

Undergraduate Pharmacy Society Meeting #3 Minutes
Tuesday, September 23, 2008 – 5:00 pm

Attendance: James, Christine, Alex, Brenna, Linda, Keith, Giana, Mike, Sassha, Rachel K., Brandon, Paul, Anna, Yali, Jadie, Elnaz, Koren, Rachel F., Vincent, Ruby, Anna W., Joyce, Matt, Saeed, Stephanie, Tina, Rasha

Quorum: 15/16 votes present

1) **Call to Order:** Time: 5:06

2) **Motion to Commence:** 1st: Rachel F. 2nd: Koren

3) **Motion to accept previous meeting minutes:** Tuesday September 9, 2008
1st: Sassha 2nd: Anna H.

4) **Executive Reports**

a) ***President's Report: James***

i. Welcome Back BBQ

- Taking place Monday, September 29th
- The BBQ is arriving at 9 am and Sassha will be meeting them
- Rasha, Tina, Matt, Rachel K., Anna H., Mike, Anna W., Jadie, Ruby, Keith, Koren, Giana, Saeed, Stephanie, Linda will all arrive to help out at 10 am
- The tug of war will take place at 11 am

ii. Blueprint for Pharmacy

- As stated in the last meeting we have been asked to consider the blueprint when making decisions within our council
- There has been no listserv informing students that the blueprint is posted online and some members feel that we should be wait for hardcopies to come out
 - As we are elected to represent the student body we are in a position to make this decision before the entire student body has read the blueprint
- There is no rush for us to decide on this → only three student groups have signed on so far
- It is a symbol of support but there should be a commitment behind it → there is no financial commitment
- We are simply asked to consider it in our strategic planning and have students commit to it on an individual basis as well

❖ Motion that UPS puts support behind the Blueprint for Pharmacy and considers the blueprint in its future decisions. We are elected to represent student body so don't need to wait for everyone to read it (i.e. student body)

1st: Christine 2nd: Anna H.

Abstain: 2

Reject: 0

Accept : 13 → motion passed

iii. Christmas Toy Drive

- Are we interested in supporting a Christmas toy drive in conjunction with another group on campus that already runs one
- May want to do it as a “Holiday Toy Drive” as opposed to a “Christmas Toy Drive” so that it is more inclusive for all students within the faculty
- James will look into doing this → possibly as a part of charity week?

iv. UPS Retreat

- Shaun was unable to book his party room but there is that possibility of holding it at Hayley F.’s
- Possible dates:
 - Sunday, September 28th from 12-4pm → it is generally held on the first Sunday after the first year elections however it is felt that this may not be enough notice for the newly elected 1T2s
 - Thursday, Oct. 2nd → PDW has a meeting at 4
 - Any week night from 5-9(ish) → unpopular with the council due to other commitments
- Whole purpose of the UPS retreat is to ensure that all council members know each other and it is usually an opportunity to discuss the upcoming Phollies skit → we do not want to push this too far back
- This will not be an official meeting

v. Robert’s Rules Seminar

- This is a mandatory UPS “event” on Tuesday, September 30th @ 5pm in the big pod (i.e. everyone on UPS should be there!)
- There was potential of holding the budget meeting after the seminar but this is too short notice
- We will move the UPS retreat to after this seminar
- Therefore, on Tuesday there will be the Robert’s Rules seminar in the pod @ 5pm followed by the retreat either at Hayley F.’s or in room 850

b) Vice President’s Report: Christine

i. Phrosh banquet

- September 26th
- Everyone on UPS is invited and the first 8pm who RSVP will receive a \$12.50 subsidy
- President, VP, Pharmakon Editors and the 1T1 President & VP are required to attend

ii. The Key

- Everything has been sent to the publisher except for a few ads and we should have everything back by mid-October
- When they arrive everything else will be stuck into them before they are distributed → expect to be completed by the end of October
- External Affairs have requested extra copies to send to those sponsors who have ads in the Key

5) Position Reports

a) *Past President: Alex*

- i. Dean Hindmarsh Retirement Sub-committee
 - This is Dean Hindmarsh's final year with the faculty after completing two terms
 - We have been approached by David White to join in a fundraising campaign with the faculty and alumni in order to raise money that will be put towards having the faculty room on the 12th floor of the building named for Dean Hindmarsh
 - We have no funds available to allocate towards this and this is already a packed semester in terms of fundraising however our commitment would be to raise ~ \$1000
 - Proposed event: Indian dinner buffet and club night on Nov. 28th (tentative)

- ❖ Motion to initiate an ad hoc committee titled the Retirement Fundraising committee consisting of Alex (chair), James, Christine, Tina, Matt, Mike, Anna W., Koren, and Saeed. Alex will be placed on the internal fundraising committee for this year.

1st: Koren 2nd: Anna W.

Abstain: 0

Reject: 0

Accept: 15 → motion passed

ii. IMAGINE

- Everyone received a document outlining the project via email and Alex provided a summary of the program
- The group is currently seeking funding (ex. To acquire equipment) and is hoping to receive funding from all of the Health Science faculties
- Dentistry and medicine faculties have formally promised funding and there is an important role for pharmacy to play within the program so it is felt that pharmacy should be involved in backing the program as well
- Alex would like us to consider taking \$500 currently donated to charity by UPS and giving it to IMAGINE instead
 - This money is currently given to Koffler and comes back to us in the form of student awards → this can not be reallocated
 - UPS also provides \$250 to each during charity week (on top of the funds raised by students)
 - Each class could be approached to see if they are willing to give their allocation to IMAGINE instead
- We would like more information on the project and what the money would be used for before committing to anything → Alex will bring a proposed budget to the next meeting
- It is also felt that we should wait until after budget meeting to discuss this further

iii. Referendum

- Information was sent out to all council members via email
- It is felt that if we are to go ahead with a referendum this year students must be more informed and fully understand what they stand to lose/gain depending on the results
- Some council members have concerns about the selection of an increase of \$4.62 and feel that the denomination should be determined after the 2008-2009 budget comes down

- ❖ Motion for UPS to support a referendum for the 2008-2009 school year.

1st: Sassha 2nd: Rachel F.

Abstain: 0

Reject: 0

Accept: 15 → motion passed

- ❖ Motion to approve the preamble and question as follows: "The Undergraduate Pharmacy Society is proposing an increase to its student society fees, starting in the fall of the 2009-2010 school year. This fee would increase by \$4.62 per session from \$30.38 to \$35.00 per session. Consequently, annual fees would increase from \$60.76 to \$70.00 per school year.

Question: Are you in favor of a \$4.62 per session fee increase in the membership fees of the Undergraduate Pharmacy Society, starting in the 2009-2010 school year: yes or no."

1st: Matt 2nd: Brandon

Abstain:

Reject:

Accept:

- ❖ Motion to table the previous motion until after the budget meeting

1st: Rasha 2nd: Tina

Abstain: 0

Reject: 0

Accept: 15 → motion passed and previous motion tabled

iv. UPS Name Change

- This was looked into last year in order to reflect the potential switch to an entry level Pharm.D program → student affairs suggested that we not tackle a name change and referendum in the school year
- Because the referendum will be taking place again this year we will not look into changing the name but it is something that can be done by future councils

v. UPS Pledge of Professionalism

- The UPS Pledge of Professionalism was adapted from the one at UBC but has not yet been followed up on this year
- Had hoped that it would go out in summer mailing from the faculty but it didn't
- This is an ongoing project so changes can be made to it → for instance Lesley Lavack will be making some changes shortly
- The document was sent to UPS to look over and will be brought back to our committee after the faculty has made changes

b) **CAPSI: Rachel K and Meaghan**

i. PDW registration for CAPSI

- PDW registrations **started on Monday**
- The 3rd year CAPSI reps (Katie & Laura) are in charge of this but you can also direct questions to Rachel K.

ii. Brenda's Email regarding CAPSI National Database

- CAPSI National is establishing a database of all students registered with CAPSI for PDW, awards, competitions, etc. to ensure that those signing up are members (not all schools automatically register their students)

- The new UofT privacy policy states that names cannot be released → however if people don't want name forwarded not sure what will happen
- The database is for use by the CAPSI National Secretary only → secretary is external to UofT but still no concern of information being released beyond them
- Hopefully if students understand the issue they will not opt-out → Rachel K. will send an email to the student body explaining the situation

iii. CAPSI Competition

- Unofficial dates for this are Nov. 5th & 7th in the evening

c) **Events Directors: Koren and Elnaz**

i. Phollies

- They have gone around to the classes to promote Phollies but keep passing on the word to students
- Class councils will have 8-10 minutes ONLY for their skits
- Some professors have been approached about the possibility of doing a professor skit but they are looking for other people who may be willing to approach some other professors
 - The professor skit was written by Josh L. last year and while the professors are likely to want to be involved the skit may need to be planned/written for them
 - Suggested professors: Vinita A., Zuben A., Doris K., Michael H., etc..
- The deadline for submissions is October 3rd
- Auditions are on October 6th (11:30 – 1) and October 7th (4-5) in PB B150
 - The whole act does not need to be ready at this time → the directors simply need a “glimpse” of what it will be (i.e. send one representative with part of the script to the auditions)
- So far all acts submitted have been singing and dancing

d) **Secretary: Brenna**

i. Phollies skit

- The skit will be discussed at the retreat and we will brainstorm ideas then
- Brenna will not be present so Elnaz will take the lead at this brainstorming session and fill Brenna in afterwards
- An email may go out after the retreat asking if people want to help finish writing/planning the skit depending on what comes out of the brainstorming

e) **Athletics: Anna H.** (on behalf of Paul)

i. Faculty-wide Argos game

- 40 tickets have been purchased for the game on October 30th and we can get more tickets if needed
- Tickets were purchased for \$20 (instead of \$35) and he is hoping to sell them for \$25 → money raised will go to athletics to purchase new equipment
- Tickets will be sold over the next two weeks and he needs to know the number by October 15th

f) **IT0 Vice-President: Stephanie**

i. Clothing sale

- The VPs are considering doing a combined 1/2/3rd year sale with the proceeds being split 50/30/20 between the classes

- This split would have to stay in place over the next couple of years and it is unknown how this could be guaranteed
 - The fourth years will continue to have the fall clothing sale to themselves
 - There is concern that the upper year classes do not make as much money off of their sales as they need because the upper year students have already purchased clothing in previous years
 - Combining the sales would also help with setup charges, quotas, etc.
 - If we were to split the money 33/33/33 it would mean that it doesn't need to be consistent in future years or could just leave it the way it has been in the past and the onus is on the VP to sell during their class's sale (in the past it has been assumed that it will balance out in the long run)
- ii. Charity week
- Nov 17th – 21st (least busy week based on the global calendar)
 - The results from the week will be announced at the semi-formal on Friday
 - This should not interfere with Semi-formal ticket sales as the tickets will be purchased before the start of the week

6) New Business

External Affairs:

- i. Calendar publication
- CU is disappointed that we will not be doing the Pharmakon fundraising with them so that have proposed making a calendar for all students (at no cost to the students)
 - Money raised by CU would be split 50/50 and our portion would cover the cost of making the calendar with the difference coming back to us
 - Benefits: potential of making money
 - Risk: our continuing fundraising efforts may overlap with theirs
 - It could just end up being a free publication for students with no profit
 - They may be a useful resource in the future if External Affairs doesn't have time to contact companies themselves so we may want to maintain a relationship with them
 - Mike will look into it more to see if it is likely to generate a profit and what happens if our portion of the money raised does not cover the cost of publication
- ii. CSHP Council Meeting
- Meeting is coming up in November so please let Mike know if there is anything you would like him to bring up
- iii. Lunch & Learn
- CSHP is interested in doing a lunch and learn event with the students
 - Is there any topic that could be discussed that we feel would be popular with the students?
 - Email topics of interest to Sassa and Mike
 - Sassa and Mike will also send a reminder email out, possibly with potential topics
- iv. OPA Subsidy Drive
- There are 6 \$50 subsidies for those who attended the OPA conference
 - Names drawn: Saeed, Tine, Ruby M., Andrea F., and Amanda V.

Finance:

- i. Request for Payment Forms
 - There is a stack of forms in the UPS office (shelves on the desk) and they are very easy to fill out
 - Please leave completed forms in the finance mailbox with a receipt

OT9 Vice President:

- i. UPS Office
 - The UPS office was clean at the end of last year but now looks like a monster went through it → please try and keep it clean
 - Each class has a locker that can be used rather than keeping things in the storage room

Next meeting: Roberts Rules Seminar & UPS Retreat – September 30th, 5 pm in big pod
Budget Meeting – September 7th, 5 pm

7) Motion to Adjourn: 1st: Tina 2nd: Rasha
 Time: 6:36