



# Undergraduate Pharmacy Society 2016-2017



## Meeting Minutes– UPS Meeting #5 Transition Meeting

**Date:** Friday April 7th, 2017

**Time:** 1:00 p.m. - 3:00 p.m.

**Location:** PB150

**Speaker:** Alex M.

**Minute Taker:** Onella P.

**Attendees 2016-2017:** Faraz R. Alex M., Onella P, Arpit C., Carmen C. Halina L, Hatf S., Maria M., Nisha G., Elise D, Sylvia K., Vinh N., Steven G. Alexandra K., Linda Y., Krista C., Avey T., Roman P., Matthew L, Bryanna T., Steven S., Sara T., Vivan T., Tanner W., Jason Y., Natalie T., Adriana T.

**Absent 2016-2017:** Jeff T., Erin C. Aleksa S.,

**Attendees 2017-2018 Council:** Faraz R, Steven S, Onella P, Pamela I, Carmen C, Michelle W, Hatf S, Aisha C, Samuel C, Cindy Z, Roman P, Christopher T, Sylvia K, Andrew H, Ersilia D, Narth S, Qiqi L, Vinh N, Pauline T, Clarence L, Nisha G, Rachel A, Jakov L, Tanner W, Vivian T, Joel T, Paul B, Steven G, Matt L, Julia L

**Absent 2016-2017:** None

**Guests:** Shane N.

**A. Call to Order:** Alek M.

**B. Motion to Begin:** Alex M motions, Faraz R seconds at 1:15 pm.

**C. Agenda:**

### 1.0 Welcome to the Transition Meeting

**Presenter:** Onella P., Aleksa S.

### 2.0 Approval of senior council positions (voting)

**Presenter:** Alex M.

1. Alex M. motions to approve transition of Jr. Finance Director Carmen to senior finance director, Arpit seconds.
  - a. For: 15
  - b. Against: 0
  - c. **Motion passes**
2. Alex M. motions to approve transition of Jr. External Affairs Director, Hatf to senior external affairs director, Sara seconds.
  - a. For: 15
  - b. Against: 0
  - c. **Motion passes**
3. Alex M. motions to approve transition of Jr. CAPSI Representative, Nisha to senior CAPSI representative, Halina L seconds.
  - a. For:
  - b. Against:
  - c. **Motion passes**
4. Alex M. motions to approve transition of Jr. Athletics Director, Sylvia to senior athletics representative, Steven S. seconds
  - a. For: 15
  - b. Against: 0
  - c. **Motion passes**

### 3.0 Pharmakon - Funding request (voting)

**Presenter:** Alexandra K, Pharmakon

1. **Pharmakon motions to have an additional \$1000 allotted for expenses related to yearbooks.**
  - a. Anticipated number of yearbooks, the extra money would be for a nicer cover (cost is about \$2-3/yearbook extra than initially planned for)
  - b. Would like a leathery cover ( inquires a cost to it); absolute maximum is \$1000
  - c. **Other options:**



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- i. Either not use the nicer cover or cut down on pages (may not be feasible since there is extra clubs/ sports teams + sponsorship pages)
  - d. **Quote (not yet negotiated):**
    - i. Most recent quote: \$50/ yearbook
      1. Will need to negotiate it to \$45 with anticipated sale of 220 yearbooks
    - ii. Currently 9900 budgeted to printing for 220 textbooks
  - e. **Have we looked at other companies?**
    - i. Yes, prices are about the same after negotiation but this company gives software to design the yearbooks
2. **Pharmakon motions to have an additional \$1000 allotted for expenses related to yearbooks.**
- a. Alexandra K motions, Vinh seconds.
    - i. For: 15
    - ii. Against: 0
    - iii. **Motion passes**

#### **4.0 Welcoming of UPS Council 2017-2018**

**Presenter: Steven and Onella**

1. Powerpoint presentation

#### **5.0 Transition of Keys from Outgoing to Incoming Executives// Transition Debrief**

**Presenter: Onella**

#### **6.0 Picture of Outgoing Council/ Good-byes**

**Presenter: Aleksa**

#### **7.0 Presentation: Review of Robert's Rules**

**Presenter: Steven and Onella**

1. Meeting has run over time during Robert's Rule Presentation
  - a. Clarence motions to extend the meeting until 4 PM; Onella seconds the motion
    - i. For: 15
    - ii. Against: 0
    - iii. Abstain: 1
    - iv. **Motion Passes**

#### **8.0 Approval of Faculty Co-Advisors (voting)**

**Presenter: Steven and Onella**

- Take 20 seconds to look over responses for UPS Faculty Co-Advisor Applications for 2017-2018
- There are 2 responses: Kenny and Sandra
  - a. Clarence motions to accept Sandra as one of our Faculty Co-Advisors; Matthew seconds the motion
    - i. For: 15
    - ii. Against: 0
    - iii. Abstain: 0
    - iv. **Motion Passes**
  - b. Clarence motions to accept Kenny as one of our Faculty Co-Advisor; Carmen seconds the motion
    - i. For: 16
    - ii. Against: 0
    - iii. Abstain: 0
    - iv. **Motion Passes**

#### **D. Additional Business:**

- No additional business

#### **E. Setting of next meeting date (tentative): n/a**

#### **F. Motion to Adjourn:**

1. Clarence motions to adjourn the meeting; Vinh seconds the motion
  - v. For: 16
  - vi. Against: 0
  - vii. Abstain: 0



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viii. **Motion Passes**, Meeting Adjourned at 3:33 PM, 2017/04/07