* Agenda for Meeting:
* January 17th, 2012
* Approximate allocated time ~90 minutes
* Attendence: Jackie, Lindsey, Mike F., Fernand, Mike DG, Angela B., Duke, Leia, Stu, Carol, Paul, Jennifer J., Amy L., Lewis, Female Athletic, Coed Athletic
* Guest speakers: Kim and Doris
* Missing: CAPSI (Amber and Alysha Prata) , Simona, Matt Chow
* A. Call to Order (chair)
* B. Motion to begin: Lindsey, Second by Mike F.
* Start time: 5:29pm
* C. Bulk Agenda items:
* 1.
* **Subject:** Co-curricular record presentation (non-voting)
* **Presenter(s):** Kimberley Elias
* **Time Requested:** 30 minutes
* **Topic/Request/Issue:** Presentation regarding the new-co-curricular record (abbv. CCR). Questions to follow.
* - 2010: councel student experience- focus surveys- report written from focus groups
* -students asked for co-circcular- ways for them to find opportuneity and track them on an offical record
* -other initiations have started to create this record- UofT requested to have one as well
* -Met last decmeber- move forward? What will that look like?
* -recomed four different working groups
	+ activities- what type will be capture on the CCR
		- students can filter and search for oppounrity (Facult, campus, what you are interested in, media, communication), what do you want to develop, who do you want leading the activity, or simple key work search
	+ Competenticy- learning development skills
	+ validation processes- what are the diff processes of getting acvitivies and how they get
	+ systems group- need to purchace system, what we want it to look like
* Rational behind CCR
* -search and track experiences outside classroom, link to competencies and link it to a record
	+ 3 pillars
		- search for opportunities – don’t have a centralize data base more broadly (Ex. working with faculty member, running atheletic councel, don)- idea is to get all areas together
			* Connecting experiences to learning- transferable skills that they can articulate to employees, scolarship. But didn’t have tools to do that
		- Competency framework- decision making and action, interdependnce, leadership etc.
			* search residence don- and give you a list of competencies. Use these to put on the record.Official institutional document with offical logo. Date of activity, type of activity, where, and the 3 top competencies they learned from that activity. Take that record and attach it to resume, linked in, attach to scholarship, awards etc. Take record to career centre and use
			* Seeing what employers think and how they value the co-circ record
		- Language and tools

barriers for students to get involved- commuting issues, financial (more narrow search capabilities (time frame, commitment, financial)

* separate from academic transcript- voluntary not mandatory will be a separate document= encourage involvement
* by having this document- way for uni saying that they are valuable and make it as easy as possible
* University document- needs to have a scope of what will include
* -developed a criteria:
	+ attachment of university – want them involved in the program but not the be all and end all – don’t want to devalue the other outside of school activities- just saying that its not replacing CV just complementing. Needs to be staff or faculty attached to that activity. When you have the staff and faculty connection, has a lot of benefits (better way to facilitate relationships with faculty member for reference
	+ intentional learning- competencies and skills attached to that activity.
	+ active engagement- applying what you are learning
* Decentralized process- pharmacy will be its own unit- capturing activity that occurs in the faculty
* -going in phases to understand the processes (it will be tri-campus involvement
* Brainstorm:

Activities occurring at the pharmacy:

website to show ways to follow the process

Town hall sessions (Feb 1st 1230-130)

* Questions:
* Kevin: required for the faculty member be associated with it.A lot of our groups don’t have faculty associated with it.
* Answer: intention is to put all activates on record- just need a process- definitely want activities that may – need to engage in a larger consultation to get these other clubs in the CCR
* -if students as validator- not as official, pressure from peers, lot of times students didn’t want to validate
* will be on the CCR BUT likely not in the first year because they need a way to
* wont be retroactive- only activities 2013/2014 and on ward are captured on this record
* Validation: idea is president and excectives (upload of excel for ex. or for activies with a lot of students- T card swipe for an upload)- need to ease the validation process so its not
* Money: Being facilitated through student life and supported by NGIS (new ROSI)
* Question: what is the advantage of CCR over a well written CV and is it worth the cost for the institution
* - verify to the things you say on the CV- university of Toronto acknowledges that you fulfilled this roll and that the skills you said you have is what is actually attached to the activity
* - record itself is very – value in cocirular activies and that process of thinking of what skills you develop and how you can communicate that in interview
* 38 universities across Canada that
* Question: can print it on official paper and online – for sure be a free version that students can print off
* Question: is it a professional document or something just to say your involving
* -range of opportunities that all students can find something database that they can connect too
* - more to do with what skills you learned than the actual activity (varsity sport verses UPS)
* Question: how does the update work
* validation process when thing swill be need to be submitted by (timelines etc)
* Question: Local unit- what would that entail
* -each local area has a better sense of the activies occurring then
* -want them to describe activies in our specific faculty and what kinds are there
* implementation committee- person from each faculty (28) – brainstorm what kind of opportunities are present in our area (Activity and description)
* Question: focus of CCR and why are we doing is to encourage engagement. Its really a record of involvement and its up to the student to elaborate on that experience
* Level of complete/involvement in the validation
* -leadership certificate and don’t finish or exec member but don’t go to meetings – through validation process- means that you could not meet the duties to get validated – can petition it

Owness on the local student association- validation involve- is there extra work for them? – fill out form for activities- but don’t foresee a lot of work for the group

let local units have discretion on what they look – as long as it doesn’t change those process- each local unit is different and want it to make it work

* 2.
* **Subject:** Trophies (voting)
* **Presenter(s):** Lindsay Dryden
* **Time Requested:** 5-10 minutes
* **Topic/Request/Issue:** We need to either buy all new trophies as there are no new spots to place names for this year or we can save money and take off the oldest plaque. Given our deficit this year and the fact that old trophies will just get thrown out, I think recycling them is the best option.
* -Need to order trophies because they are full in names
* -green approach- take off emblems are old and put on a new date
* -if we get new ones- old trophies will be thrown in the UPS
* -usually funded by the award presentor
* -he can sponsor UPS to buy new trophies (DAVE WILL sponsor (Give money) to buy new trophies and he will also have a place to store the old trophies)
* -alumni are sponsors so they may get offended if we take their names off
* -look into how much and how many we need and also he will have a place to store them
* -Old awards in the UPS locker
* NOT GOING TO VOTE on it today
* 3.
* **Subject:** UPS Website Update (non-voting)
* **Presenter(s):** Paul Luu
* **Time Requested:** 5 minutes
* **Topic/Request/Issue:** Just to tell everyone the site is updated, but I need people to use the website to see if they can find errors in the site.
* Website is up. Wont work in Internet Explorer. Going to upload new logo. Can get all the links on the front screen (Calendar, recent list serv) Wants to know if there are any errors.
* Everyone from council should make a comment to Paul
* Content is updated. Update Whos Who. Need to update class schedule
* 4. 6:!3pm
* **Subject:** Payment to Jostens for 2011-2012 yearbook printing (non-voting)
* **Presenter(s):** Mikey & Fernand
* **Time Requested:** 5 minutes
* **Topic/Request/Issue:** There is a payment discrepancy with the payment to Jostens.
* "We signed a contract with Jostens in Sept, and as part of that contract it said that if paid 80% of the signed value of the agreement before January 1st, 2012 we would get a 6% credit discount to our final invoice.  So 80% would have been a downpayment of $14,244.  We sent in a check for this November 2011 (ie before Jan 1st).  So according to our agreement, they were supposed to subtract $1,068.29 from our final bill.  They didn't do this.
* 4000$ charge- but since we paid 80% of total amount by date they agreed to give us a discount. So we should only own 3000$ BUT They are saying we ow 4000$
* tried to call Joslen, but not answering
* Should email them so that they have a written record
* Will try to get bank statements
* Invoice from last year from Amy
* **They sent us an invoice saying we still owe them $3999.47   however, the value should be $2931.1"**
* 5.
* **Subject:** Sales updates and who's who completion (non-voting)
* **Presenter(s):** Mikey & Fernand
* **Time Requested:** 1 minute
* **Topic/Request/Issue:** Update on the numbers from sales, and future sales date. Also the Who's who is completed and has been sent to the UPS webmaster & faculty
* 60 sales from 1t3 (Low by their projections, going to send another email)
* 170 sales- wanted 400 sales so they will have another sales date hoping to get more sales
* Whos Who is done. Needs to be just put on the website
* People can do preorder on google doc. And drop off money at reception.
* Dave: should send it to the faculty because they will buy one because its only 15$
* 6.
* **Subject:** Update from Presidents' meeting at PDW (non-voting)
* **Presenter(s):** Kevin Chow
* **Time Requested:** 5 minutes
* **Topic/Request/Issue:** Kevin will inform us of updates from other universities across the country.
* PharmD: generally been recognized
* 2+4 program- everyone moving to that if not they are talking about it
* Montreal and lavale are like us
* waterloo program desigend towards getting a PharmD- just have to do an extra online semester
* all other schools are moving towards this 2+4
* All other provinces- have member that sits on the college (Alberta and BC- have students sitting on the college) Going to see if we can do that in Ontario
* Changing PAW to PAM (month)
* Wages across Canada- lowest in Ontario- 32-34$. Downtown BC- 32$ , Alberta 30-40$, Manitoba and Quebec- 50-55$) – ITS not just use its everyone
* D. Additional business?
* - PAM- transition year basically some people are doing PAM this year (We are doing PAW THIS year) next year it will be PAM

Sponsors- should go out individually and ask for sponsors

OPA (89% sure they will sponsor)

Read through this CCR

Monograph- if we get issue in before January – 10% discount

* E. Setting of next meeting date (tentative)
* F. Motion to Adjourn (chair)