



Undergraduate Pharmacy Society

2016-2017



Meeting Minutes-- UPS Meeting #3

Date: Monday November 14th, 2016

Time: 6:30 p.m. - 8:30 p.m.

Location: PB 850

Speaker: Aleksa S.

Minute Taker: Onella P.

Attendees: Faraz R., Onella P., Halina L., Erin C., Adriana T., Aleksa S., Sylvia K., Jason Y., Matthew L, Nisha G., Steven G., Avey T., Roman P., Alex M., Steven S. Bryanna T., Hatf S., Sara T., Vivian T., Alex K., Vin N., Maria M., Natalie T., Tiana T., Krista C., Carmen C., Arpit C., Elise F., Naomi L., Tanner W., Linda Y.

Absent: Jeffrey T.

Faculty Advisors: Kenny T., Sandra B.

Additional Attendees: Shane N., Faizan B.

A. Call to Order

B. Motion to Begin: Maria M. Motions, Sara T. seconds at 6:35 p.m.

C. Agenda:

1.0 Budget

Presenter: Arpit C

- a) UPS Budget (Projected Net): \$8 357.97
- b) Arpit Motions to approve UPS 2016-2017 Budget**
 - i) Seconded by Maria M.
 - ii) For: 16
 - iii) Against:
 - iv) Motion Passes**

2.0: VP Updates and Entrance Award

Presenter: Alex M.

Description: As students, no one knows better than we do about the struggles associated with rising tuition costs, living expenses, and textbooks. This award, while small, provides an incentive for students like us to continue their involvement while in pharmacy school and to “give back” to our school community. Considering that our tuition is \$20,000 per year and that costs have been rising per year, this is a small fraction of that to benefit this student. This award will reach an additional year of a Pharmacy Class, considering that UPS already offers 4 years of awards.

- a) **Updates of Club Mugs:** Ordered 50 mugs but got 200 mugs for the same price (made a mistake on the company's end)
- b) **Key:** Alex has approved the copy of the Key and is in the process of printing
- c) Entrance Award for Exemplary Leadership:**
 - i) **Powerpoint:**
<https://drive.google.com/open?id=1g81UWLDWGIS-C6tua3HfJUR2sAJs-r8MjYfOFTzhUUs>
 - ii) **Additional info:**
https://docs.google.com/a/uoftpharmacy.com/document/d/1Rmijfg_Jf-VFgImVyoWoJWtuZNJJ9xPQz7g-0GyQv1c/edit?usp=sharing
 - iii) Proposal: Incoming student that demonstrates leadership making applicant pool stronger. Will set us with par with other schools that currently have entrance scholarship. Revenues from past UPS councils will be used, giving back to the student body.
 - iv) Annual award (monetary \$1000) given to student in an incoming class who exemplifies student leadership within the school and profession supporting UPS goal.
 - v) Recipient will be picked via an application; upon which the USP council of the successive year will decide the recipient
 - vi) Timeline: Applicants will receive award applications upon receiving acceptance to the faculty (first round acceptances). Points and Awards Committee will review applications and present top 3 candidates until Summer Meeting in August.



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- vii) **Potential Concerns: Can we do other things with the money that will benefits more students?**
 - 1) These ideas can be brought to be UPS so that we can also find a way that other students can also benefit from the surplus
- viii) **Alex Motions for UPS to allocate \$25 000 to the UPS Entrance Award for Exemplary Leadership, Erin C. seconds.**
 - 1) For: 14
 - 2) Against: 1
 - 3) **Motion passes to allocate \$25 000 to the UPS Entrance Award for Exemplary Leadership.**

3.0: Charity Week Updates

Presenter: Vivian T.

- a) Professor Auction raised the most money, 1T8 class raising the highest amount
- b) Did not make more than previous years, but has matched slightly.
- c) Clothing Donation was very successful, and increased amount of money fundraised by class councils
- d) **Tips:**
 - i) 4th year class council
 - ii) Being able to choose items that you want you wanted to raffle for
 - iii) At the beginning of each day, empty the raffle containers (encourages students to buy tickets)
 - iv) Encourage bake sales with 1st years
 - v) Aim to continue clothing drive again next year
- e) **Challenges:** Timing, location, starting bids for auction were later than previous years thus impacted high bidding for the professors (since time ran out), Fake Bids
 - i) Tips for Late Auction Bidding
 - 1) Live auction: similar to eBAY
 - 2) Extending each bid by 2 minutes, auction ends when the 2 minutes runs out

4.0 Lip-Sync Battle (Month of PAM)

Presenter: 1T8 Council (Sara T.)

Description: This event will seek to showcase the many talents (or lack thereof) and creativity of Pharmacy Students through a Lip Sync Battle. It is anticipated to be held in an external venue similar to The Boat (where TNTP was held last year). We think this event will support a different niche of performers who may not have the "official" skills for Phollies or the all around pedigree for TNTP. We will be seeking pharmacists and profs to support the panel of judges who will also be influenced by the "sound of the crowd" and the ability for the performer to rally up the crowd. We would also like this event to serve another purpose in terms of fundraising for the graduation committee, in similar ways that Phrosh, Phollies are endorsed and profit from the support of investors. Why? We have seen numerous ways where the need to advance was often crippled by potential losses (i.e. when we wanted to change the venue for phollies that wouldn't support the bake sale or CSHP encroaching on name tag sales) and we think like other players in a market this challenges us to seek other avenues to ensure a significant source of funds.

- a) Proposal:
 - i) Timeline: PAM; There are some slots in March available: but recommendations to open to other months (ie. end of Jan- February)
 - 1) PAM: Can possible be a kick-off to PAM
 - 2) Watch out for Midterm season
 - ii) Organizers: 1T8 Council; proceeds/ profits will go to the grad fund.
 - iii) Profits: In terms of profits, will the profits go to grad committee or UPS?
 - iv) Sponsored event: Title sponsor -> however tied to whether it is UPS event or class council event
 - 1) Third party revenue
- b) Recommendation:
 - i) Possibly add to the PAM calendar which will be distributed to the council
 - ii) Future: look into whether it can be a UPS event, or if this may be an option for next year's grad council for profits
 - 1) However contracts for sponsorship have already been written; likelihood of sponsorship for this year will be low; can look into 3rd party independent sponsors from phrosh.

5.0: Holiday Party

Presenter: Faraz R.

Description: Given the success of last years holiday party, we've gotten started on planning our next one set for Thursday, December 1st from 12:00pm - 2:30pm in the Atrium. As per tradition, we will have Dr. Utrecht dressing up



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as Santa Claus with Pharmakon taking photos set in PB210. We will be discussing the run down of the event and the setup in terms of what activities we'd like to organize as well as how we like'd to distribute the work around executing our event. Ideas are always welcome!

- a) Date/Time: Thursday, December 1st from 12:00pm - 2:30pm
 - i) Concern since 1T9's do not have class that day (however this is the most convenient date for majority of the students)
- b) Activities: Santa Photos, Gingerbread House Making Contest, Pharmacy Choir Christmas Caroling, Holiday Wordsearch, Snowflake Cutout, Ugly christmas Sweater Decorating
- c) Food and Drinks: Complimentary Food and Drinks (Cheese, Candy Canes, Coffee, Tea)
- d) Funding: UPS sponsored event (free for attendees)
- e) Help: Word Search, Crafts Helper, Drink/Food Attendant
- f) Ideas:
 - i) Get the Pods to light up Red + Green
 - ii) Faraz is open to ideas to make this event the best for the students
 - 1) Will keep council updated regarding sign ups for event helpers!

→ **Action Item:** Faraz to finalize details of Holiday Party, with sign-up

6.0: CSHP Name Tag Update

Presenter: Hatf S.

Description: CSHP wishes to sponsor Name Tags for entering classes during the White Coat Ceremony. Our proposal is such that this sponsorship starts with the 2T1 Class, and the 4th Year class will receive a sponsorship of \$2800 annually for 3 years (1T8, 1T9, 2T0) to compensate for the profit loss during the Summer Package

- a) During the white coat, give one name tag (CHSP + UofT logo) for each student; The first class to receive this will be 2T1
- b) Hatf will meet with CHSP members to propose \$2800 for the 3 upcoming years 4th year council, if motion is approved
- c) Monetary Proposal to CHSPI: \$2800
 - i) Amount arose from previous profits of 1T7 name tag sale: \$2 754 (based on if each individual bought one name tag)
 - ii) If not approved, possibly consider for student to pay a "subsidy" for the nametag to reduce cost
- d) Consideration: quality, design, look
 - i) Prefer to look at design before signing contract
- e) **Hatf motions to propose to CHSP for a monetary compensation of \$2700-3200 to the 4th year class (ie. 1T8, 1T9, 2T0's class councils respectively) for 3 years whereby nametag sales by that same council can continue through summer package.**
 - i) Seconded by Sara T.
 - ii) For: 15
 - iii) Against: 0
 - iv) Abstain: 1
 - v) **Motion Passes to for Hatf to propose to CHSP for a monetary compensation of \$2700-3200 to the 4th year class.**

→ **Action Item:** Hatf to propose amount to CSHP

7.0 PSF Ambassador Position

Presenter: CAPSI (Maria M. and Nisha G.)

Description: We were put in contact with Pharmacists Sans Frontier (PSF) through one of the members of CAPSI national. In September, they presented alongside our IPSF reps during the "Pharmacy Abroad" lunch and learn. They are interested in having a student ambassador at each pharmacy school in order to increase awareness of the organization and assist with raising funds. PSF is hoping that we can choose an ambassador for our school, so CAPSI wanted to discuss some options as to how UofT should go about selecting a PSF ambassador for our school.

- a) Other schools: add to another existing role or chosen a student to carry out these duties
- b) Implement it to the IPSF Junior role; currently the role is not defined yet but the main focus is to encourage fundraising activities for their advocacy
- c) **Maria Motions to add PSF Ambassador position to the IPSF Junior portfolio, whereby the IPSF Jr will continue to carry out the duties of the PSF Ambassador for a two year term as IPSF Senior.**
 - i) Seconded: Faraz R.
 - ii) For: 16
 - iii) Against: 0
 - iv) Abstain: 0



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v) Motion Passes.

8.0 Awarding Plaque for SLC Winner

Presenter: CAPSI (Maria M. and Nisha G.)

Description: Each year at the UPS awards night, students receive plaques for their achievements. Under the "Arts and Literary Awards" category, students receive plaques for writing awards such as the OPA and CSHP writing award. Winners of other CAPSI competitions and awards such as Guy Genest and PIC are also recognized on this night by having their names engraved on a plaque. CAPSI would like to motion to add an award for the Student Literary Challenge (SLC) under this category to provide recognition for SLC winners. The cost to add this award is \$70.

- a) Plaque allowing addition SLC winner names every years; Cost will be higher (\$50-\$70 upfront) this year and thereafter just engraving (20 cents) Pro
- b) **CAPSI motions to include Plaque for SLC for Awards Night Budget.**
 - i) For: 18
 - ii) Against:
 - iii) **Motion Passes**

→ **Action Item:** Arpit/Carmen to update final numbers for Awards Night

9.0 Mailing Budget for CU Advertising

Presenters: Halina L.

Description: Motions to initiate an annual mailing budget (\$150) to send sample publications to CU Advertising.

- a) Cost covers sample publications sending to CU (5 issues of monograph yearbook + the key)
- b) **Halina motions to initiate an annual mailing budget (\$150) to send sample publications to CU Advertising.**
 - i) For: 14
 - ii) Against: 0
 - iii) Abstain: 2
 - iv) **Motion Passes**

→ **Action Item:** Arpit/Carmen to update final numbers for CU Advertising

10.0: Pharmacists Awareness Month Updates

- a) **Maria M. motions to table to next meeting.**
 - i) For: 15
 - ii) Against: 0
 - iii) Abstain: 1
 - iv) **Motion passes, item will be tabled to next meeting (TBD)**

D. Additional Business/ Announcements

- a) UTSU looking to come to give food to students who study late at night (Thursday Dec 8th)
 - i) Let Adrianna know preferred dates so that she can let UTSU President know.

E. Setting of next meeting: TBD

F. Motion to Adjourn.

- a) Faraz motions to adjourn, Carmen C. seconds
- b) For: 18
- c) Against: 0
- d) **Motion passes, meeting adjourned at 8:32 p.m.**