

Undergraduate Pharmacy Society Meeting #2
Tuesday September 9th, 2008 – 5:00 pm

Attendance Roll: James, Christine, Brenna, Linda, Keith, Giana, Sassa, Alex, Rachel K., Meaghan, Brandon, Paul, Anna H., Yali, Jadie, Elnaz, Koren, Rachel F., Ruby, Yuan, Anna W., Joyce, Shaun, Matt, Saeed, Stephanie, Tina, Rasha

Quorum: Yes (15/16 votes present)

1. **Call to Order:** Time: 5:07 pm
2. **Motion to Commence:** 1st: Sassa 2nd: Anna W.
3. **Motion to accept previous meeting minutes:** Monday March 31st, 2008 1st: Yuan 2nd: Keith
Abstain: 0
Reject: 0
Accept: 15 → passed
Motion to accept previous meeting minutes: Saturday July 5th, 2008 1st: Sassa 2nd: Shaun
Abstain: 0
Reject: 0
Accept: 15 → passed

Guest Speaker: Rene Mader

- i. Athletic Challenge Update
 - The trophy is displayed
 - Funding from Wyeth for the trophy and the BBQ
 - There will be a BBQ and social with a softball tournament in order to try and appeal to everyone
 - Will be looking at the class schedules to find a time for that works for everyone → will take place in approx. 2 weeks
 - ii. Transparency and Communication
 - The Dean would like to speak to the President and Vice-President about where the funding for UPS is coming from so that the sponsors can be acknowledged
 - This will required External Affairs, Finance and others to determine where we have received funding from
4. **Executive Reports**
- a) ***President's Report: James***
 - i. Welcome Back BBQ
 - Will take place Sept. 29th (time not set yet)
 - Funding from the faculty and Loblaws is sponsoring the food
 - Will require help from everyone
 - Thank you to those who have volunteered to drive that day
 - NOTES: 1/3rd of the 4th year class is at CSS the morning of the 29th and they have class from 1-5
 - ii. Proxy voting
 - Wants to determine what is stated in the constitution regarding proxy voting as it occurred during the 2008 1T0 election and we need to establish what will happen in future elections (ex. 1T2 election on Sept. 25th and 26th)
 - It occurred last year due to poor election date selection (very few classes, poor weather, etc.)
 - Are there circumstances in which we want to allow proxy voting?
 - **Motion to table discussion until the end of the meeting:** Shaun 2nd: Rachel F.
Abstain: 0
Reject: 0
Accept: 15 → passed

- iii. Blueprint for Pharmacy UPS Support
 - Put together by CPhA and other stakeholders nationwide
 - We have been asked to officially support the initiative and consider the blueprint in our planning
 - This has been sent to all pharmacy schools and organizations across Canada
 - We need to determine how it will be supported in reality and not just in words
 - James will send the blueprint to everyone to look over before the next meeting and it will be made available to the student body
 - They have asked us to reply prior to Sept. 30th
- iv. Student Initiatives Update
 - Pharmacy Mentorship Program requested funding for their Meet & Greet with volunteers and anyone who wants to attend → \$100 was provided for food and drinks
- v. UPS retreat
 - Does anyone have a decent party room in their building?
 - Shaun and Sassha will both check the cost of theirs
 - Tentative Dates: Sept. 27th or 28th
 - Shaun and Sassha both have personal commitments that weekend so their rooms may not be available
 - There are no faculty commitments on those days
 - The following weekend was also discussed but it is the Shopper's Conference
- vi. Room security
 - Please do not allow students that are not members of UPS or other committees (ex. Class, CAPSI, PDW) into the Meeting Room, Office or Storage Room without supervision
 - Brenna will send an email asking who has keys so that keys can be obtained for those that need them
- vii. Office printer
 - New toner for the printer was purchased for \$150
 - This is not for personal use
 - Can be used for UPS, Class Councils, CAPSI, PDW, etc.
- viii. Summer mailout follow-up
 - General Feedback:
 - Many first year students seemed to have ignored the mailout and were unaware of deadlines
 - The mailout went out too late and deadlines had to be changed (timeline limited by when labels were available from Brenda)
 - Nothing was sent out to the upper year students to direct them to the website
 - Saved money and definitely has merits but requires better communication
 - In the future all upper years should receive a listserve from the President and Vice-President
 - It will be left up to next year's UPS council to determine whether or not it is worthwhile to go back to paper mailouts next year

5. Position Reports

- a) **CAPSI: Rachel K. and Meaghan**
 - i. CAPSI fee increase for fall 2009
 - Wanted to inform everyone (especially the president and finance) that these fees will increase
 - We may want to revisit the idea of a referendum
 - ii. Novopharm leadership seminar sign-up
 - A representative from Novopharm is coming to give an interactive and interesting seminar with dinner at the Marriott Hotel
 - Sept. 22nd @ 6:30pm
 - All students in leadership positions will be invited and there are 35 spots → first come, first serve
 - iii. Robert's Rules Seminar
 - Tuesday, Sept. 30th at 5pm in room 250 (not basement)

b) ***Social Director: Rachel F.***

- i. Boat cruise
 - Everyone on UPS should be attending → we need to support our own events
 - Ticket sales are not high enough → need to advertise more
 - There have been many listserves, announcements and a Facebook group
 - Social Reps will be reminded to make announcements
 - Same day at the OPA meeting
 - Ticket orders mailed in over the summer much lower than previous years
 - Follow-up with other faculties attending
 - Major UPS concern as we must pay the balance
 - MedSchool, Dentistry and Nursing will also be attending (expected to sell 100-125 tickets combined)
- ii. Fourth Year Back to School Event
 - Taking place on Friday, Sept. 12th @ Reign (Queen & Peter)
 - Selling tickets for the guest list
 - Faculty wide event
- iii. ProFac
 - Sept. 26th @ Tonic (?)
 - Same date as the Frosh Banquet but it was already set
 - Goal is 100 tickets @ \$15 each
 - If we sell >100 tickets we get \$3 per ticket (we get \$2 if <100 sold)
- iv. Semi-Formal
 - Need volunteers to drive to pick up the chair covers from Scarborough and bring them to the hall (Dufferin & Steeles)
 - Will be picked up on Thursday or Friday and returned by Monday
 - Please email Rachel F. if you can help
- v. October Casino Trip
 - Currently being organized

c) ***Events Directors: Elnaz and Koren***

- i. Phollies update
 - There will two shows this year on Wednesday, October 28th and Friday, October 31st
 - Dress rehearsal in on Monday, October 26th
 - Planning to have a Halloween Fashion Show during and a social event after the Friday Show
 - Will send out an email asking for volunteers for the MCs (would prefer to have 4th year students)
 - Tickets will go on sale soon and early bird prices will be available until Thanksgiving and will then increase \$2
 - Class councils will perform in both shows (10 minutes allocated for each) but all other acts will have to choose one show
 - The lights will have to be programmed for the individual shows and this will require separate technical and dress rehearsals

d) ***External Affairs Report: Mike and Sassha***

- i. Fundraising/sponsorship package
 - They have been generating as much funds as possible but progress is slow and the funding has been decreasing over the past couple of years → due to looming economic recession and Waterloo
 - Trying to recruit new sponsors from outside of Ontario
 - Thank you to everyone for the feedback regarding the blurbs included in the package → this will be sent out again to those who did not receive it (please send feedback to Mike and Sassha)
 - If fundraising goals are not met we may contract out to CU (deadline for this will be set in the next couple of days)
- ii. GenPharm tickets
 - They have been contacted and they are providing tickets
 - The raffle will happen soon

- e) **OT9 President: Shaun**
 - i. Important dates regarding the 4th year class
 - Residency Night: Sept. 16th from 6-9 in B250
 - Shopper's Conference: Oct. 4th (open to 3rd and 4th years)
 - Pharmacy Job Fair: Nov. 7th from 12:30 – 3:30 in the atrium
 - Recruitment Dinners: Oct. 15th, Nov. 4th, 6th, 11th, 25th
 - There will be others but he will send out emails
 - ii. Rx Files
 - Wants to sell package with drug charts to all classes to minimize the costs
 - Will discuss this with the VPs
- f) **OT9 Vice-President: Matt**
 - i. OT9 clothing sale and nametags
 - Deadline is at the end of September
 - Refer questions to Matt and he will continue to make announcements to the classes
 - There will be a table with samples in the atrium over the next couple of weeks

6. New Business

Budget Update (Keith):

- Thank you to everyone for the budget information you have submitted but please keep in mind that nothing has been approved yet when you are making purchases

OneMatch Information Session (Tina):

- Would like to hold a faculty wide information session about the program
- Time sensitive as it affects a student within the faculty
- Session was very well done last year and would like to present it this year as a lunch & learn event
- Will speak to individual parties about funding, etc.

Faculty Blood Drive (General Discussion):

- Was vetoed in previous years because it is not faculty inclusive and we are close enough to the Blood Bank at College & Elizabeth and the other campus locations
- There is a representative in the faculty that may be able to promote the drives that already take place on campus
- We could also look into booking appointments for people to go to the College & Elizabeth location

1T2 Elections (Tina):

- There needs to be a UPS CRO to oversee all class and UPS elections (including the upcoming 1T2 election)
- Would like to establish a CRO committee (must be made up of people who will not be running for a position next year)
- **Motion that we develop a CRO committee consisting of Sassa (chair), James, Gianna and Meaghan for the 2008-2009 school year:** Sassa 2nd: Gianna
 - Abstain: 1
 - Reject: 0
 - Accept: 14 → passed

1T2 Listserves (Joyce):

- The privacy policy change in the faculty means that Brenda cannot give us the 1T2 email addresses and we cannot electronically distribute The Key
- A hard copy of the email addresses can be signed out from Brenda
- Joyce has requested email addresses from all of those 1T2s who did not submit their addresses to The Key

Online Room Booking (Joyce):

- Username and Password are posted on the bulletin board in the UPS office and it will be emailed out to the council

Toronto Argonauts Game (Paul):

- Wants to organize a faculty wide event to the Argos-Riders game on Oct.30th with the money going to Athletics
- No one sees any conflicts as long as ticket sales don't interfere with the Phollies ticket sale

Monograph (Yuan)

- Deadline for submissions from the UPS executive is tomorrow

Referendum (Alex):

- Have to sit down and see how much money we have this year and whether or not a referendum will be successful this year
- Would like to have it done in either October or November
- Alex will take the lead on this and will send out an information package to the council → please review before the next meeting

IMAGINE (Alex):

- Trying to get funding from all student bodies on campus and will be requesting funding from UPS as part of our charity funding (would like to change the UPS charity over to this group)
- Brings IPE and IPC to the forefront → important to the faculty
- He will send out some information → please review before the next meeting

Motion to remove from the table the discussion on proxy voting: Anna W. 2nd: Matt

Abstain: 0

Reject: 0

Passed: 15 → passed

- There is nothing in the constitution on this issue
- Elections are usually help on elections when those involved have class and proxy voting should not be an issue

Motion that proxy voting is allowed only through the use of a Tcard presented at the voting station: Anna W.

2nd: Rachel K.

Abstain: 0

Reject: 10

Accept: 5 → did not pass

7. **Motion to Adjourn:** 1st: Tina 2nd: Anna H.
 Time: 6:35pm