

**Minutes from Student Initiatives Fund Evaluation Committee
Winter 2018
January 31, 2018
16:00 –18:00, PB Room 310**

Present:

Chair: UPS Vice President – Onella Pereira
Secretary: Sr Finance Director – Carmen Cheung
UPS President – Steven Shao
Jr. Finance Director - Michelle Wang
1 Events Director - Samuel Chan
1 Athletics director - Andrew Henry
Sr. External Affairs – Aisha Choudry (Phone)

Regrets: 1 Faculty Advisor – Kenny Tan

1.0 Motion to begin: Onella

Seconded by: Steven

Meeting commenced: 4:08 pm

2.0 Reminders

2.1 Must attend Pre-SIF meeting to be eligible for funding.

2.2 Late applications only receive ½ the approved amount.

2.3 \$2500 is available for this Winter semester and leftover from Fall SIF. Total available is \$3,339.60

2.4 21 clubs have applied this semester for a total of ~\$6,800.38.

2.5 Criteria for SIF funding: promote the profession of pharmacy, enhances the student experience at Leslie Dan Faculty of Pharmacy, are open to all pharmacy students and are non-profit.

2.6 Clubs should let us know if they are seeking or have external funding sources and how much money they were approved for.

3.0 Notes from last meeting

3.1 Committee agrees to not fund any travels costs that is accessible by TTC which is not a significant cost if students decide to attend the events.

3.2 Pizza funding is based on \$2.50 per student. Tax and delivery costs were considered in this pricing. XL pizza from Pizza Pizza which has 24 slices has a starting cost of \$21.99 and pricing was based on this cost.

3.3 Again, fundraisers are not funded by UPS money.

3.4 Coke, sprite, etc pricing is based on \$3.50 for a case of 12. Water is based on \$1.88 for a case of 24 bottles.

4.0 COMPPS

4.1 Aisha was muted.

4.2 Industry Visit to Patheon (Mississauga)

4.2.1 Carpool: \$100

4.2.2 UofT Shuttle Bus: \$18

4.2.3 Parking: 0

4.2.4 UofT Travel mug: \$28.19

4.2.5 Thank you card: \$6.72

4.3 Compounding Professionals Panel

4.3.1 Pizza: \$85

4.3.2 Soda: \$15.82

4.3.3 UPS mugs: 4 mugs

4.4 Total: \$253.73

5.0 Dragonboat

5.1 Valentine's Day Bake Sale/Raffle: \$0

5.2 Total: \$0

6.0 EVOLVE

6.1 Journal Club #1

- 6.1.1 McDonald's breakfast sandwiches: \$59.80
 - 6.1.1.1 Based off of \$2.99/student (more than pizza price of \$2.50/student) and for 20 students
- 6.1.2 Tim Hortons Take 12 Coffee: \$17.62
- 6.2 Journal Club #2
 - 6.2.1 McDonald's breakfast sandwiches: \$59.80
 - 6.2.2 Tim Hortons Take 12 Coffee: \$17.62
- 6.3 There were a lot of sandwiches left from last semester. Very few students attend.
- 6.4 Total: \$154.84**

7.0 GMI

- 7.1 Did not get approved for ESEF for GMI Gala
- 7.2 Onella left the room for conflict of interest
- 7.3 Seminar by Dr. Jillian Kohler
 - 7.3.1 Tim Hortons Take 10 Coffee: \$14.69
 - 7.3.2 Tim Hortons Take 10 Tea: \$8 - buying a pack of teabags and cups will save money. There are kettles in PB that can be used
 - 7.3.3 Tim Hortons Cookies: \$14.85
 - 7.3.4 Tim Hortons Muffin: \$12.90
 - 7.3.5 Tim Hortons Donut: \$8.99
 - 7.3.6 UPS Mug: 1
 - 7.3.7 Please look into getting trays at Metro
- 7.4 GMI Gala (high priority)
 - 7.4.1 Metro celebration Party package 16: \$198.70
 - 7.4.2 Samosas: \$17 based on 3 for \$1 pricing for 51 students
 - 7.4.3 Sushi: Too expensive but will give \$58.32 for an alternative
 - 7.4.4 Water: \$6 for 3 packs of 24 bottles
 - 7.4.5 Soda: \$0
 - 7.4.6 Napkins: \$5
 - 7.4.7 Paper plates: \$5
 - 7.4.8 Forks: \$5
 - 7.4.9 UPS mugs

7.5 Total: \$354.51

8.0 IMHAP

- 8.1 Post-Partum Depression Talk
 - 8.1.1 This is split between IMHAP & PSWH
 - 8.1.2 Pizza: \$123.92
 - 8.1.3 Gift for Jamie Kellar (Guestspeaker): \$7.50
- 8.2 Movie Night
 - 8.2.1 Chips: \$10
 - 8.2.2 Pop: \$7 for 2 cases of 12
 - 8.2.3 Plates: UPS will provide popcorn bags for popcorn and chips
 - 8.2.4 Popcorn: \$.5 to buy kernels and UPS will provide popcorn machine
- 8.3 Bell Let's Talk Whiteboard Campaign
 - 8.3.1 Whiteboard markers: \$0 UPS can provide markers upon request

8.4 Total: \$153.42

9.0 IPHSA

- 9.1 Post-Pain Week social
 - 9.1.1 O'Grady's: \$43.27
 - 9.1.2 Trivia Night
 - 9.1.2.1 Pizza: \$22.56

9.2 Total: \$65.83

10.0 PATH

- 10.1 Steven has left the room.
- 10.2 Dinner and Learn

- 10.2.1 Pizza: \$62.50 for 25 students. It's only an introductory event
- 10.2.2 Water: \$2
- 10.2.3 Pop: \$3.50
- 10.3 Pharmacists You are Most Interested in Meeting
 - 10.3.1 Pizza: \$75
 - 10.3.2 Water: \$2
 - 10.3.3 Pop: \$7

10.4 Total: \$152**11.0 PAG**

- 11.1 Alzheimer's Lunch and Learn
 - 11.1.1 Pizza: \$167.73
 - 11.1.2 Water: \$0
 - 11.1.3 Plates: \$4.51
 - 11.1.4 Napkins: \$0
- 11.2 Smiles for Seniors
 - 11.2.1 Banner: \$120
 - 11.2.2 Tablecloth: \$0 Not necessary
 - 11.2.3 Polaroids: \$5
 - 11.2.4 Can print pictures at Shoppers for \$0.14/picture (4x6)
 - 11.2.5 Stationary: \$10 (including sticky notes)
- 11.3 Safe Meds for Seniors
 - 11.3.1 TTC tokens: No funding for travel
- 11.4 Pharmacist Panel
 - 11.4.1 Due to approval of the banner, funding is capped for this club. Unfortunately, there are many clubs and we cannot fully fund all events.
 - 11.4.2 Pizza: \$0
 - 11.4.3 Water: \$0
 - 11.4.4 Plates: \$0
 - 11.4.5 Napkins: \$0 can request from UPS
 - 11.4.6 UPS mugs: 3 based on limited budget and funding for banner
- 11.5 Pill Drop
 - 11.5.1 Poster printing: \$0 This event doesn't require funding. Ask Kenny Tan for printing.
 - 11.5.2 Donation handout: \$0
 - 11.5.3 Tablecloth: \$0

11.6 Total: \$307.24**12.0 PBGA**

- 12.1 Late submission: will only receive half the approved funding
- 12.2 Guess Who
 - 12.2.1 Guess Who: \$0 pending approval from faculty.
 - 12.2.2 \$20 gift card prize: \$0.
 - 12.2.3 Printing of Who's Who: UPS printing. Please ask the individual students if they are okay with their pictures in the game.
- 12.3 Scavenger Hunt
 - 12.3.1 \$20 gift card prize: \$0 see above
- 12.4 Board Games
 - 12.4.1 Catan: \$0
 - 12.4.2 Splendor: \$0
 - 12.4.3 Exploding Kittens: \$0
 - 12.4.4 Cards Against Humanity: \$0
 - 12.4.5 Seek rental options from UofT Board Games Club. Refer to Dharen Ratanakumar (2T0)
 - 12.4.6 Criteria for SIF is not fully met. Unfortunately, UPS SIF does not have the money to fund extra-curricular hobbies.

12.5 Total: \$0**13.0 Pharmacy Journal Club**

- 13.1 Journal Club Social
 - 13.1.1 Coffee: \$35.24 for 2 Tim Hortons Take 12
 - 13.1.2 Baked goods: \$33.90 based off of \$1/student for 30 students.
- 13.2 Journal Club social
 - 13.2.1 Coffee: \$35.24 for 2 Tim Hortons Take 12
 - 13.2.2 Baked goods: \$33.90 based off of \$1/student for 30 students
- 13.3 Research Presentation: \$50 (for samosas)
- 13.4 Standup Banner: \$0. New club, please apply again next year
- 13.5 Total: \$188.28**

14.0 PPI

- 14.1 Pediatrics OTC
 - 14.1.1 Pizza: \$160 based on 64 attendees who ended up going at \$2.50 each
 - 14.1.2 Drinks: \$17.50, 5 boxes at \$3.50 each
- 14.2 Epilepsy Lunch and Learn
 - 14.2.1 Bagels: \$32 for 4 bags of 12
 - 14.2.2 Cream cheese & Jam: \$12
 - 14.2.3 Water: \$2
 - 14.2.4 Tim Hortons Coffee: \$35 for 2 Take 12
 - 14.2.5 Juice: \$0 Water and Coffee is sufficient
 - 14.2.6 UPS mugs: 2
- 14.3 Surgidolls
 - 14.3.1 Cookies: \$0 not needed for this event. Students will attend anyway
 - 14.3.2 Juice: \$0
 - 14.3.3 UPS mug: 1
- 14.4 Total: \$258.50**

15.0 PhaSST

- 15.1 Kensington Gardens LTC: \$80
- 15.2 Yonge Street Mission Food Drive
 - 15.2.1 Uber: \$15.20
- 15.3 Volunteer Appreciation Gifts
 - 15.3.1 UPS mugs: 3 but cannot be for exec members
- 15.4 Total: \$95.20**

16.0 PharmaPride

- 16.1 Pop: \$27.61
- 16.2 UPS mugs: 2 mugs
- 16.3 Banner: \$0 please apply again next year, consider making an upright banner
- 16.4 Total: \$27.61**

17.0 Pharmacy Choir

- 17.1 Pharmacy Choir Rehearsal
 - 17.1.1 Song Sheet Music Order: \$50
 - 17.1.2 Photocopies of sheet music: \$6
 - 17.1.3 UPS mug: 1
- 17.2 Pharmacy Arts Nights
 - 17.2.1 Programs: \$6.00
 - 17.2.2 AV Technician @ Hart House: \$175
- 17.3 Please talk to UPS about funding this under UPS Budget
- 17.4 Total: \$237**

18.0 PhMSA

- 18.1 Feed the Homeless
 - 18.1.1 Food/Drinks: \$238 can find deals
 - 18.1.2 Bag: \$12
 - 18.1.3 Transportation: \$25

18.2 **Total: \$275**

19.0 PSASS

19.1 No funding given, did not attend SIF meeting

20.0 PSFCA

20.1 Lunch and Learn #1

20.1.1 Pizza: \$169.50 based off of 60 people attending \$2.50 each

20.1.2 Water: \$2 1 pack of 24

20.1.3 Pop: \$14 4 cases of 12

20.2 Lunch and Learn #2

20.2.1 Coffee: \$53.79 based on 40 attendees (not everyone drinks coffee)

20.2.2 UPS mug: 2

20.3 Total: \$239.29

21.0 PSWH

21.1 Post-Partum Depression Talk

21.1.1 This is split between IMHAP & PSWH

21.1.2 Pizza: \$123.92

21.1.3 Gift for Jamie Kellar (Guestspeaker): \$7.50

21.2 Opioids and Pregnancy Lunch and Learn

21.2.1 Pizza: \$100 based off of 40 people for \$2.50 each

21.2.2 UPS mug: 1

21.3 International Women's Day Booth during Pharmacist Awareness Month

21.3.1 Bristol board: \$1.13

21.3.2 Chocolate/Candy as Prizes for Participation: \$0

21.4 Total: \$232.55

22.0 Seniors Outreach

22.1 End of Year Debrief

22.1.1 Pizza/Cookies: \$50 covering only for pharmacy student costs (based on estimated pharmacy student attendance), please seek funding from other faculties for this event in the future

22.1.2 Venue: \$0 recommend hosting at PB, can book for free

22.1.3 UPS mug: 3 upon request

22.2 Total: \$50

23.0 SOAPE

23.1 Women in Healthcare Leadership

23.1.1 Pizza: \$100 based on estimated attendance

23.1.2 Pop: \$14

23.1.3 Room booking: \$0 recommend booking B250 on Wednesday nights (free)

23.1.4 UPS mug: 5 upon request

23.2 Pharmacy Awareness Month: Public Outreach at UHN

23.2.1 Prizes: \$30

23.3 Political Outreach

23.3.1 Pizza/drinks/gifts: \$150 based on estimated attendance, freedom to allocate money

23.4 OPA Conference

23.4.1 \$0 can apply for funding through UPS and SEF

23.5 Total: \$294

24.0 TOTAL APPROVED FUNDING: \$3,339.60

25.0 Meeting Suspended: Wednesday, January 31st 7:45 am

26.0 Meeting Reconvened: Friday, February 2 1:10 pm

27.0 Motion to Adjourn: Carmen

Seconded: Andrew

Meeting adjourned: Friday, February 2 2:14pm

