

**Minutes from Undergraduate Pharmacy Society
November 17th, 2015, 5:30PM**

Present: Joseph, Tiana, Shane, Alexandra, Hilary, Lisa, Halina, Annie, Vivian, Patricia, Jonathan, Phillip, Elise, Sandra, Yumna, Jeffrey, Aveline, Matthew, Anna, Ran, Janice, Areeba, Maria, Jason, Teegan, Boyd, Puja, Becca, Erin, Alex, Sara, Steven, Valeria, Kenny Tan, David White

Absent: Veeral, Aarti

Regrets: Arpit

- A. Call to Order (Speaker)
- B. Motion to begin – Janice motions to begin, Areeba seconds.
- C. Introduction of Guest(s)
- D. Bulk of Agenda Items:

1.0 Holiday Party Budget (voting)

Presenter(s): Tiana

- We have planned a holiday party, along with the Faculty, which would be similar to the back-to-school mixer but festive and holiday themed. It will be held in the atrium and students and Faculty can drop in throughout the event for snacks and games. Snacks include drinks (hot chocolate, cider, punch) and food (cheese/crackers, cookies, candy canes, chocolate coins). Games and photo backdrop booth will also be available. Motion to add a \$500 allocation to this event in the UPS budget.
- To be held on Friday, November 27 from 12-3 pm.
- Tiana motions to add a \$500 allocation for the holiday party in the UPS budget, Areeba seconds.
 - o For: 16
 - o Against: 0
 - o Motion passes.

2.0 OPA Cup Budget (voting)

Presenter(s): Shane

- I've reviewed the budget for the OPA Cup for the past 3 years and it looks like we'll need about \$3,500 vs. the \$3,000 allocated for expenses to cover buses, pep rally, and pep rally food. Additionally, OPA has agreed to increase their funding for the OPA Cup from \$2,000 to \$3,500 a year over the next 5 years. This will increase funding for the cup for UofT from \$1,000/year to \$1,750/year. Motion to increase the allocated expenses for OPA Cup from \$3,000 to \$3,500 and increase funding for OPA Cup from \$1,000 to \$1,750.
- More funding to \$1750 per school – is more money going to go to the host school this year?
- How much does a bus cost? Approximately \$700 per bus of 48 people.
- Shane motions to increase the OPA Cup budget allocation from \$3000 to \$3500, Tiana seconds.
 - o For: 16
 - o Against: 0
 - o Motion passes.

3.0 Funding for thank you gifts for speakers (voting)

Presenter(s): Tiana

- Each time we have speakers for UPS events (e.g. Orientation Banquet, PAM) we end up purchasing thank you gifts and cards. We'd like to pre-order thank you gifts (e.g. UofT pharmacy mugs) and cards to have on hand. These gifts would be less expensive than buying \$20 gift cards for each speaker and would therefore save UPS money. Additionally, we can discuss having them for other Pharmacy Clubs to request along with their SIF funding request. We could implement a SIF funding regulation stipulating that funding for speakers' thank you gifts will not be available but gifts can be applied for by students through the SIF application form. This will free up additional funds for SIF as currently many clubs request \$20/speaker as a thank you gift during their events. Motion to allocate \$500 towards custom thank you gifts and cards to be used by UPS event organizers, and recognized pharmacy student clubs upon approval through SIF funding.
- Custom thank you cards and mugs = \$10 per event.
- Student clubs could apply for x number of speaker gifts and would apply through the SIF.
- What about returning speakers? There are certain people who return several times.

- What goes on the mug? Does it have to have the UPS logo? Could marketing design the mugs?
- Storage of mugs? In the storage room or the office.
- Use a wine marker to personalize the mug to the speaker is an option.
- Tiana motions to allocate \$500 of the UPS budget to customized cards and mugs for speakers, Shane seconds.
 - o For: 13
 - o Against: 0
 - o Motion passes.

4.0 OPA Committee (non-voting)

Presenter(s): Teegan

- Last meeting we discussed the addition of a new committee to the UPS constitution, consisting of class representatives from the general student body. This will be an update on how applications and selections of the committee members went. It will also consist of an update on how the first few meetings have gone and what activities the committee members have been a part of so far this semester.
- First meeting last week, was very successful.
- Student representatives are: Onella Pereira (1T9), Elsa Purivatra (1T8), Jennifer Wang (1T7)

5.0 OPA Cup Funding Contract (non-voting)

Presenter(s): Teegan

- There has been some recent updates regarding total amount of OPA Cup funding from the OPA. This will be an update on the contract details and a discussion on the division of funds.
- Funding from OPA cup is smaller than what it costs to run it. Used to be \$2000 a year, now it's increased to \$3500 per year, still need to decide how to decide that up.
- Date: March 13, 2016 (Sunday), event in afternoon, looking to have pep rally and buses going to Waterloo.
- Typically host school gets slightly more than other school. Waterloo typically pays less and Toronto pays more each year because we have more students.
- Overall, council believes a 50/50 split of the OPA funding is a good compromise.

6.0 CHSP Update (non-voting)

Presenter(s): Lisa and Halina

- This year the CSHP committee has been very active! This is an update on their activities so far this semester and those planned for next semester. This will also serve as an update on the upcoming CSHP committee applications.
- Last week there was a symposium for upper year students, this week there is a symposium for first year students, these events happen every year.
- Committee applications: sending them out this week – term runs from January to the end of next year.
 - o Committee has 5 members, each person sits on one CHSP branch sub-committee (communications, awards, education, membership).
 - o Sit on committee for 1 year, chosen again every January.
- Lisa is our current student liaison.

7.0 CAPSI Update (non-voting)

Presenter(s): Areeba and Maria

- Following a more PEBC format in OTC/PIC competition – handed big CPS textbook, transitioning towards monographs for specific drugs so you're not frantically flipping through the CPS – use time more effectively.
 - o 21 people in both competitions.
- SLC competition: 13 essays – 10 more essays than we usually average – worked really hard to mark these essays.
- Compounding competitions: 13 teams competed.
- 1st years are at a disadvantage, lack of knowledge base so it's hard to succeed nationally.
- Overall, all competitions maxed out.
- PDW: held in Niagara Falls from Jan 6-9. In contact with bussing companies quoting \$25 for a round trip. December 3rd there will be a PDW education session, educational contract, very strict policy especially with hotel itself.
- T-shirts are here end of November, early December, very high demand.

- Elections at PDW: on CAPSI national FB page or CAPSI UofT page, present during AGM, all executive positions run at PDW, very quick short speech followed up by few questions – look into if you're interested in student governing.

8.0 Charity Week in Review (non-voting)

Presenter(s): Erin

- Total amount raised was higher than what was initially sent out: total = \$5444.09 (last year was \$3500)
- Prof auction was lower than normal, but less profs this year, average per prof was the same for both years
- Class councils significantly increased funding
- Suggestions for next year
 - o Start planning early! Raffle prizes came in at the last minute anyways
 - o Avoid last-minute conflicts with class councils – when they are and aren't allowed to have events
 - o Brainstorm ways for the 4th year class to get more involved
 - o Have hybrid/online auction next year potentially (you run out of time before you run out of money)

9.0 Phollies in Review (non-voting)

Presenter(s): Annie and Vivian

- Ran kind of long (an hour too long) – people liked it a lot, stayed within budget – incurred additional printing cost because they wanted to print brochure in colour for sponsors
- Usually 15-20 acts, this year 30 acts, normally everyone who auditions gets to perform
- Sold out show – 5 sponsors attended, Pfizer attended, 4 National Bank, 1T7 bake sale was very successful, Shane/Tiana scanning
- Potentially a bigger theatre next year.

E. Additional Business:

New Locker for 1T9 Class (voting)

Presenter(s): Alexandra

- The 1T9 locker needs to be replaced because the key was lost at least 2 years ago.
- The money isn't going to a class, it's going to that class +4 each time because it's getting passed down.
- Class President and VP use the locker – ultimately why we lost key was poor record keeping in the past by the past secretary – keep record properly/talk to them about it.
- Someone should keep a spare key of each of the lockers in case they get lost.
- Alexandra motions for \$250 of UPS budget to be allocated to buying a new locker to be passed down to each incoming class, Areeba seconds.
 - o For: 17
 - o Against: 0
 - o Motion passes.

F. Setting of next meeting date (tentative): n/a

G. Motion to Adjourn:

- Janice motions, Areeba seconds.
- Meeting adjourned at 7:00 pm.