



Undergraduate Pharmacy Society

2019-2020



Agenda – UPS Meeting #5

Date: October 17, 2019

Time: 6 PM - 8 PM

Location: PB 850

Speaker: Tom F.

Minutes: Christina T.

Present: Matthew Luu, Jacob P., Gigi L., Christina T., Meagan H., Patrick C., Shreeya T., John H., Aline H., Alena T., Matt Lau, Jonathan K., Shelby Y., Andrew T., Jailyn Y., Aya A., Linda P., Sunny H., Tom F., Elaine N., Kristina M., Laurel L., Sera L., Michelle W., Yifan Z., Teagan B., Fabian C., Samantha C., Arnold R., Christine T., Simran S.

Regrets: Katelyn L., Wendy C.

Faculty Advisors: Kenny T., Lachmi S.

A. Call to Order: Tom F.

B. Motion to Begin: Christina motions to begin the meeting at 6:35.
JP seconds.

C. AGENDA:

1. 2T3 PVP Introduction

- a. **Presenter:** Jacob Poirier
 - i. Arnold & Christine

2. OPA Introduction

- a. **Presenter:** Sera Lee
- b. Simran is joining as an observer at the meeting today - she is the new Vice-Chair
- c. OPA Committee structuring has changed: student advisory committee - chair and vice-chair from UofT and Waterloo meet with OPA members
- d. We want to propose a new position for the Constitution meeting - will be done later on

3. Old Business / Remaining Budget Motions

- a. **Presenter(s):** Meagan H. and Patrick C.
 - i. Tentative budget:
https://docs.google.com/spreadsheets/d/1XVxTkJPDIYBHGJzFlqyrYd-qLvTz4g5P1OJMrwfhxXQ/edit?fbclid=IwAR12mf_sokao4670_IGLEyTHXhQ6tIE-iTH0HGRXdRPO5T64LruKt1TgDk
 - ii. Still in talks with SLL
 - iii. We are open to motioning to this year's budget, but keeping in mind that SLL component has not be completely straightened out yet - need to finalize numbers but we also need a budget
 - iv. Meagan motions to approve the budget 2019-2020 pending SLL change



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- v. Yifan seconds the motion
- vi. Majority - motion passes

4. Updates on Activities

a. U of T vs. Waterloo Soccer Cup

- i. **Presenter(s):** Matt Lau and Jonathan K.
- ii. UofT won for the fourth time in a row
- iii. Everything went smoothly - turnout was as well as expected with Waterloo being far

b. CAPSI Competitions (CAPSI)

- i. **Presenter(s):** Elaine N. and Kristina M.
- ii. Finishing up competitions this month
- iii. Had to enforce proof of incidental fees - went well, except for rejecting people

c. Lunch & Learns (External)

- i. **Presenter(s):** Shreeya T. and John H.
- ii. Had one lunch and learn so far this year - ran smoothly
- iii. Issue: turnout - seems to be a problem among most events this year. Less than 50% of people who signed up actually came.
- iv. Looks bad to sponsors and food wastage
- v. Including a reminder for signups that to only signup if they can go - trying to draft up an e-mail to re-enforce this idea
- vi. PB850 works well for lunch and learns - next one is next week
- vii. See calendar for the other lunch & learn dates

d. 2T3 Orientation Banquet (VP & 2T2 VP)

- i. **Presenter(s):** Gigi L. and Fabian C.
- ii. Overall, successful
- iii. Improvement points: when calling table for food, people did not go according to their numbers - just started walking up. Be sure to tell people to wait for their number. Another problem with sound equipment - during the dance portion, the sound kept cutting in and out. The venue got new sound equipment, and the cord was weird. If DJ Dispensah is hired again, use the old ones.
- iv. After dinner, there are more speeches, desserts and then dance portion. But we left tables out there for dessert eating, but there wasn't space for dancing. So we should move the tables, and people who want to eat can eat on the side or wherever
- v. We book the hall until midnight and people leave really early and don't stay for the dancing portion. Could consider cutting out dessert or dancing. Could save money and effort if it's not paying off.
- vi. Dessert cannot be during final speeches, because the catering staff needs to clean up and prepare the dessert table

5. Updates on Upcoming Events

a. UPS Halloween Social (PVP) October 31st from 12-2pm

- i. **Presenter(s):** Jacob P. and Gigi L.
- ii. Spooky time
- iii. Likely will not conflict with midterms as much as last year
- iv. No issues with booking rooms due to upcoming midterms
- v. Pumpkin carving (12 pumpkins), costume competition - Faculty judging pumpkin

b. PDW (CAPSI)

- i. **Presenter(s):** Elaine N. & Kristina M.



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- ii. PDW registration is happening
 - iii. All ~60 spots were taken in 30 seconds and there's a long waitlist
 - iv. At the end of this week, people on waitlist can try to enter a lottery (not done by CAPSI)
 - v. We hope to have ~90 students representing UofT
 - c. Phollies (Events Directors)**
 - i. **Presenters:** Alena T. and Aline H.
 - ii. Occuring on November 8th
 - iii. Starting auditions tomorrow: 15-20 sign ups
 - iv. Three MC pairs signed up to audition
 - v. In the past, Phollies had each class council put on a skit to perform at Phollies. Trying to bring that back this year.
 - vi. Ticket sales will start on Monday
 - vii. In the past, performers had to pay \$7 and general admission \$10. Now with changes in incidental fees, it's going to be \$7 for performer not opted out, \$10 for performer not opted in, \$10 general UPS member and \$15 for general not opted-in
 - d. Charity Week (2T1 VP)**
 - i. **Presenter(s):** Teagan B.
 - ii. Nov 4-8th - class councils planning events. We do need UPS help for raffle prize table. Hope to sell tickets throughout the week. Sign-up sheet will go out next week, please sign up to help.
- 6. Updates/Presentation from Council Members**
- a. President**
 - i. Student Fees Updates
 - 1. Final numbers of opt outs: 13.9% UPS, 10.5% CAPSI, 11.9% for graduation
 - a. Numbers for certain classes? Only for graduation fee. 14 opt outs in first year, 24 in second year, 39 in second year, 35 in fourth year
 - b. Some fourth years opted out because they don't see the value since they aren't at the school
 - 2. Try to approach faculty to send out message to support the student fees
 - 3. People are trying to opt back in when they realize what they're missing out, unfortunately, they cannot
 - 4. Value of fees has been communicated quite well
 - ii. Student Mental Health Survey
 - 1. Faculty can do more to support students
 - 2. Looking to publications & literature to see what to ask in the survey. Working with Maria Zhang and Jamie Kellar to make it unbiased and non-leading
 - 3. Will be sent out to all students and pass forward to Faculty by the end of the semester
 - 4. Differences in mental health services between schools - UofT has a big gap. Try to compile the differences to bring to the Faculty
 - iii. New IT director
 - 1. Adam Trent. If you have concerns, tell JP and Gigi as they are meeting with him next week.
 - b. Vice-President**
 - i. CCR Goals & Updates
 - 1. Goals reviewed



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2. In January, we may catch up to see progress and relay the information to validators (Faculty advisors)
 3. In April, finish up the CCR
 - ii. SIF Meeting (with Meagan H. & Patrick C.)
 1. Was at the end of September - to approve funding for clubs - for fall, we have \$5000 (50/50 from UPS and SSL). We approved \$4600 for approved funding
 2. Will repeat the process for the winter term
 - c. **Secretary**
 - d. **Finance**
 - i. Just because the budget says you can spend \$500 on event X, does not mean you need to spend that much - try to budget wisely
 - e. **External Affairs Directors**
 - i. Blood drive in November, some CSHP events coming up
 - f. **Athletics**
 - i. Intramural shirts will start in 2 weeks - logo approved, vendor contacted
 - ii. Poll captains to see who wants to order shirts
 - iii. Curling: Nov 30, 4:45-6:46 PM. Reached out to curling coaches to teach us - should be a safe date
 - iv. Intramurals: more teams forfeiting due to lack of numbers :(:(:(lose part of our bond. A couple of captains have gotten frustrated. Women's soccer had to forfeit 2 games out of 3 or 4 games and flag football. Forfeits add up. First game is half of the bond, after that it's a certain amount. If you forfeit more than 2 games, you are kicked out of the league
 - v. Waterloo wants to have a basketball game - see if any Faculty are interested in coaching
 - g. **Events**
 - h. **CAPSI**
 - i. PDW 2022
 - ii. Will be in Toronto. In the process of booking a meeting with the Dean and figuring out a date. Looking to get approval from Faculty to get approval to start planning for it.
 - iii. After approval, if we get it, we will have to have a larger discussion on how to integrate the PDW co-chairs. They will either be first or second year student = multi-year commitment. Will look to bring it up in Constitution
 - iv. Hopefully will be sorted out by the end of semester
 - i. **OPA**
 - i. First dinner and learn is this Tuesday. James Morrison will come in and talk about medications and health needs in LGBTQ patients. Opioid focus topic as well.
 - ii. Simran and Sera will be attending the first Student Advisory Committee meeting tomorrow afternoon. Will continue to meet regularly to talk about advocacy initiatives. Looking to receive more clarification and plan out future projects.
 - iii. 1st & 2nd committee members have been selected - not public yet
 - j. **UTSU**
 - i. Working on summer gym membership for professional faculty students now. Survey was put out last year to see how much the gym is actually used in the summer by Pro Fac students.
 - ii. Since pharmacy students are a part of UTSU, we can apply for UTSU club funding.
 - iii. Just need 30 UTSU members - but if you are a part of a bigger pharmacy club, might be useful. Could get \$600-1200 - sign up for ULife.



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- iv. Mental Health: we have an in-house mental health counsellor. Ashley - she is here a few times a week. People are still getting referred elsewhere.
- v. Looking at interest for lunch & learn for UTSU - will discuss it
- vi. Health & Dental plan: cut down the funding - 80% more claims last year so had to cut down the funding. We will have a referendum in April to restore it to what it was last year.
- vii. Does UPS council count as a ULife club? We can ask, unsure.
- k. Marketing**
 - i. Thanks to everyone with requests for giving so much notice
 - ii. Thinking of doing weekly updates on the Instagram - didn't have anyone asking to put updates on. We are encouraging everyone to get things to post on it to make the social media page more active. E-mails can get lost easily.
- l. Monograph**
 - i. First issue released last week second issue aiming to be released on date of UPS Christmas party
 - ii. Open call for submissions later this month
- m. Pharmakon**
 - i. Submitted last year's yearbook
- n. Webmaster**
 - i. Website is fixed. Security firewall was also installed
 - ii. Are we intending to go forward with security lookover during Christmas break? Will look into updating the UPS points site code library.
- o. 2T0**
 - i. Started planning charity week on their end
 - ii. Reminder that Career Fair is Nov 29th - encourage people to come
 - iii. Res applications due past Tuesday - issues due to website, but resolved issues this year
 - iv. Fourth years will receive certified cannabis modules created by Maria Zhang - fourth year fac reps coordinating with Jamie Kellar
 - v. Will set another pick up time for CTC and clothing pick-up. Were thinking maybe Halloween social - open to suggestions
- p. 2T1**
 - i. Charity Week raffle table signups
 - ii. Issue with room booking and logging into computer - IT person said would follow-up, but giving people a heads up. Call the IT number on there (esp on weekends, do it in advance)
- q. 2T2**
- r. 2T3**
 - i. Forms going out soon to organize clothing sale
- D. Other Business**
- E. Next Meeting**
- F. Adjourn Meeting**
 - a. Christina motions to adjourn at 7:24 PM.
 - b. Matt seconds