

UPS Constitution Review Meeting, January 28th @5pm

Attendance: James, Rasha, Sassha, Meaghan, Joyce, Zao, Paul, Brandon, Anna H., Tina, Yuan, Ruby, Jadie, Linda, Brenna, Stephanie, Giana, Nadeem, Rachel K.

Quorum at start of meeting: 11/16

Motion to commence: 1st: Sassha 2nd: Giana

Time started: 5:05

- Keith entered (quorum = 11/16)

Motion to accept previous meetings minutes (January 13th):

1st: Rasha

2nd: Jadie

Abstain: 0

Reject: 0

Accept: 11 → motion passes

Constitution – Items to Review

Honour Committee

1. Currently, the UPS constitution does not have a section under Article 8 describing the Honour Committee since it was established after last year's constitution review.

Be it resolved that the following is added under Article 8, Section 14:

“a. The Honour Committee shall be comprised of:

- i. UPS President (Chair)
- ii. UPS Vice-President
- iii. UPS Executive Secretary (Secretary)
- iv. UPS Social Director
- v. One (1) UPS Athletics Director
- vi. UPS Staff Advisor

b. This committee shall promote professional conduct among members of the Society.

c. The committee shall review incidents of unprofessional behavior and make fair decisions on consequences for the student(s) involved. The Class President(s) for the student(s) involved will hold a temporary position on the Committee for the duration of the investigation. Said consequences are outlined in the UPS Professionalism Policy (Appendix VIII).

d. Given that a committee member themselves is involved in an incident, they are excused from the committee for the duration of the investigation.”

- Yvonne entered (quorum = 11/16)

1st: Sassha

2nd: Anna H.

Discussion: Linda explained that this simply reflects a change in the role of the President and Vice president as chairs of two committees (see next motion)

Abstain: 0

Reject: 0

Accept: 11 → motion passes

- As a result of the UPS President being established as chair of the Honour Committee, this duty needs to be added to his/her list of duties.

Be it resolved the following is added to Appendix I, Part A, Section 1 of the UPS constitution: “k. The UPS President shall chair the UPS Honour Committee”.

1st: Sassha
2nd: Brandon
Discussion: None
Abstain: 0
Reject: 0
Accept: 11 → motion passes

- With the UPS President now chairing the Honour Committee, the UPS VP shall take over the UPS President's role as chair of the Student Initiatives Committee.

Be it resolved that under the duties of UPS Vice-President, “g. The UPS Vice-President shall chair the UPS Student Initiatives Evaluation Committee” is added to Appendix I, Part A, Section 1 and that Article 8, Section 13(a) is amended to reflect this change.

1st: Sassha
2nd: Giana
Discussion: This has also been changed elsewhere in the constitution to be consistent
Abstain: 0
Reject: 0
Accept: 11 → motion passes

- Add UPS Professionalism Policy as Appendix VIII.

Be it resolved that the UPS Professionalism Policy is added to the UPS Constitution as Appendix VIII.

1st: Sassha
2nd: Yuan
➤ Christine entered (quorum = 12/16)
Discussion: This was done last year and is simply being formally added now
Abstain: 1
Reject: 0
Accept: 11 → motion passes

Elections

- During campaign speeches of both UPS and class council elections, it is strongly encouraged to ask each candidate the same questions in order to allow voters to fairly evaluate candidates. (this is what is done and we want it to be reflected in the constitution

For UPS elections: **Be it resolved that the following sentence is added to the UPS constitution under Article 11, Part A, Section 11 of the UPS constitution: “Each candidate running for the same UPS position should be asked the same questions where possible.”**

For UPS Elections:

1st: Sassha
2nd: Zao
Discussion:

- What constitutes “where possible”
 - All questions do not apply to every candidates speech and if the doesn’t apply you wouldn’t ask it (this is not meant to be an absolute rule but a guideline)
- Can we include that questions must be relevant?
 - In the past it has been felt that not all questions are relevant but are asked simply to get through the two questions (ex. Do you like Coke?)
 - Questions are usually asked by the person holding the position and the CRO → it is their responsibility to make sure that two relevant questions are asked
 - Usually open up to the floor first and they use up the two questions before council members get a chance (based on the constitution)
 - This is also just something that could be mentioned during the speeches → it is felt that it should be more formal in the constitution

Friendly amendment: “each candidate running for the same UPS position should be asked the same position-relevant questions where possible.”

Abstain: 0

Reject: 0

Accept: 12 → motion passed

For class council elections: **Be it resolved that the following sentence is added to the UPS constitution under Article 11, Part B, Section 12 of the UPS constitution: “Each candidate running for the same class council position should be asked the same questions where possible.” (with same friendly amendment)**

1st: Brenna

2nd: Sassha

Discussion: none

Abstain: 0

Reject: 0

Accept: 12 → motion passed

6. It should be clearly outlined in the constitution that voting must be done in person, and not allowed via phone, email, etc. for both UPS and class council elections.

For UPS elections: **Be it resolved that the following sentence is added to the UPS constitution under Article 11, Part A, Section 15 of the UPS constitution: “No voting is allowed by proxy (phone, email, etc)”**

1st: Sassha

2nd: Stephanie

Discussion:

- What if there is an extreme situation and people are not here to vote?
 - This is covered in motion #7

Abstain: 0

Reject: 0

Accept: 12 → motion passes

For class council elections: **Be it resolved that the following sentence is added to the UPS constitution under Article 11, Part B, Section 7 of the UPS constitution: “No voting is allowed by proxy (phone, email, etc)”**

1st: Sassha

2nd: Rasha

Discussion: none
Abstain: 0
Reject: 0
Accept: 12 → motion passes

7. In the event there is poor voter turnout due to circumstances beyond our control (eg weather, transit strikes, etc), the CRO has the option to postpone an election to ensure there will be an opportunity for enough voters to properly represent the student body.

For UPS elections: **Be it resolved that the following sentence is added to Article 11, Part A, Section 19 of the UPS constitution: “On the occurrence where poor voter turnout is suddenly expected due to class cancellation, power outage, transit strike, extreme weather, natural disaster etc, the voting date and times may be changed by the Election Committee with shorter notice than 48 hours provided that voting has not already started.”**

1st: Sashaa
2nd: Stephanie

Discussion:

- What constitutes poor voter turnout? → no specific number will be defined but this is just in case a “large proportion” of the class cannot or will not make it
- Should there be a minimum amount of time? → general consensus that this isn’t necessary
 - CRO should be responsible enough to make this decision and the whole point is that it is for emergencies which could happen immediately before

- Shaun entered (quorum = 13/16)

Abstain: 1
Reject: 0
Accept: 12 → motion passes

For class council elections: **Be it resolved that the following sentence is added to Article 11, Part B, Section 14 of the UPS constitution: “On the occurrence where poor voter turnout is suddenly expected due to class cancellation, power outage, transit strike, extreme weather, natural disaster etc, the voting date and times may be changed by the Election Committee with shorter notice than 48 hours provided that voting has not already started.”**

1st: Sashaa
2nd: Tina
Discussion: none

Abstain: 1
Reject: 0
Accept: 12 → motion passes

8. Currently the constitution states that voting takes place in the student lounge. However this refers to the old pharmacy building.

Be it resolved that Article 11, Part A, Section 20 of the UPS constitution is amended to read: “Voting shall take place at a single station which shall be located in the atrium of the Pharmacy Building.”

1st: Christine
2nd: Brandon
Discussion: none
Abstain: 0
Reject: 0
Accept: 13 → motion passes

9. Currently, constitution states that if there was a tie in UPS elections between two candidates, and one of them decides to drop out, then the remaining candidate would require a 2/3 majority vote of the student body to be given the position. Instead, it is proposed to treat the remaining candidate as an acclaimed position and require 2/3 majority vote of the outgoing UPS general council.”
- Be it resolved that Article 11, Part A, Section 23 of the UPS constitution is amended to read “If a candidate decides to drop out, the remaining candidate will be subjected to a 2/3 majority approval vote by the outgoing UPS general council.”**

1st: Christine

2nd: Tina

Discussion:

- Clarification: is this for all positions
 - this will not apply to the Pres and VP → should we add that?
- There is a separate part of the constitution that applies to “acclamation” of President and VP already so there is no need to reiterate here
- This does not apply to class council elections which is covered in a different section of the constitution

➤ Rachel F. entered (quorum = 14/16)

Abstain: 1

Reject: 0

Accept: 13 → motion passes

Duties and Roles

10. Under the Events Directors description (Appendix I, Section 7), it states that they have to organize Homecoming Weekend. However, homecoming weekend has not occurred in at least the last two years. Furthermore, this section stated that the U of T Health Fair occurs in mid-February. This is not the case every year (eg this year it was held in November). Also, Pharmacy Information Night needed to be added to their list of duties.

Be it resolved that Appendix I, Section 7 (e) of the UPS constitution be amended to read: “e. They shall organize:

- i. The U of T Health Fair
- ii. Pharmacy Awareness Week, usually occurring in early March
- iii. Pharmacy Phollies, the annual variety show, usually occurring in the fall
- iv. Pharmacy Information Night, which usually occurs in the fall”

1st: Christine

2nd: Brenna

Discussion: none

Abstain: 0

Reject: 0

Accept: 14 → motion passes

11. Amend the section pertaining to the Monograph in Appendix V (UPS Points System). Currently, Monograph class reps receive 10 UPS points, similar to other class council members. Additionally, the UPS Points and Awards committee have already approved giving a UPS point to each contributor per Monograph. Furthermore, if a contributor has written an article for each edition of the Monograph in a given school year, then he/she will be awarded a bonus UPS point.
- Be it resolved that the Monograph section under Appendix V of the UPS constitution be amended to read: “At the discretion of the editors for those who submit material or**

contribute to the preparation of these publications. Contributors (who are not required per Constitution to submit articles as part of a council position) are awarded 1 point per issue. Furthermore, contributors who have submitted to all 6 issues of the Monograph in a given school year are entitled to one bonus point, for a total of 7 points/year.”

1st: Christine

2nd: Sashaa

Discussion: none

Abstain: 0

Reject: 0

Accept: 14 → motion passes

12. As part of their duties, the UPS president and vice-president together write the UPS Corner for each issue of the Monograph. It is currently not listed in their duties.

Be it resolved that the following be added to the UPS President’s responsibilities under Appendix I, Part A, Section 1 of the UPS constitution: “l. The UPS President and Vice President shall jointly contribute the UPS Corner to each issue of the Monograph.”

1st: Christine

2nd: Nadeem

Discussion: none

Abstain: 0

Reject: 0

Accept: 14 → motion passes

Be it resolved that the following be added to the UPS Vice-President’s responsibilities under Appendix I, Part A, Section 2 of the UPS constitution: “h. The UPS President and Vice President shall jointly contribute the UPS Corner to each issue of the Monograph.”

1st: Christine

2nd: Yuan

Discussion: none

Abstain: 0

Reject: 0

Accept: 14 → motion passes

13. The names of enrolled students need to be cross referenced with the email addresses provided for class listservs to ensure that only registered students receive class emails. This duty has been delegated to UPS Webmaster.

Be it resolved that the following sentence is added to Appendix I, Part A, Section 13 of the UPS constitution: “f. Each Fall, the Webmaster shall obtain current lists of enrolled students from the registrar’s office and cross-reference this to the listserv. Only registered students are permitted on the UPS listserv.”

1st: Chrisine

2nd: Brandon

Discussion:

- This has been done in the past (i.e. this year) but it needs to be added into the constitution
- Is this only done once a year?
 - The listserv will randomly kick people off and they need to be added back → in this case the webmaster can send to the name to the staff advisor if possible (or Yvonne) for confirmation that the student is enrolled (alternatively, this could also be cross-referenced with the key)
- This discussion does not affect this motion and can be discussed more later

- Anna W. entered (quorum = 15/16)
Abstain: 1
Reject: 0
Accept: 14 → motion passes

14. Under the duties of External, add the responsibilities of CPhA local liaison.
Be it resolved that following sentence is added to Appendix I, Part A, Section 9 of the UPS constitution: “j. One (1) of the External Affairs Directors shall serve as CPhA local liaison.”
1st: Christine
2nd: Anna H.
Discussion: none
Abstain: 1
Reject: 0
Accept: 14 → motion passes

15. Delivering first year photos to the Monograph editors is an outdated task and isn't performed anymore.
Be it resolved that the following duty is deleted from Appendix I, Part A, Section 10 of the UPS constitution: “g. The Editors will strive to deliver the First year photographs to the Newspaper Editors by October 1st of each year.”
1st: Christine
2nd: Rasha
Discussion: none
Abstain: 0
Reject: 0
Accept: 15 → motion passes

16. It is currently proposed to change the position of class Pharmakon rep from an elected position to an interview position (in a similar manner as class webmaster).
Be it resolved the following is added to Article 11, Part B, Section 14 of the UPS constitution: “The class council Pharmakon position is by application only as outlined in Appendix II, Section 8b.”
1st: Christine
2nd: Tina
Discussion:
 - Would they be required to have a portfolio → this would be determined by the Pharmakon editors (most interviewed positions require a resume and cover letter)
 - Do the editors feel that the reps need to have experience to be on the Pharmakon?
 - Whichever way it goes it won't really affect them
 - Past editors: may or may be too important that they have technical skills
 - Who would select them? → covered in the next motion
 - There are merits in making it an interview position but the campaign process makes them more visible to the class and then other students may be more receptive to having their photo taken, etc.
 - It is the reps job to make sure that they are taking the pics
 - Students may also not want to send in pics to someone that they do not know
 - Seems like people don't really seem to know who their yearbook reps are anyway
 - This position is meant to be a “representative” and yet the class has no input

- This applies to all interview positions and has been done this way for UPS forever
 - Class council is a little bit different because they represent a smaller group of people
- Can the incoming pharmakon editors assess if the reps would represent their class?
- Can editors approve nominations before the election process?
 - This would be really intensive, not really merited for a class council position
- Solution who may be have the previous class pharmakon rep who can account for whether or not the person is sociable → what would happen for the first year class?
 - fFr first year it could be elected and then interviewed for 2nd, 3rd and 4th year
- Brought forward in case people are too shy to run → but trying to be elected to represent class so really shouldn't be too shy
 - Don't have to be the most outgoing person to be at events to take pictures
 - Very different skill set from getting up and talk in front of people
 - Requires you to put yourself out there which is really hard for some people

Abstain: 1

Reject: 4

Accept: 10 → motion passes

➤ Giana & Brenna exited and Vincent entered (quorum = 14/16)

Be it resolved that the following is added to Appendix II, Section 8b: “The class Pharmakon position is by application only. The candidates will be interviewed and selected by one incoming Pharmakon Editor, one current Pharmakon Editor and the current Pharmakon class rep of the candidate.”

1st: Christine

2nd: Tina

Discussion: none

Abstain: 0

Reject: 0

Accept: 14 → motion passes

17. Since the UPS budget meeting is held so early in the school year, a Staff Advisor may not have been selected by the time of that meeting. In such an event, the previous year's Staff Advisor should be invited to oversee the budget meeting.

Be it resolved the following sentence is added Appendix I, Part B, Section 1 of the UPS constitution: “If a new Staff Advisor has not been selected at the time of the UPS budget meeting, the past Staff Advisor should be invited to that meeting.”

1st: Christine

2nd: Rachel F

Discussion: none

Abstain: 0

Reject: 0

Accept: 14 → motion passes

18. Currently, the VP is solely responsible for the production of the Key. It is proposed that the 4th year grad reps help out if requested by the VP since the graduating class receives a substantial portion of the money raised from the Key.

Be it resolved that the following is added to Appendix I, Section 12(a) of the UPS constitution: “In his/her fourth year, upon the request of the UPS Vice-President, he/she may be called upon to help with the production of the Key.”

1st: Christine

2nd: Brendon

Discussion: none

Abstain: 0

Reject: 0

Accept: 14 → motion passes

- Sassha, Brandon & Paul exited (quorum = 13/16)

Operations and Processes

19. The selection process for the Staff Advisor needs to be updated to reflect current practices.

Be it resolved that Article 4, Section 4 of the UPS constitution be amended to read: a. The UPS President shall obtain a list of Faculty/Staff willing to volunteer as UPS Staff Advisor.

b. The UPS President and UPS Vice-President shall interview candidates and bring the selected name to the UPS General Council for a motion of approval.

c. The Staff Advisor's term of office shall be one year. He/she is eligible to apply again after such term.

1st: Christine

2nd: Zao

Discussion: none

Abstain: 0

Reject: 0

Accept: 13 → motion passes

20. While UPS President, Past President and Staff Advisor do not have a vote on any motions that are made, they should be allowed to put forth motions.

Be it resolved that the following be added Article 4, Section 1 of the UPS constitution: “f. All members of the UPS general council are permitted to put forth motions, with the exception of the Speaker.”

1st: Christine

2nd: Anna H

Discussion: none

Abstain: 0

Reject: 0

Accept: 13 → motion passes

- Paul and Brendon enter (quorum = 13/16)

21. In order to encourage transparency among all UPS subcommittees members, any relevant information should be shared with all in a form that's reproducible ie writing (emails, letters).

Be it resolved that the following be added under Article 8, Section 1 to the UPS constitution:
“c. Any information pertinent to a UPS sub-committee’s business shall be formally documented in writing and relayed to all sub-committee members.”

1st: Christine

2nd: Anna H

Discussion: none

Abstain: 0

Reject: 0

Accept: 13 → motion passes

22. Constitution currently states that all purchases made by UPS must be paid for by cheque. While it is ideal to have most purchases paid with cheque, it is not possible, especially for minor purchases.

Be it resolved that Article 7, Section 6 of the UPS constitution be amended to read: “Most purchases made by the Society must be paid for by cheque by the Finance Commissioner, upon advance request. Pre-approved purchases by UPS general council members may be reimbursed by submitting receipts to the Finance Commissioner.”

1st: Christine

2nd: Rasha

Discussion: none

Abstain: 0

Reject: 0

Accept: 13 → motion passes

Minor Edits

23. Currently the constitution states that the Grad Formal Reps are elected during the fall of third year when in fact they are elected in the spring of second year.

Be it resolved that Article 4, Section 6(a) of the UPS constitution is amended to read: “12. Graduation Formal Representatives (2): elected during the spring of second year to a 2 year term.”

1st: Christine

2nd: Rachel

Discussion: none

Abstain: 0

Reject: 0

Accept: 13 → motion passes

24. Currently the constitution states that the Central Execs are to meet every second week if possible. However, in practice, the Central Exec meets on a prn basis.

Be it resolved that Article 9, Section 1(a) of the UPS constitution is amended to read: “UPS Central Executive meetings will be held as often as deemed necessary by the Central Executive.”

1st: Christine

2nd: Tina

Discussion: none

Abstain: 0

Reject: 0

Accept: 13 → motion passes

25. Article 11, Part A, Section 1(d) lists UPS positions fourth year students are allowed to hold.

Currently the list does not include UPS Past President or UTSU Representative.

Be it resolved that Article 11, Part A, Section 1(d) of the UPS constitution is amended to include the positions of UPS Past President and UTSU Representative.

1st: Christine

2nd: Stephanie

Discussion: none

Abstain: 0

Reject: 0

Accept: 13 → motion passes

26. Currently the constitution states that funding is allotted at the discretion of the UPS General Council however it is the Student Initiatives Evaluation Committee that makes these decisions.

Be it resolved that Article 13, Section 4(c) of the UPS constitution be amended to read: “Funding may not be granted to every application. It will be allotted to projects at the discretion of the Student Initiatives Evaluation Committee.”

1st: Christine

2nd: Rasha

Discussion: none

Abstain: 0

Reject: 0

Accept: 13 → motion passes

Be it resolved that the following is added to Appendix II, section 8(b): “The first year Pharmakon class rep shall be selected by one incoming pharmakon editor and one current pharmakon editor.”

1st: Christine

2nd: Shaun

Discussion: none

Abstain: 0

Reject: 0

Accept: 13 → motion passes

❖ Motion to adjourn the meeting: 1st: Anna 2nd: Shaun