

**Minutes from Student Initiatives Fund Evaluation Committee**

**Fall 2017**

**October 12, 2017**

**18:00 –20:00, UPS Meeting Room**

Present:

Chair: UPS Vice President – Onella Pereira  
Secretary: Sr Finance Director – Carmen Cheung  
UPS President – Steven Shao  
Jr. Finance Director - Michelle Wang  
Sr. External Affairs – Aisha Choudry  
1 Events Director - Samuel Chan  
1 Faculty Advisor – Kenny Tan

Regrets: 1 Athletics director - Andrew Henry

**1.0 Motion to begin:** Onella

**Seconded by:** Samuel

**Meeting commenced:** 18:06

**2.0 Reminders**

**2.1** Must attend Pre-SIF meeting to be eligible for funding.

**2.2** Late applications only receive ½ the approved amount.

**2.3** \$2500 is available for this Fall semester

**2.4** 16 clubs have applied this year for a total of ~\$8500.

**2.5** Criteria for SIF funding: promote the profession of pharmacy, enhances the student experience at Leslie Dan Faculty of Pharmacy, are open to all pharmacy students and are non-profit.

**2.6** Clubs should let us know if they are seeking or have external funding sources and how much money they were approved for.

**3.0 COMPPS**

3.1 Aisha has left the room due to conflict of interest.

3.2 Industry Visit to Patheon (Mississauga)

3.2.1 TTC tokens: Not approved

3.2.2 GO Bus: Not approved. See below

3.2.3 \$185.35 approved to be split evenly between attendees. Consider UberPool and Carpooling. We do not believe transportation will hinder attendance if it does not conflict with student schedules.

3.3 Compounding Workshop

3.3.1 Petrolatum Whi

3.3.2 te USP: Not approved

3.3.3 PEG 3350 NF: Not approved

3.3.4 Cetyl ester wax NF: Not approved

3.3.5 Lip balm tubes: Not approved

3.3.6 Please apply again for Winter SIF funding as this event will be in the Winter. If, however, \$245.21 is hard to fund, consider holding the event later in the semester.

3.4 Total: \$185.35 approved.

**4.0 EVOLVE**

4.1 Journal club 1

4.1.1 McDonald's Breakfast Sandwiches: \$101.36 approved for 30 people

4.1.2 Tim Hortons Coffee take 12: \$37 approved for 2 boxes

4.1.3 UPS Club Mugs: 2 mugs approved

4.2 Journal club 2

4.2.1 McDonald's Breakfast Sandwiches: \$101.36 approved for 30 people

4.2.2 Tim Hortons Coffee take 12: \$37 approved for 2 boxes

4.2.3 UPS Club Mugs: 2 mugs approved

4.3 Total: \$276.72 approved.

## 5.0 GMI

- 5.1 International APPEs Information Session
  - 5.1.1 UPS mugs: 4 mugs
  - 5.1.2 Tims Take 10: \$49.77 approved
  - 5.1.3 Tims Assorted Pastry Selection Platter: \$70
  - 5.1.4 Great Value Paper Napkins 100 count: \$1.89
- 5.2 Please consider approaching OEE office for similar future events to prevent overlap of topics. If students are interested in this topic, they would go regardless of whether food is provided or not.
- 5.3 Total: \$121.66 approved

## 6.0 Toastmasters

- 6.1 Steven has left the room due to conflict of interest.
- 6.2 Will receive half the amount approved because application was submitted late.
- 6.3 3 UPS mugs for 3 Guest Speakers: 3 approved
- 6.4 Pizza: Not approved
- 6.5 Banner: Not approved
- 6.6 Since there is a membership fee, events are not open to every pharmacy student. We do not believe that food will encourage more members to join because of the membership fee.
- 6.7 Total: \$0

## 7.0 IMHAP

- 7.1 Pharmacists in Mental Health Panel/Speed Dating
  - 7.1.1 Pizza: \$150 approved.
  - 7.1.2 4 Gifts for pharmacists: 4 UPS mugs approved
- 7.2 Post-partum depression talk
  - 7.2.1 Sandwiches & salad (split with PSWH): \$120 for any food.
  - 7.2.2 Gift for Jamie Kellar: \$7.50 approved
- 7.3 Movie Night
  - 7.3.1 Large bags of chips: \$16.92
  - 7.3.2 Pop (32 cans): \$7.91 (a pack of 12 is \$3.50 and only 2 are needed)
  - 7.3.3 Paper plates: Not approved. Use paper to make cones for chips like PSWH did with popcorn
  - 7.3.4 Napkins: Not approved. UPS has napkins
  - 7.3.5 Popcorn: \$13.55 conditionally approved. Please see Onella because she has a lot of popcorn.
- 7.4 Total: \$315.88 approved

## 8.0 PAG

- 8.1 Pharmacist Talk
  - 8.1.1 Pizza: \$160 approved based on 80 students attending.
  - 8.1.2 UPS mug: 4 mugs approved
  - 8.1.3 Beverage: \$27.69
- 8.2 Pill Drop!
  - 8.2.1 TTC tokens: Not approved. If students want to attend this event, we do not believe travelling costs will prevent this. If it is a hurdle, they can find pharmacies within walking distance.
- 8.3 Banner
  - 8.3.1 Banner: Not approved. The purpose and use of this banner is unknown.
- 8.4 Total: \$187.69 approved

## 9.0 Dragonboat Club

- 9.1 Trial lake practice: Not approved - does not meet SIF criteria
- 9.2 Pool side practice: Not approved - does not meet SIF criteria
- 9.3 Bake sale: Not approved - not funding bake sales
- 9.4 TIDBR: Not approved - does not meet SIF criteria for funding
- 9.5 This is essentially a hobby that the committee cannot justify to fund.
- 9.6 Total: \$0

## 10.0 PMP

- 10.1 Meet and Greet

- 10.1.1 Muffin tray: See below
- 10.1.2 Fruit Platter: See below
- 10.1.3 Vegetable Platter: See below
- 10.1.4 All Wrapped Up: See below
- 10.1.5 All Wrapped Up (Veg): See below
- 10.1.6 Assorted Deli Sandwiches: See below
- 10.1.7 Indulgent Pastries: See below
- 10.1.8 Pop: See below
- 10.1.9 Water: See below
- 10.1.10 Delivery: See below
- 10.1.11 Brochure printing: See below
- 10.1.12 Lanyards and nametag printing: See below
- 10.1.13 Approved amount for Meet and Greet: \$300 based on last year's approved funding. The rest can be funded by SEF
- 10.1.14 UPS Gift Mugs: Not approved. Event occurred, no mugs were given so it was assumed that they were not needed.
- 10.1.15 Gifts for Mentors: Not approved. Same reason as the gift mugs.
- 10.1.16 Vinyl 6x8 ft Indoor Banner: ~~\$149.40~~ conditional approval until banner design is submitted. Banner must be re-usable. **Not approved. Please reapply next semester with a design that is re-usable.**

10.2 Total: ~~\$449.40~~ **\$300** approved

11.0 Steven motions to extend meeting for an hour. Michelle seconds.

## 12.0 PPI

- 12.1 Outreach/Volunteer w Children/Youth
  - 12.1.1 TTC tokens: Not approved.
- 12.2 Winter Toy Drive and Photo Booth
  - 12.2.1 Garland: Not approved
  - 12.2.2 Big Candy Cane: Not approved
  - 12.2.3 Stocking: Not approved
  - 12.2.4 Hats: Not approved
  - 12.2.5 Jingle Bells: Not approved
  - 12.2.6 UPS has Christmas items and will also purchase more. PPI can borrow these items.

12.3 Total: \$0

## 13.0 PhaSST

- 13.1 Clubs Fair Poster
    - 13.1.1 Colour Legal Paper: \$8.57
    - 13.1.2 Glue stick: \$1.08
    - 13.1.3 Quartet Project Display Board: \$11.51
  - 13.2 Yonge Street Mission Food and Toy Drive
    - 13.2.1 TTC tokens: Not approved. Travel costs will not hinder students from going. It is also within walking distance.
  - 13.3 Kensington Gardens LTC Home Social Afternoon
    - 13.3.1 Craft Supplies: \$40 approved
  - 13.4 Young Carer's Holiday Party
    - 13.4.1 TTC Token: Not approved. Travel costs will not hinder students from going.
- 13.5 Total: \$61.16

## 14.0 Pharmacy Choir

- 14.1 Pharmacy Phollies and UPS Holiday Party
    - 14.1.1 Song Sheet: \$10.00
    - 14.1.2 Photocopies of Song Sheets: \$4.50
    - 14.1.3 UPS gift: 1 mug approved
- 14.2 Total: \$14.50 approved

## 15.0 PSASS

15.1 Banner: \$40 conditionally approved until design is submitted. Banner must be reusable

15.2 Panel Event

15.2.1 Table Cloths: See below

15.2.2 Water: See below

15.2.3 Coke: See below

15.2.4 Sprite: See below

15.2.5 Apple Juice: See below

15.2.6 Subway cookies: See below

15.2.7 Amount approved: See below

15.2.8 Vegetable Platter: See below

15.2.9 Assorted bags of chips: See below

15.2.10 Forks: See below

15.2.11 Plates: See below

15.2.12 Napkins: See below

15.2.13 Amount approved for this event: \$90 to be used for food and drinks to match how much medicine is spending. Event is not confirmed.

15.2.14 Gifts for panelists: 4 mugs approved

15.3 Total: \$130

**16.0 PSFCA**

16.1 Lunch and Learn

16.1.1 XL Garden Veggie Pizza: See below

16.1.2 XL Cheese Pizza: See below

16.1.3 XL Pepperoni Pizza: See below

16.1.4 Pizza total: \$120 approved

16.1.5 Coke: See below

16.1.6 Water: See below

16.1.7 Sprite: See below

16.1.8 Drinks total: \$20 approved

16.2 Total: \$140 approved

**17.0 PSWH**

17.1 Onella has left the room due to conflict of interest

17.2 PSWH Journal Club Cafe

17.2.1 Coffee Take 12: \$61.02

17.2.2 Metro Fruit Carousel: \$29.38

17.2.3 Metro Pastry Tray: \$45.20

17.3 PSWH Present: Christmas Shoebox Drive

17.3.1 Uber to drive shoeboxes: \$20.34

17.3.2 Printing for suggested donation flyers: \$5.09

17.3.3 Printing for posters to promote event: \$11.30

17.4 PSWH/IMHAP Post-partum Depression Lunch and Learn

17.4.1 Gift for speaker: \$7.50

17.4.2 Sandwiches from Longos: \$120 for any food

17.5 PSWH/PSFCA Pink Day Metastatic Breast Cancer Awareness Day

17.5.1 Bristol Board for event day table: \$2.83

17.5.2 Printing for crossword puzzles: \$1.70. Consider printing at UTSU because it is 3 cents a page but will approve for this amount since the event has occurred

17.5.3 Q-tips to apply lipstick: \$2.83

17.5.4 Streamers as backdrop for event: Not approved. UPS has supply

17.6 Total: \$307.19 approved

**18.0 PharmaPride**

18.1 Lunch and Learn

18.1.1 Pizza: \$76.28

18.1.2 Canned soda: \$15.77

18.1.3 Mug: 1 mug approved

18.1.4 Banner: Not approved. No amount given. Unclear. Please re-apply in winter if needed.

18.2 Lunch and Learn

18.2.1 Samosa: \$27.12

18.2.2 Canned soda: \$11.83

18.3 Total: \$131 approved

**19.0 SOAPE**

19.1 Annual General Meeting

19.1.1 Pizza: \$141.25

19.2 Pharmacy 101

19.2.1 Cheese/Pepperoni Pizza: See below

19.2.2 Gluten Free Pizza: See below

19.2.3 Plates: Not approved. Pizza Pizza can supply these items free of cost.

19.2.4 Amount: \$187.50

19.3 Diabetes Fair

19.3.1 Diabetes Practice Guidelines: Not approved. These guidelines are available online.

19.3.2 Prizes for Diabetes trivia: Not approved. Why is candy being provided at a DIABETES fair?

19.4 Flu Shot Campaign

19.4.1 Flu Shot poster: Not approved. Please use UTSU status to print.

19.5 Total: \$328.75 approved

**20.0 TOTAL APPROVED FUNDING: \$2500**

**21.0** Notes:

21.1 Committee agrees to not fund any travels costs that is accessible by TTC which is not a significant cost if students decide to attend the events.

21.2 Pizza funding is based on \$2.50 per student. Tax and delivery costs were considered in this pricing. XL pizza from Pizza Pizza which has 24 slices has a starting cost of \$21.99 and pricing was based on this cost.

21.3 Again, fundraisers are not funded by UPS money.

21.4 Coke, sprite, etc pricing is based on \$3.50 for a case of 12. Water is based on \$1.88 for a case of 24 bottles.

**22.0 Motion to Adjourn:** Onella

**Seconded:** Steven

**Meeting adjourned:** 21:00