

**Minutes from Undergraduate Pharmacy Society
February 25th, 2014. 5:00PM**

Present: Jenn, Hazel, Chia Hui, Amir, Carol, Stu, Aarti, Sarah, Tijiana, Karina, Sugi, Lisa, Suyoung, Rick, XiXi, Duke, Damilola, Stephanie, Edric, Joseph, Peter, Kevin

Guests: Mohamed.

Regrets: Monica, Helen

Absent: Vicky

- A. Call to Order (Speaker)
- B. Motion to begin – Hazel motions, Aarti Seconds.
- C. Bulk of Agenda Items:

1.0 Duke's Corner (Voting & Non-Noting)

Presenter(s): Duke

- General council updates that were sent out prior to the meeting
- Minor constitution changes
 - Blurb: 2nd and 3rd year elections should be held 1 week after UPS election. We already have a tight timeline. Take it out so we finish before exams.
 - Concern: if you lose UPS elections, they might not be able to run for class. There is a clause that says you can't close nominations until UPS results come out
 - 4th residency reps:
 - Nights have always been held in the fall. Recommendation to move it up during transition week for the new curriculum since everyone is on APPEs
 - We would have to elect the rep ahead of time.
 - This position would be special, elected during UPS general elections. Elected by mid march so there's enough time or them to carry out the planning
 - Matt Chow has agreed to help start the process. This should be happening from year to year. Previous rep will be helping to start until the new rep is elected.
 - Mid-March to May may be a tight time. So can we consider running it even before then? With the UPS President and VP in January.
 - Decision: Run in January. Add into constitution for this position to be done in January with UPS president and vice president.
 - Depends on what happens with APPEs for some students. Maybe next year the faculty will have those out earlier.
 - Doesn't matter bc the session would be happening during transition week so everyone will be here anyways.
 - Its mainly correspondence with hospitals after the session.
 - For the 1T5 class, we would have to do it now!
 - Possibility of having this position elected with 3rd year election.
 - If this is the case, could we have residency night earlier in the winter semester
 - Ppl might not have decided on that yet so we want it a little later to give ppl more time to decide on that
 - The decision to have the residency night when came from OEE or the hospitals. So its really not up to us on when its done.
 - Senior and Junior residency rep for guidance
 - It may be redundant to have 2 reps for just 1 event.
 - It might be a good idea in that there is another person helping prep for the event since prep work will be done during midterms and finals.
 - Keep it how it is:
 - Spend one day with the person who already has that position would be enough to learn and get contacts. It doesn't need 2 positions.
 - Make change in the constitution for what's happening this year.
 - Informal vote:

- January: 9
- Full year position: 5
- Timeline for elections:
 - Get everything wrapped up by OPSIS
 - Award night is April 8th: 5 to 7
 - Turnover meeting is April 3rd. SAME DUE DATE FOR TURNOVER BINDER!!
- Turnover binder
 - We need to take this seriously!!!
 - Have your binder together to pass down
 - Applied positions are included in the general UPS elections.
- Template for registered clubs:
 - To keep track which clubs are active.
- CRO: Aarti and Joseph

2.0 **SOAPE Listserv (voting)**

Presenter(s): Carol

- Conflict:
- SOAPE is requesting for listserv abilities. SOAPE holds many events for the students at the faculty and they need a formal way to promote the events & to also ask for volunteers

Discussion:

- Concern: if we let SOAPE has listsev capabilities you have to open it up to all clubs. Webmaster is there to regulate what gets sent out.
 - Is there an issue sending it through the webmaster?
 - How many listservs do you send out? 6
 - GMI has their own mailing list and sends out emails to students who have signed up in the beginning of the year
 - There's facebook as well, so there should be no issue of getting information out to students.
 - SOAPE would like to make it more formal with the email from SOAPE
 - Everyone on council has listserv capabilities
 - It's the webmasters role to send out emails on Listserv
 - Certain positions have been sending out emails for clubs. This looks like we are doing favors for certain clubs. So it's a good idea to get webmaster to do it
 - When it comes to PAM event, the events coordinator can help coordinate events from SOAPE as well during that week
- No motion was made.

3.0 **SOAPE Locker (Voting)**

Presenter(s): Carol

- SOAPE has a lot of supplies from the events which they wish to use for the next years as well, so they are asking for a space to put a locker. SOAPE will pay for the locker and they are hoping to get this done in May before APPEs.

Discussion:

- 4th year has a locker. And there' not there so we can give it.
- We should be supporting our clubs so may be in the future we can have a communal space.
- Athletics storage: can consider that.
- Faculty has storage lockers laying around
- In the future when more clubs exist we can go to the faculty and request space
- Using the office for storage space.
 - There's a lot of finance stuff and its used for UPS storage.
- Class presidents will help different clubs.
- No motion was made.

4.0 **PAM (Non-Voting)**

Presenters: Sarah & Amir

- Scheduled events & month rundown

Discussion:

- Calendar has been sent out
 - Links for volunteering will also be sent out as well
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- Moving Mr. Pharmacy to 3rd week. A place has also been booked
- Poster:
 - Drugging candy is inappropriate to be put on a poster.
 - Yellow & Black is Waterloo's colours.

5.0 OPA Cup Bus Funding (Non-Voting)

Presenter(s): Kevin & Hazel

- There seems to be some confusion about how much OPA gives to host schools, how much goes toward buses for the visiting school & what's been done in the past. Just wanted to clarify & come to a consensus on what should be done in future years

Discussion:

- Issue regarding how much we are going to get reimbursed from Waterloo.
- They told athletics that they are getting 2000 instead of the 4000 expected.
- They also got 1000 extra from FEDS/SOPS. They only have 1600 left but this has been resolved bc we have found cheaper buses.
- Previous years:
 - As host school we got 2000 dollars, we gave Waterloo 1200 to cover buses. And the rest we used.
 - There needs to be consistency from year to year.
- This year Waterloo is giving 1800. So it's covered bc we got a cheaper rate
- But we're trying to decide what happens in the future.
- We should standardize the amount
- They gave 1200 bc they brought in 2 buses. And they are making the argument that last year they drove.
- We are getting 3 buses. We can promote students to drive
- We have more students in compared to Waterloo and most students don't have cars downtown Toronto.
- To make it easy, we should split the cost.
- If we keep it the way now, they're always going to be paying more.
- Split the funding you get from OPA so each school gets the same amount every year.
 - The amount they spend on the arena is different
 - We also have more students so it would cost us more to get there
- Is the funding the same every year? Yes, it has been in the past. The max is 2000. This year there was a miscommunication.
- Waterloo and U of T should have this discussion and bring it to council
- 1 bus will be a team bus; 2 of them will be a fan bus (90 people signed up so far; one bus holds 46 adults)

6.0 Approval of Constitution (Voting)

Presenter(s): Dee

- As per the previous meeting, the constitution must be approved in its entirety by the council

Aarti motions to approve the 2014-2015 constitution in its entirety

Alysha Seconds

For: 15

Against: 0

Abstain: 0

Motion passes

D. Additional Business:

- a. Choir will be contacted to let them know they can ask for storage space from class presidents.

E. Setting of next meeting date (tentative):

F. Motion to Adjourn:

- Karina motions to adjourn
 - Aarti seconds
 - Meeting adjourned at 6:00 PM
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