofT
- Have a list of 6 things that people can sign up for doing
- Want human power support from UPS
- Want to have people to call on in case of AIDS awareness week
- Efforts are on a local level
- May need to ask OT9s that want to help/volunteer by e-mailing Cherie: apothocherie@gmail.com
- More help will be much appreciated

IPSF – Host/site accommodation searches

- Will contact Justin
- Students on committee can get UPS points, speak to Harsit

Pharmakon – Angel

- Camera is very old, want to see if can purchase a new one, and the budget
- Camera doesn't work very well either, 64Mb memory card, can't take many pictures with it
- Need to buy new batteries for it, runs on 4 nickel metal hydride batteries
- Raffle off the old camera if get a new one: a UPS raffle
- Have stuff in 4th year locker, garage sale and sell them
- Sometimes towards December, have a moving/garage sale
- If buy multiple cameras, will cost money
- Most people have their own cameras, probably only need 1 camera
- Need a reliable camera
- Put security system on camera

Motion:

Justin: I move to approve the purchase of a new digital camera for use of yearbook and monograph and the cost to be determined by finance.

Seconded by: Angel

Agree: 16

Abstain: 0

Reject: 0

Motion passed.

Events – Henry

- Not sure if receiving funding from Apotex or pharmaceutical companies for Phollies
- Managed to save 400\$ from theatre costs
- Have a 3 day show night
- Giving free tickets to dean and assistant dean
- Profs for tickets at a discount?
- Regular ticket cost: 9-10\$ last year, maybe have 10\$ at the door, 8\$ in advance
- Sent in request from clubs and council for 1000\$, probably under review right now
- Kaspar and Henry will sort out later
- Need to cheque request for \$1400 for theatre instalment, ask Andrea
- \$\$ questions, ask Andrea
- Class councils to advertise the Phollies for volunteers and tickets

External Affairs - Justin

- Need to sign cards:
- Wyeth consumer healthcare, raised \$440 for Hurricane Katrina
- Genpharm: donated 10 tickets for the Leaf-Senator game
- CSHP Canada – went to AGM in Ottawa, gave us booth for free, maybe purchase 10 student memberships and raffle them off

Motion:

Justin: I move to buy CHSP student memberships in the amount to be determined by the UPS finance officers as a thank-you gesture for the free booth they gave us at the AGM meeting.

Seconded: Jacqueline

Approve: 16

Abstain: 0

Reject: 0

Motion passed.

Leave it up to Justin and Cathryn for costs.

CSHP Ontario AGM update:

- Cathryn is going to have this spot in November.
- AGM is Nov 12th will have special talk at the level of the student
- Subsidy to help students who want to go

Motion:

Justin: I move that UPS approves \$250 to be used to subsidize students to attend the CSHP Ontario AGM conference in support of the new 'student stream' workshops.

Seconded: Tony

Approve: 16

Abstain: 0

Reject: 0

Motion passed.

e-mail link of meeting minutes to listserv:

OPA:

Have voting rights next year, alternate with Waterloo

Questions on Position Reports:

New Business:

Next meeting date: Middle of October

Motion to adjourn meeting: Tony

Seconded by: Amy

Time ended: 3:32 pm

UPS Budget Meeting (UPS Meeting #4)

November 5, 2005

Members Present: Phu Lam, Emily Lam, Lucy Chen, Terri Chan, Angel Li, Amy Tam, Jacqueline Wong, Jessica Auyeung, Justin Lee, Elena Andrews, Usman Imran, Ammie Phambri, Andrea Hughes, Janet Chong, Harsit Patel, Cathryn Sibbald, Joan Lee, Aarthi Iyer, Henry Chen, Cherie Wong, Vijay Rasaiah, Andrea Narducci, Kaspar Ng, Jenn Chen, David Zhao

Absent: Sara Lavoratore, Mayce Al-Sukhni, Tony Huynh, Alexandra Marcil, Angeline Ng, Sharan Lail, Ali Ahmadian

Total Voting Members: 22

Call to order

Motion to start: Harsit **Seconded by:** Jessica

Time: 12:55pm

Finance Officer's Report – Andrea and Ammie

Athletics

Buy a Tug of War rope?

Donation from class of 0T6?

Harsit: I motion to accept the Actual Budget from 2004-2005 and also accept the Proposed Budget for 2005-2006 regarding Athletics.

Seconded by: Cathryn

Accept: 22

Abstain:0

Reject:0

Motion passed.

Awards and Grants:

Increased amount by 15% from previous years.

Have materials in the storage room (i.e. mortars and pestles, file folders, Gratitude stuff)

Cost of P's are increasing

Mortars and Pestles are cheaper, but plaques might be nicer

Harsit has changed the Engraving/Trophies/Medals budget from 2875\$ to 1875\$.

Joan: I motion to accept the UPS Actual Budget for Awards and Grants 2004-2005 and the Proposed budget for 2005-2006.

Seconded by: Jessica

Accept: 22

Abstain:0

Reject: 0

Motion passed.

Bell Canada Phone Line

Considered a business line, around 70\$/month

Log book for long distance calls?

Have one but don't write in them.

New phone in UPS building?

Just get a regular phone line, 30\$/month.

Harsit: I motion to accept the Actual Budget from 2004-2005 and to also accept the Proposed Budget for 2005-2006 for the Bell Canada Phone line

Seconded by: Emily

Accept: 22

Abstain: 0

Reject: 0

Motion passed.

CAPSI

Increase in student fees from last year, some of this comes back to local CAPSI council
2\$ comes back to local level, this went to PDW fees

Joan: I motion to accept the Proposed Budget 2005-2006 as well as the Actual Budget 2004-2005 for CAPSI.

Seconded by: Harsit

Accept: 22

Abstain: 0

Reject: 0

Motion passed.

IPSF Subsidy

Need to provide support if want to promote this new program
Bilateral placement is easier

Harsit: I motion to have a maximum subsidy of 200\$ for each student and to have a maximum total subsidy of 1000\$ for IPSF for 2005-2006 Proposed Budget.

Seconded by: Joan

Accept: 20

Abstain: 1

Reject: 0

Motion passed.

External Affairs:

Justin: I motion to accept the External Affairs Proposed 2005-2006 Budget and Actual Budget for 2004-2005.

Seconded by: Phu

Approve: 22

Abstain: 0

Reject: 0

Motion passed.

GST

Harsit: I motion to accept the Actual Budget 2004-2005 for GST and to also accept the Proposed Budget for 2005-2006.

Seconded by: Vijay

Approve: 22

Abstain: 0

Reject: 0

Motion passed.

The Key

Is a tool to fundraise, UPS didn't always give money to the grad fund
UPS gives 15\$ to each student for their grad
Maybe try to increase amount

Phu: I motion to set 7500\$ as a split to the OT6 GRAD bringing the balance to \$3720.

Accept: 5

Abstain: 2

Reject: 15

Motion didn't pass.

Andrea arrived (1:59pm)

Phu: I motion to allot 6000\$ for the OT6 grad fund for the UPS Proposed Budget 2005-2006 which is open to further request up to 7500\$ by February 1, 2006, if deemed necessary by the UPS Executive and under the stipulation that the OT6 bank account is closed out at the end of August 2006 and the remaining money is reimbursed to the UPS Executive Bank Account.

Accept: 22

Abstain: 0

Reject: 0

Motion passed.

Joan's motion to increase UPS subsidy for grad fund will be tabled at the next UPS meeting.

Harsit: I motion to accept the Actual Budget 2004-2005 for the Key.

Seconded by: Phu

Accept: 22

Abstain: 0

Reject: 0

Motion passed.

The Monograph

Harsit: I motion to accept the actual budget of 2004-2005 and to accept the proposed budget for 2005-2006 regarding the Monograph.

Seconded by: Terri

Accept: 22

Abstain: 0

Reject: 0

Motion passed.

Usman: I motion to take a break for 5 minutes.

Usman: I motion to start meeting:

Time: 2:44 pm

Orientation Banquet

Andrea Hughes: I motion to accept the Actual Budget 2005-2006 as well as the Proposed Budget 2005-2006 for the Orientation Banquet.

Seconded by: Harsit

Accept: 22

Abstain: 0

Reject: 0

Motion passed.

Harsit: I motion to accept the Actual Budget 2004-2005 for the Pharmakon as well as the Proposed Budget 2005-2006.

Seconded by: Henry

Accept: 21

Abstain: 1

Reject: 0

Motion passed.

Publicity

Harsit: I motion to accept the Actual Budget of 2004-2005 and to accept the Proposed Budget 2005-2006 for Publicity.

Seconded by: Angel

Accept: 22

Abstain: 0

Reject: 0

Motion passed.

Phollies

Harsit: I motion to accept the Actual Budget 2004-2005 and the Proposed Budget 2005-2006 for Phollies.

Seconded by: Vijay

Accept: 22

Abstain: 0

Reject: 0

Motion passed.

Social

Elena: I motion to accept the Actual Budget 2004-2005 and to accept the Proposed Budget 2005-2006.

Seconded by: Cherie

Accept: 22

Abstain: 0

Reject: 0

Student Fees

Joan: I motion to accept the Actual Budget and to accept the Proposed Budget and also to table discussion for the class grad fund reimbursements to the next meeting.

Seconded by: Harsit

Accept: 22

Abstain: 0

Reject: 0

Motion passed.

Webmaster

Andrea Hughes: I motion to accept the Actual Budget 2004-2005 and the Proposed Budget 2005-2006.

Seconded by: Kaspar

Accept: 22

Abstain: 0

Reject: 0

Motion passed.

UPS

UPS Award

Maybe host a UPS welcoming party, coffee, pancakes, tea, hot chocolate.

Harsit: I motion to accept the Actual Budget 2004-2005 and the Proposed Budget 2005-2006 and also leave the 3000\$ for the UPS event at the new building open to discussion.

Seconded by: Terri

Accept: 20

Abstain: 0

Reject: 2

Motion passed.

General discussion:

Pharmacy Info nite:

Will tackle after Phollies

UPS raised more attention than the Faculty

November 21, going to UTM (Usman) to talk about pharmacy

Nov 25, UPS presentation to the Health Minister

Meeting adjourned.

Time: 3:53pm

Next meeting date: TBA

UPS MEETING #5 Minutes

November 14th, 2005.

Members Present: Sara Lavoratore, Jessica Auyeung, Harsit Patel, Jennifer Chen, Andrea Hughes, Amy Tam, Angel Li, Angeline Ng, Tony Huynh, Lucy Chen, Emily Lam, Joan Lee, Justin Lee, Cherie Wong, Janet Chong, Aarthi Iyer, Ali Ahmadian, Mayce Al-Sukhni, Sharan Lail, Alex Marcil, Kaspar Ng, Usman Imran, Cathryn Sibbald, Phu Lam

Members Absent: Jacqueline Wong, Henry Chen, David Zhao, Vijay Rasaiah, Terri Chan, Ammie Phambri, Elena Andrews, Andrea Narducci

Voting members: 22

Time commenced: 12:11pm

Call to order

Motion to commence meeting: Harsit Patel

Seconded by: Janet Chong

Vice President's Report – Harsit

The Key –

- All ready, just need to pick up
- Late because different layout, different printing and it costs a lot less
- Everyone will get one copy, need to sign for it

Finance Report – Andrea

None

External Affairs – Justin and Cathryn

Banner (Undergraduate Pharmacy Banner)

- Terri was in charge of this
- If banner came through, could donate towards 018 Grad fund as a token of appreciation
- Perhaps table this at next meeting, speak to Andrea Narducci and Terri Chan

Award for Teacher of the Year (UPS)

- Stopped in 1999
- No teacher has been given this award since 1999
- UPS picks a teacher
- Should nominate and vote
- Give award at Awards Nite
- Something to think about

Webmaster – Tony

- Forum not used very often during the school year
- Can monitor and delete inappropriate material
- The 'ad' was taken off
- Talked to Lesley Lavack, decided should put up disclaimer (already done)
- Tony suggests ongoing monitoring

Charity Week – Mayce

- Next week (Nov 21-25)
- Confirmed Events
- Charity Points – Class with most points wins award
- Prof auction: \$1/prof get point, so, 40\$ = 40 points (for class)

- Bake Sale
- Pie Throw – use paper plates/Styrofoam @ close range
- Each \$1 = charity week point
- Everything you do – can get charity week point for class

Prof Auction – need UPS and local class council to come

- Each council buys a professor
- OT9s – can sell food during auction
- Dean, Tom Brown, Heather Boon, Prof. Reilly
- Can get to meet family, eat with them

Profs @ Pie throw?

-e-mail profs, can probably raise more money

OT6 – Welcome to Building Event

- Justin speaking on behalf of Phu
- From the last UPS budget meeting, discussed about a social event by UPS for the opening building, probably have at a time when the OT6s are not available
- Probably hold similar type of event for OT6 council
- Issue with accessibility: OT6s can't come
- Pancake breakfast – don't need \$3000 for that
- Best time for OT6: June 2006
 - Homecoming for 2006
- Maybe host 2 events
 - one for OT9-OT7, then one for OT6 + others
- Split money: 2/3 and 1/3

****Please word this correctly for me.**

Usman: I motion to split 2/3 of the aforementioned budget of \$3000 to the first event and 1/3 to the second event with any extra money remaining from the first event to be given to the second event.

Seconded by: Harsit

Accept: 22

Abstain: 0

Reject: 0

President's Report – Usman

- 4 awards of \$250, one for each class
- Current criteria: Nominated by UPS
- Student with significant contribution to undergraduate life
- UPS make recommendation for Faculty to decide
- It is an UPS award but it is presented by the Faculty
- *maybe don't need Faculty component
- Contribution may be Athletic, student council, initiative, innovation
- Need to write a letter to Brenda to formalize it
- Contribution can be anything pharmacy related
- Given at Faculty Awards Night
- Clause: student has not won award of greater value
- Faculty usually takes UPS recommendation
- If got rid of faculty involvement, have to write a cheque

Undergraduate Alumni Award

- GPA component + list of different events participated in

Yearbook – Angel & Angeline

- Looked at cameras
- Want to get the camera before Semi
- Already chosen: Sony CyberShot 5.1 MP - \$399 + tax
 - instantaneous pictures
 - with a memory stick, \$545 + tax
- Should make an investment
- Approve of Camera, no formal motion

Accept: 19

Abstain: 3

Reject: 0

Approval of Minutes: Janet

Seconded by: Jessica

Accept: 22

Abstain: 0

Reject: 0

Motion to end meeting: Tony

Seconded by: Amy

Meeting adjourned: 12:59pm

Next Meeting date: November 28th, 2005.

UPS MEETING #6

November 28th, 2005.

Members present: Jennifer Chen, Janet Chong, Cathryn Sibbald, Tony Huynh, Angeline Ng, Angel Li, Justin Lee, Joan Lee, Andrea Hughes, Lucy Chen, Emily Lam, Terri Chan, Alexandra Marcil, Jessica AuYeung, Sara Lavoratore, Phu Lam, Ali Ahmadian, Usman Imran, Cherie Wong, Kaspar Ng, Harsit Patel, Aarthi Iyer, Amy Tam (after voting: Jacqueline Wong, Mayce Al-Sukhni), Sharan Lail

Members absent: David Zhao, Vijay Rasaiah, Andrea Narducci, Ammie Phambri, Elena Andrews, Henry Chen

Voting members: 20

Time commenced: 12:10 pm

Call to order

Motion to commence meeting: Harsit Patel **Seconded by:** Janet Chong

Executive Report:

President's Report – Usman

- Resolve social budget at the next meeting
- Building will not be ready by December

Vice President's Report – Harsit

The Key

- OT9 – around 20 short, need people to sign for it
- OT8 – might be short 20 as well.
- OT7, OT6 – have extras

Position Reports

OT8 – Terri

How to increase participation

- Perhaps conduct OT8 class survey, ask them what activities they like
- Make announcements between classes
- Target individuals within certain groups
- Future jobs: need more than just marks
- Free Movie Nite: 1\$ popcorn
- Participation is worse this year

Finance Report – Andrea

- Still talking to accountant
- Hopefully have audit done soon
- Use the forms!

Yearbook – Angel and Angeline

Camera

- Storage – Angeline holding it
- Maybe should have deposit – if taken on position of yearbook rep
 - ensures that camera is used safely
- Reps can set their own guidelines regarding use of camera
- When use camera, return directly to Angeline

CAPSI – Jessica and Alex

iPharmacist

- FYI – coupons should be arriving this week
- \$475 – 1 per CAPSI member
- Valid until March 2005
- Redeem on website
- Have people sign for it
- Coupon may be one time only
- Usefulness: don't need in 4th year, but extra resource
- If become too reliant, may become a crutch
- Good service offered by Apotex & CAPSI

Past President – Joan

Pharmacy Mentorship Program

- Started this year
- Program that is e-mail based
- Can ask about panels, case studies
- Going well – have students that e-mail about questions
- Perhaps get student volunteers from different years
- Maybe website, have FAQ section

UPS Banner

- Promotional banner
- Can use it for Homecoming, or welcoming event

Justin: I motion that UPS donates an amount of a maximum of the current market value of a banner to the OT8 grad fund in exchange for a UPS banner.

Seconded by: Terri

Accept: 20

Abstain: 0

Reject: 0

Approval of November 14th Minutes: Janet

Seconded by: Harsit

Accept: 20

Abstain: 0

Reject: 0

OT6 President – Phu

Improvement/feedback for job fair

- Hold it annually
- Perhaps stagger the time
- Most people don't hire first years
- "Maclean's" magazine for hospitals across Canada
 - talks about job postings
 - free next year

Pharmacy Info Night

- Feel free to come and help out
 - End at 9pm
-

Charity Week

- Raised \$3100
- OT6 won
- Class secretaries – deposit money, then write cheque to UPS

OT7 Candygram and Merchandise sale

- 5 for \$1.00
- Coasters, file folders
- On sale all week

Secret Santa – Usman

- Food – between 300-400\$
- Last year had Greek
- Talk to Andrea N. – she ordered last year

Next Meeting Date: TBA

Motion to end meeting: Terri

Seconded by: Harsif

Meeting adjourned: 12:50 pm

UPS Meeting #7

December 9th, 2005.

Members Present: Usman Imran, Harsit Patel, Phu Lam, Terri Chan, Angeline Ng, Angel Li, Janet Chong, Aarthi Iyer, Ammie Phambri, Elena Andrews, Justin Lee, Joan Lee, Henry Chen, Lucy Chen, David Zhao, Emily Lam, Cherie Wong, Andrea Narducci, Jessica AuYeung, Andrea Hughes, Jenn Chen, Kaspar Ng, Alexandra Marcil, Vijay Rasaiiah, Amy Tam, Sara Lavoratore, Ali Ahmadian, Tony Huynh

Members Absent: Cathryn Sibbald, Mayce Al-Sukhni, Sharan Lail, Jacqueline Wong

Voting Members: 25

Motion to Commence: Tony

Seconded by: Jessica AuYeung

Time commenced: 5:15 pm

Finance Report – Andrea

Andrea: I motion to approve the expenditure of \$5595.50 towards CAPSI fees from last year.

Seconded by: Tony Huynh

Accept: 25

Abstain: 0

Reject: 0

Andrea: I motion to approve the expenditure of \$2520, \$2550, \$2730 and \$3000 to the OT5, OT6, OT7, and OT8 class funds respectively.

Seconded by: Henry Chen

Accept: 25

Abstain: 0

Reject: 0

Charity Week

- Make Cheque to UPS
- Only have cheque from OT9 so far
- Wait until January

Phu

- Last month for OT6
- If have questions about 4th year – feel free to ask
- Will send out spread sheet to UPS council of OT6 council contact info
- 4th year president next year, will get electronic record
- Habitat for Humanity – UPS social rep
- See if anyone will to take over for next year

Worlds AIDS Day

- UPS involvement would be great
- Get chance to know other faculties
- May be a job for IPSF, External Affairs
- Meeting at PDW – information of what resources are available and what events will be occurring

Friday Dec 16th – Last OT6 Social Event

- Shallow Groove – College Street

Handouts – folders in the lounge

- OT6 to OT9 – Filing system/box for handouts
- Eg. class notes, recruitment handouts, candy grams

Awards

- OT6 class council meeting, December 15th
- List of nominees – will sent to UPS for general awards
- 4th years can vote by e-mail

UPS Keys

- Will collect keys from OT6s during exam break

Other Business

Encourage OT6s to come out to Awards Nite

President's Report – Usman

- Christmas card for Justina
- Brenda, Linda, Dean Hindmarsh, Lesley Lavack
 - get a gift (chocolate) + cards
 - \$10 each for each person

Thanks to the OT6s

- Will be missed
- Wish best of luck on SPEP rotations

Would also like to thank the UPS council

THANKS USMAN AND HARSIT.

Pharmakon – Tony

- Yearbook will be arriving next week
- Details will follow

CAPSI – Alex and Jessica

National CAPSI meeting – people fundraise to subsidize students for PDW

- Next year – will be held in Winnipeg, may see huge drop in numbers
- Maybe can subsidize a bit more
- Hopefully can do more fundraising – bake sales, medical devices

Ratio-pharm handwashing program

- Story about washing hands
- Give presentation to grade 3-4 students about washing hands

PAW – e-mail will be sent today

Info Nite

Good job Henry & Aarthi!!

Motion to adjourn meeting: Joan Lee

Seconded by: Aarthi Iyer

Meeting adjourned: 5:51 pm

UPS MEETING #8

January 30th, 2006.

Members Present: Harsit Patel, Usman Imran, Jennifer Chen, Lucy Chen, Ali Ahmadian, Sara Lavoratore, Mayce Al-Sukhni, Jessica Auyeung, Alex Marcil, Cherie Wong, Angeline Ng, Amy Tam, Tony Huynh, Cathryn Sibbald, Jacqueline Wong, Janet Chong, Andrea Hughes, Kaspar Ng, David Zhao, Justin Lee, Emily Lam, Henry Chen

Members Absent: Andrea Narducci, Terri Chan, Aarthi Iyer, Joan Lee, Phu Lam, Sharan Lail, Elena Andrews, Vijay Rasaiah, Angel Li, Ammie Phambri

Total voting members: 20

Time commenced: 4:31 pm

Call to order:

Motion to commence meeting: Harsit Patel

Seconded by: Sara

Executive Report:

President's Report – Usman

- OPA Submission to the Drug System Secretariat (DSS)
- Justin – Ontario government established the DSS to review and makes recommendations on how to improve the provincial drug programs in Ontario (eg. ODB). DSS has consulted with stakeholders and will be making recommendations to the Minister of Health. OPA and CSHP Ontario have made submissions to the DSS expressing their views and recommendations.
- OPA has requested that UPS support and endorse their submission to the DSS
- UPS has reviewed their submission and will put forward a letter to the DSS supporting consultation with OPA and CSHP-OB for any matters pertaining to pharmacy

Summary of Presidents' meeting @ PDW

- Discussed high school outreach program
- UBC/U. SASK showed interest
- e-mail electronic copies to them, or send as .pdf to them
- UBC – their student society, organize clinical info days
- Perhaps should set one up here... maybe during reading week
- If anyone interested in helping, e-mail Usman
- A community info thing, can prepare a package for patients (eg. Diabetics)
- An experience in health promotion, public speaking, another chance for pharmacy students to practice their skills

Interdisciplinary affairs

- Inner city initiative
- Med students, pharmacy students.. similar to PAIN WEEK
- Go to real patients in the inner city, an expansion of what we have
- Follow patient for an entire semester
- Will discuss with the Dean about this
- PAIN week – nurses, Dents, Occupational Therapy, Meds, Pharmacy, come together in focus groups and discuss cases, try to learn what everyone can bring to the table, in terms of interdisciplinary learning. Go to lectures with them, occurs in 3rd year.. in March, have workshops after lectures

Finalizing details for UPS award

- Nothing to do with marks
- Just involvement in activities
- Hasn't won award previously or has not won an award of greater value

Vice President's Report – Harsit

Retroactive awarding of Points

- OT6-OT8s..

- Wonder about points that they should've received from previous years
- Up to the student to find the one responsible for giving points, and have he/she e-mail Harsit to confirm that the student was involved
- Status of points isn't transparent, cannot be easily accessed. Need to e-mail UPS Vice President in order to see your points – Confidentiality issue
- UPS should track the points more strictly
- Huge lag time between event and obtaining the points
- Should set a time frame to look at points and to send in points
- Maybe should be able to award retroactive points w/in a certain time limit
- Should notify students that it is THEIR responsibility to keep track of their UPS points
- Maybe should write a listserv e-mail or monograph article telling students that they should follow up on their points

Format for Points

- Alphabetical, according to last name, according to each year
- If have event, try to send w/in 2-3 weeks, makes the job a lot easier

Finance Officer's Report - Andrea:

- Things got submitted to accountant
- Got our next instalment from student levies
- Okay if write an article teaching students how to manage finances, maybe around 500 words.
- Booking rooms and AV equipment, gets billed to UPS
- When book outside of the building w/ AV equipment, costs
- Maybe tell Linda to remind students that they will be charged for AV equipment – Usman volunteers
- Should find out average cost for renting AV equipment... maybe around 40-50\$

Questions on the Executive Reports

We owe AC 64.80\$ for renting the court for dodgeball

Position Reports:

OT9 - Sara

- **Ski Trip**
- Not a go
- Only 9 people signed up
- If reschedule in March, would it be worthwhile, or not bother
- OT7s encountered the same problem last year, it got cancelled
- Bowling might be a good alternative, bring it up with council if you decide to have it

Charity Week

- Gave money to Mayce
- Do we need to write them a letter telling them we're giving them the money.
- UPS will give class a cheque, then class will give charity a cheque w/ a letter

CAPSI – Jessica and Alex

- APOTEX backpacks, will still have
- Bi-elections going on right now, need to let Alex/Jessica know if want to run
- CAPSIL – hard copies available in lounge, maybe should bring the CAPSIL to class, the amount will be cut down until an ideal number is reach
- IPSF survey – fill it out, will be published
- Potential Wyeth scholarship - 500\$?
- Pharmacists w/o borders – collaboration w/ every school thru CAPSI, serve as info network, be aware of the issues, each university will help to raise funds thru capsil charity week
- Ratio-pharm: handwashing program is going to kick off during PAW, Feb 9th, to show the video that introduces the program... need to pick students to participate in this program. Have

framework set up for contacting schools, just need to tweak it a bit in order to contact elementary schools. Maybe could go to 10 elementary schools during PAW.

- Ratio-pharm: CAPSI symposium . 2 this semester, the role of the pharmacy technician. Contacted OCP – Diana has been really helpful, need to hear from her again. If anyone knows a registered tech. and/or a trained on the job tech., let Alex know

Questions on Position Reports:

- 150\$ in sports budget to buy new equipment
- Can we use the excess money to purchase prizes
- Should buy a new tug-of-war rope
- Suggestions on possible prizes - more UPS Points?

Approval of Minutes: from last 3 meetings

Approve: 19 **Abstain:** 1 **Reject:** 0

New Business:

Finance seminar – Mike Sullivan

- Feb 13th – Monday
- 2nd year class has exam at that time
- OT7 main focus
- OT6s are invited to come, will be sending listserv
- 4-6pm – OT9s are also invited
- Talk about personal investments before and after graduations

Update on clothing sale for OT7 and OT8

- Terri has given several tentative dates
- Maybe after reading week
- Settle date for the next meeting.

Update on PAW:

- Right now looking at Sidney Smith for many of the events
- Probably going to do multiple days w/ a set up display
- Need to work it out w/ Sidney Smith
- Do different topics – eg. Taking care of skin
- Slogan: ask your pharmacist.
- Date: needs to be decided, perhaps close to PAW

Next meeting date: February 17th, 2006. 4pm - 5pm in room PA 70

Discuss UPS attendance at the next meeting

- Become an agenda item
- Some OT8s have labs on Monday at the time of UPS meetings.
- Try to work around everyone's schedule.
- It's one thing to not being able to come to meeting and not coming to meeting because you don't have class
- We try to accommodate everyone for the meeting.
- Like the idea of endorsing a fine for not showing up to meetings for illegitimate reasons.

Motion to end the meeting: Harsit Patel

Seconded by: Tony Huynh

Meeting adjourned: 5:25 pm

UPS Meeting #9

February 17, 2006.

Members Present: Jennifer Chen, Harsit Patel, Janet Chong, David Zhao, Andrea Hughes, Cathryn Sibbald, Jacqueline Wong, Jessica Auyeung, Emily Lam, Cherie Wong, Aarthi Iyer, Mayce Al-Sukhni, Andrea Narducci, Lucy Chen, Terri Chan, Ali Ahmadian, Usman Imran, Tony Huynh, Angeline Ng, Sara Lavoratore, Henry Chen, Kaspar Ng, Justin Lee

Members Absent: Phu Lam, Sharan Lail, Joan Lee, Alexandra Marcil, Amy Tam, Vijay Rasaiah, Ammie Phambri, Angel Li, Elena Andrews

Time commenced: 4:05 pm

Call to order:

Motion to commence meeting: Harsit

Seconded by: Henry

Motion to accept meeting minutes:

Accept: 21 **Abstain:** 0 **Reject:** 0

Executive Report:

President's Report – Usman

- Re: Attendance for UPS meeting
- Those who are absent will get a call
- Remember to e-mail absence and agenda items in advance

Vice President's Report – Harsit

- Would like to see UPS members to come to events
- UPS represent student body
- UPS' goal: spread the word and go to Cherie's event

Finance Officers' Report – Andrea

- e-mailed accountant to see if he wanted to submit an article
- One cheque not cashed in
- Will null the cheque and document

Questions on the Executive Reports:

Position Reports:

Monograph – Emily and Lucy

- Complaints from students
- The Monograph represents Faculty of Pharmacy
- Students/sponsors pay for monograph
- Perhaps articles should relate to pharmacy only
- People are welcome to have their own opinions, but should not cause tension between students and classes
- Hard to tell if something is offensive, hard to screen
- Should put the disclaimer at the beginning
- Re: the Phollies – had some issues
- We need to prevent something worse from happening, it is really important to figure out for future
- Hard to compare the severity from comparing different things (i.e. Phollies vs. Monograph)
- Should move on from the 'controversial' issue and set guidelines
- Review process at the moment:
 - Class Monograph reps check for grammar and spelling
 - Monograph Co-editors read for content

- Should have all the Monograph reps AND co-editors read all the articles that are to be published in the Monograph

Harsit: I motion to move the disclaimer at the bottom of Alex' article and place it in the top.

Kaspar: I amend that the Co-Editors write a disclaimer at the beginning of the Monograph.

Seconded by: Cherie Wong

Accept: 14

Abstain: 4

Oppose: 3

Motion passed.

IPSF – Cherie

- During PDW, met some representatives from Pharmacists without Borders
- They are affiliated with some French speaking schools
- Asked PSF if they were interested in giving a talk
- Willing to come visit
- Want to know if there's an interest
- e-mail Class Presidents to get dates
- Maybe place sign up sheets in the classes

0T7 – Jacqueline

Clothing Sale

- Tentative date: February 27 – March 10
- Clothing sale is well underway
- It is the responsibility of Vice Presidents and Presidents to get a full picture of what they can offer
- Have to go through a lot of different companies

Yellow Campaign

- Held by Victoria college for the past couple of years
- It raises awareness about cancer, education awareness
- Have events, students, motivational as well as keynote speakers
- Encourage UPS members to go
- Alumni – encourage professionals to attend
- Keynote speaker – head of Oncology
- Want student speakers (eg. 'Prevent Skin Cancer' Info Booth)
- Perhaps e-mail the students who volunteered for the Info booth

0T8 - Andrea

Date Auction:

- Set for March 14
- Feedback is appreciated
- Will use the UPS letterhead and ask stores if they want to donate prizes
- Will be upfront – X amount will be going to the 0T8 Grad fund

External Affairs - Justin

- UPS recommendations to OPA re: Board Student Rep
- The student representative is a voting position – 2 year position
- Want to have an election process
- Want recommendations as to how to run
- Maybe have 1 U of T Rep, and 1 Waterloo Rep – Can alternate
- UPS wants someone to represent U of T
- UPS link could provide many benefits to OPA and UPS
- Position should be appointed and not acquired by voting to ensure that people are qualified

Question on Position Reports:

New Business:

External Affairs - Cathryn:

- Instead of giving off \$50 subsidy, will raffle off membership for CSHP

Events Directors – Henry

- Info Nite in the spring has been replaced by Winter Info Nite
- PAW will be held from March 6-10 (Monday to Friday)
- Displays will be held in Sidney Smith – Booked Tuesday, Thursday and Friday (7, 9, 10)
- Will send out more information to UPS
- Forward to class listservs for volunteers

Sports Representatives – David

- OT6 organized Dodgeball tournament from last term
- They billed UPS, however, OT6s should pay for it
- Would like to organize another one this term

OT9 – Ali

- Try to have a bowling night on the second Thursday back from Reading Week
- It seems to be a worthwhile endeavour
- Transportation – place should be easily accessible
- Perhaps also have a Pubcrawl

Next meeting date: March 10, 2006, 4pm

Motion to adjourn meeting: Cathryn Sibbald

Seconded by: Andrea Hughes

Time ended: 5:05 pm

UPS Meeting #10

March 10, 2006.

Members Present: Alexandra Marcil, Elena Andrews, Janet Chong, Sara Lavoratore, Andrea Narducci, Amy Tam, Emily Lam, David Zhao, Angel Li, Angeline Ng, Ali Ahmadian, Aarthi Iyers, Ammie Phambri, Jennifer Chen, Mayce Al-Sukhni, Lucy Chen, Andrea Hughes, Kaspar Ng, Cherie Wong, Tony Huynh, Usman Imran, Jessica Auyeung, Henry Chen, Habibat (observer), Cathryn Sibbald, Jacqueline Wong,

Members Absent: Terri Chan, Phu Lam, Justin Lee, Sharan Lail, Joan Lee, Harsit Patel, Vijay Rasaiah

Call to order:

Motion to commence: Elena

Seconded by: Tony

Time commenced: 4:15 pm

Approval of Minutes: Janet

Seconded by: Sara

Approve: 22

Abstain: 1

Reject: 0

Executive Report

President's Report – Usman

Elections

- Begin Monday for open nomination seats
- End Friday at 5pm
- Check e-mail for questions from students on positions
- Those that require resumes: yearbook, webmaster, speaker, external affairs
- Chief Returning Officer (CRO) will be Cherie
- Make sure that class elections run smoothly
- Will be an impartial judge, cannot run for any UPS positions
- Election committee: Cherie, Usman, Cathryn, Harsit

Awards Nominations

- UPS in charge of scholarships/awards
- Also have predetermined awards
- Need to talk to class presidents and vice presidents
- Check e-mail, will send out dates

Vice President's Report – Harsit

None

Finance Officer's Report – Andrea & Ammie

None

Position Reports

IPSF – Cherie

- Confirmed room for PSF meeting, can hold 179 people
- Will be on March 27th, in the Neuroscience building from 5-7 pm
- Class reps need to promote visit
- Will send out e-mail to listserv
- 3 students will go to IPSF conference in Australia
- Perhaps have possibility of UPS subsidy, maybe 100\$ for each student
- Students could represent faculty
- Similar to PDW in format
- Maybe set it up for next year, since past registration date

- Perhaps can e-mail students and see how many people signed up

Cherie: 1 motion to allot \$300 total as a UPS subsidy for students who are attending the IPSF conference this year.

Seconded by: Tony

Approve: 8

Reject: 12

Abstain: 3

Motion did not pass.

External Affairs – Cathryn

Pharmakon update – fundraising

- Would like to set up a meeting with Pharmakon co-editors, Usman, Harsit and finance officers
- Want to know what the numbers are like

CSHP membership raffle

- Had a total of 218 people who signed up for raffle
- Will draw out names after meeting
- CSHP wants to promote CSHP membership amongst students
- e-mail feedback to Cathryn before April

Junior External Affairs Interview

- Must submit resume by Saturday
- Interview will be held next week
- Will need an OT8 on the interview committee

OT7 – Mayce

OPA Health Fair

- Held in Mississauga City Hall
- Drug Information Research Centre, SDM, Marc Kealey, Mayor, and MPPs were all present
- Went very well
- Surprised at lack of UofT turnout
- Was the only one present
- Perhaps should have more representatives or none at all

CAPSI – Jessica and Alex

Charity week

- Hold raffle for iPod shuffles
- Bake sale during Date Auction, profit will go to PSF

CAPSIL rep

- Do not want a first year student
- Seems reasonable for first year rep. To take on
- Maybe new PSF representative can also be CAPSIL representative; however, might be too much work
- Perhaps have second year CAPSI representative write first article, then first year representative can do the rest

New business:

Events - Aarthi

- Re: Phollies next year
- Need to book theatre
- 2 vs. 3 days
- Friday/Saturday or Thursday/Friday
- If 2 days only, need new location
- New theatre, will be at least 4000\$

- Maybe vote at next meeting when come up with numbers

SAC – Kaspar

- Maybe assign more UPS points to SAC representative, change in Constitution

Charity Week money – Sara

- Clothing week sale – nothing solid
- Maybe should it have more structured
- Sit down with fundraising committee (all the VPs)
- Lack of structure is also due to company changes, in previous years it has been more structured

OT7 Grad Fund Talks – Jacqueline

- Grad representatives from OT3 to OT5 submitted their budgets
- Would like to know minimum to maximum amount of money that UPS can give

Yellow Campaign – Jacqueline

- Week of PAIN week
- Speaker series will run from 7-8 pm
- Want pharmacy students to lead talks
- Hot topic: Skin cancer
- Maybe listserv about it

Cathryn: 4500-7500\$ will go to OT7 Grad

Usman

- Re: hand out
- Update your portfolio/binder
- Usman will e-mail council with further details
- Turnover meeting will be the last day of school
- Tuition will go up 4% for returning students
- For entering/new students, tuition will go up by 4.5%
- April 13 – voting on Awards winners

Document: Finance Officers will pay for dodgeball tournament from last term

Motion to adjourn meeting: Tony **Seconded by:** Amy

Meeting adjourned: 5:10 pm

UPS Meeting #11

March 24, 2006.

Members Present: Alex Marcil, Elena Andrews, Andrea Narducci, Amy Tam, Emily Lam, David Zhao, Angel Li, Angeline Ng, Ali Ahmadian, Aarthi Iyers, Ammie Phambri, Jennifer Chen, Mayce Al-Sukhni, Lucy Chen, Andrea Hughes, Cherie Wong, Tony Huynh, Usman Imran, Jessica Auyeung, Henry Chen, Cathryn Sibbald, Jacqueline Wong, Harsit Patel, Joan Lee, Terri Chan, Vijay Rasaiah

Members Absent: Janet Chong, Sara Lavoratore, Kaspar Ng, Phu Lam, Justin Lee, Sharan Lail

Call to order:

Motion to commence:

Seconded by:

Time commenced: 4:15 pm

Votes of Confidence for Returning UPS Execs

1. Cathryn – Sr.External Affairs
2. Ammie – Sr.Finance
3. Alex – Sr.CAPSI

Votes of Confidence for Acclaimed UPS Central Exec Positions

1. Marie – Jr.CAPSI
2. Rene – Male Athletics
3. Lara & Sean – Yearbook Editors
4. Leanne – Social Director

Votes of Confidence for Remaining UPS Central Execs

1. Angeline – Jr. External Affairs

All votes of confidence passed – Congratulations! And welcome to UPS central exec!

Review of Election Policy

- As done in previous elections, the counts will not be made public
- But any candidate running in the election is allowed to have a friend watch over the counting of votes for them to make sure they are counted fairly.
- Note: this friend may not disclose the counts to the candidate.

Constitution Review

- Approved the following changes to the 2005 Constitution:

Class Monograph Rep (Lucy)

Original--
p.24, Item 9a:

- "a. The Newspaper Representative shall be responsible for:
- i. Distribution of the newspaper to their respective classes
 - ii. Collection and editing of submissions from their respective classes
 - iii. Submission of at least 1 of their own contributions to each issue

- iv. Recruitment of contributions using email, posters, class announcements, etc.
- v. A regular column (i.e. classifieds, class news, poll question, etc.)"

NEW Addition ---

"vi. The compilation of the anti-calendar from their own class in the September issue. The fourth year newspaper representative shall be responsible for the compilation of the anti-calendar on fourth year courses prior to graduation."

CONSTITUTION COMMITTEE

Original--
p.7, Item 11b/c

- "b. This committee shall review all motions that have become statues for possible inclusion/amendment of the constitution as defined in **Article 13, section 3.**
- c. The committee shall propose amendments to the constitution as may be required or determined by the members of the committee."

NEW Addition---

d. Any amendments proposed by the constitution committee shall be reviewed by the central executive no later than the start of UPS central executive elections.

UPS PRESIDENT'S ROLE

Original--
p.15, Appendix I. Part A. Section 1. k.

"a. The President shall oversee all activities of the Society and shall be responsible for the efficient operations of the Society as a whole."

NEW Change---

"b. The President shall ensure that all members of the UPS Central executive fulfill their duties and follow the rules of the constitution."

CREATION OF RECRUITMENT REP POSITION

Original--
p.25, item 12

"[Class Council] Positions available to the Fourth year class include:

a. Graduation Formal Representative

This position shall be elected during the fall of the third year for a two-year term. The Representative shall be responsible for organizing the Fourth year Graduation Formal. He/she

shall recruit class members to form a committee to help with the above task.

b. Residency Representative

He/she shall coordinate the dissemination of information regarding Industrial, Community and

Hospital Residencies to members of the fourth year class, in conjunction with the Ontario Pharmacy Residents' Association (OPRA). He/she is responsible for organizing a Residency

Night/Open House as well as publicizing specific site Open Houses.

c. Graditude Representative

He/she shall be responsible for liaising with the University-wide Gratitude Campaign. He/she shall request ideas from the class for gift donations as well as collect pledges from class members"

NEW Additions---

"d. Recruitment Representative: He/she shall be responsible for: (i) coordinating a job fair in 4th year to promote career exploration and raise money for the grad fund and; (ii) assisting the president with 4th year recruitment events and activities.

e. The necessity of this position and its responsibilities will be re-evaluated at the 2007 constitution review meeting and may be subject to change or removal.

SOCIAL DIRECTOR'S DUTIES

Original---

p.20, item 12b regarding the Social Director says:

"He/she shall coordinate the following activities:

- i. Pharmacy Summer Camping Retreat (preparation must begin shortly after the joint meeting)
- ii. The Annual Boat Cruise
- iii. Oktoberfest Road Trip
- iv. Semi-Formal
- v. Pharmacy Pubs/Clubs
- vi. Any other faculty-wide social events"

NEW Deletion---

Delete "Oktoberfest Road Trip" and put into Social Director's portfolio binder.

Rationale: This event has not been run in many years due to lack of interest and bad timing. Oktoberfest happens around midterms and is difficult to plan because there is also the boat cruise to organize at end of September & the semiformal in November.

Taking it out of the constitution but putting it in the portfolio ensures that the idea of attending Oktoberfest is not forgotten and avoids the annual UPS debate over whether or not it should be done.

NEW Addition---

vii. An event that emphasizes direct pharmacy student involvement in the community (e.g. Habitat for Humanity build, volunteering in a soup kitchen, etc.)

IPSF REP – CLARIFICATION OF DUTIES

Original---

p.21, item 14a

"a. The IPSF Representative shall work with the CAPSI Committee to promote IPSF initiatives and opportunities to the students.

Responsibilities include, but are not limited to:

- i. promote IPSF activities and initiatives to UT Pharmacy students, such as the Student Exchange Program

- ii. work with the IPSF Liaison (of the CAPSI National Executive) to implement IPSF projects and campaigns at University of Toronto, such as the IPSF HIV/AIDS Campaign
- iii. work with the Student Exchange Officer (SEO) (of the CAPSI National Executive) to recruit host sites (i.e. workplace and accommodations) for international students in the Greater Toronto Area, thereby allowing Canadian students to similarly go abroad
- iv. act as a liaison between the UT pharmacy students and the IPSF Liaison to keep students informed of the international opportunities available
- v. participate in online discussions with the IPSF Liaison and SEO regarding international affairs, new ideas, and other issues as they arise.
- vi. any other issues that may arise as deemed appropriate by the IPSF Liaison and SEO
- vii. report on IPSF activities to the CAPSI Committee and the Central Executive."

NEW Clarification of duties---

Responsibilities include, but are not limited to:

- a. Promote the IPSF's Student Exchange Program by:
 - i. Contacting the Student Exchange Officer (SEO) of the CAPSI National Executive to establish a liaison.
 - ii. hosting an information session for the Student Exchange Program (SEP) for students of all years (1st-4th year) in September to October
 - iii. promoting the SEP to students via listserve emails and in-class announcements
 - iv. Facilitating the appropriate submission of SEP applications
 - v. Working with the SEO to recruit host sites (i.e. workplace and accommodations) for international students in the Greater Toronto Area, thereby assisting Canadian students to go abroad.
 - vi. Any other issues deemed appropriate by the SEO
- b. Implement IPSF initiatives at the University of Toronto by:
 - i. Contacting the IPSF Liaison of the CAPSI National Executive and working with them to keep students informed of international pharmacy-related activities.
 - ii. Organizing at least two IPSF health-related initiatives (e.g. HIV/AIDS Awareness Day, etc.)
 - iii. Any other issues deemed appropriate by the IPSF Liaison.

c. Plan one initiative related to the pharmacist's role in internationally (e.g. Pharmacists Without Borders, pharmacists involvement in AIDS clinic in Lesotho etc)

d. Participate in online discussions with the IPSF Liaison and SEO regarding international affairs and report back to the CAPSI Committee, the Central Executive and UT pharmacy student body.

e. Report the above back to the CAPSI Committee, the Central Executive and the UT pharmacy student body.

f. Assist with CAPSI activities/competitions as delegated to by the Senior CAPSI Representative

EVALUATION OF IPSF REP'S ROLE

Original---

p.21, Item 14b

"b. The necessity of the position will be under review by the UPS central executive council at the 2006 constitution review and may be subject to removal."

NEW Change---

b. The **roles and responsibilities** of the position will be reviewed at the 2007 Constitution Review Meeting and may be subject to change.

****FOR ALL THE ABOVE CHANGES:**

Accept: Everyone

Abstain: 0

Reject: 0

UPS Points for UPS Sac Rep (KASPAR)

Original---

p.31

"UPS Sac Rep 15 points"

Proposed Change---

"UPS Sac Rep 20 Points"

Accept: 2

Abstain: 1

Reject: 16

Comments:

- SAC rep is an important liaison that keeps pharmacy connected to rest of U of T community (similar to External Affairs, IPSF, CAPSI reps, Athletic Directors)
- A points increase could be justified if the duties of the SAC rep were increased (e.g. perhaps they could organize an event like how UPS' other liaisons are expected to organize events)

Meeting adjourned: 6:00 pm