



Undergraduate Pharmacy Society

2019-2020



Minutes – UPS Meeting #6

Date: November 21, 2019

Time: 5:30 PM - 7:30 PM

Location: PB 850

Speaker: Tom F.

Minutes: Christina T.

Present: Matthew Luu, Jacob P., Gigi L., Christina T., Meagan H., Patrick C., Shreeya T., John H., Aline H., Alena T., Jonathan K., Shelby Y., Andrew T., Jaily Y., Katelyn L., Sunny H., Tom F., Elaine N., Kristina M., Laurel L., Sera L., Simran S., Michelle W., Wendy C., Yifan Z., Teagan B., Fabian C., Samantha C., Arnold R., Christine T.

Regrets: Matt L., Linda P., Aya, A

Faculty Advisors: Kenny T., Lachmi S.

A. Call to Order:

B. Motion to Begin:

Christina T. motions to begin the meeting at 5:40 PM

Meagan H. seconds the motion

C. AGENDA:

1. Old Business / Remaining Budget Motions

a. Presenter(s):

2. Updates on Activities

a. UPS Halloween Social

- i. **Presenter(s):** Jacob P. & Gigi L.
- ii. Went decently well; thought about holding it a week later to increase turnout. Turnout was still kind of low. A lot of traffic in the Atrium - a lot of dropouts for pumpkin carving last minute. Not a lot of participation in costume contest either.
- iii. May want to reconsider the event in future years because of the low turnout.
- iv. On the bright side, there was more interclass participation instead of just first years
- v. Budget wise: spent half of allotted budget. Switched to cookies and assorted stuff with Halloween candy which was a bit cheaper

b. Phollies

- i. **Presenter(s):** Alena T. & Aline H.
- ii. Positives: 18 performances. Volunteers enough and a 2T3 trained to be in the technician box. Reintroduced class council performances and received positive feedback. Flow of the show was good. Theatre people were cooperative. 2T1 class council sold out food during intermission
- iii. Challenges: Accepted all auditions; decrease in numbers from last year. Didn't sell all of tickets. Sold 145/178 spots. 3 Faculty members came - low participation.
- iv. Initially started cash-only, so to sell more tickets, we did online sales. In future years, consider both options. Not a lot of people filled the POP form, so it did stall ticket sales. Maybe send out another e-mail before semi-formal

c. Charity Week



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- i. **Presenter(s):** Teagan B. & Wendy C.
- ii. Thank you to everyone who helped! Raised about \$9300!
- iii. 2T1 won the Charity Award
- iv. Good raffle prize donations, creative events, Faculty was really engaged.
- v. Improvement points: professor auction = UPS website crashed
- vi. Next steps: just got the cheques from UPS and will be sent to charities soon
- vii. Five minutes before the deadline of professor auction, the website crashed and people could not log in and make their bids. Big problem for bid wars at the end. Last year, the website also had a problem with the 3 character limit in typing prices. The cap was removed and tested, so that went well but it crashed at the end. Other options to consider? Sunny contacted the host and they said it was 5000 users per day for all subdomains under uoftpharmacy.com. It also just so happened that if another website was busy on the same server, it comes up with a crash.
- viii. Idea: have half the professors have bidding deadline on one day and half the professors deadline on another day.
- ix. Would it be possible to have it on Facebook?
- x. Wendy's ideas: 1) Two minute window at the very end may be causing the traffic on the website. If we get rid of it, it's not that fair as it's just who has the last bid. 2) Moving it to Facebook. Did it this time, but it might be difficult to keep track of 2 minute window. Was not 100% exact for timing. Moving to Facebook might be a bit easier if you move out of the 2 minute window. 3) Switching to another site. Cindy (last year 4th year VP) used a different website for the silent auction last year - will have to look into it to see if they can do the 2 minute window.
- xi. We need to have a plan B in case something happens to the UPS website. Brainstorm options for whoever is coming into the role next year.
- xii. Could make a plan B private Facebook album for professor auction next year

d. OPA Lunch & Learn

- i. **Presenter(s):** Shreeya T. & John H.
- ii. It was today! Last Lunch & Learn of the semester, 2 more left in the year.
- iii. Went well, good turnout. People enjoyed the presentation.
- iv. A bit of an issue with people leaving ~30 minutes into the presentation. Stood by the door to stop people from leaving if they did not have legitimate reason. It has decreased since last year, which has been good.

e. UPS Blood Drive

- i. **Presenter(s):** Shreeya T. & John H.
- ii. Went well, 25 donors in total.
- iii. No issues

3. Updates on Upcoming Events

a. Holiday Social

- i. **Presenter(s):** Jacob P. & Gigi L.
- ii. Thursday, Nov 28th from 12-2 PM. Gingerbread house making competition judged by the Faculty.
- iii. Santa photos taken by Pharmakon. Sign-up sheets to go out.
- iv. Santa photos in UPS meeting room; we could not book room 210 or 310. In the future, booking the room should be early on in the year (~September)
- v. Also doing holiday card making this year instead of snowflake making.



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- vi. Will have a word search for UPS points this year.
 - vii. There will also be hot chocolate and snacks as well.
 - viii. Choir will be there to do some carolling
 - b. Curling Bonspiel**
 - i. **Presenter(s):** Jonathan K.
 - ii. Happening November 30th.
 - iii. Deposit is down for the event, rest to be paid on the day.
 - iv. Varsity curling will coach us the day of
 - v. We have a deposit system this year. We had 49 people sign up, 38 people paid deposit so far.
 - vi. Is there a waitlist? There are 2-3 people if people do not pay by tonight.
 - c. CAPSI Pharmafacts Bowl (CAPSI)**
 - i. Presenters: Elaine N., Kristina M.
 - ii. Wednesday, November 27, 2019
 - iii. Delegates competing for \$50 subsidy, non-delegates competing for other prizes
 - iv. This year we had to have sign up differently because we have more delegates. PB850 has a 60-person capacity, but we have 80 delegates. Broke down the availability as 20 spots per year for delegate and 20 for non-delegates.
 - d. Career Fair**
 - i. **Presenter(s):** Michelle W.
 - ii. Friday, November 29, 2019
 - iii. Two companies dropped out recently, but not too big of a deal because we had a lot of companies sign up to come in the first place
- 4. Updates/Presentation from Council Members**
- a. President**
 - b. Vice-President**
 - i. Dean's Meeting
 1. Took place on November 14th. Waiting for meeting minutes to be approved.
 2. Talked about room bookings: it has been hard to book rooms (i.e. CPR booking) - there was not a lot of regularity on this. Room book is a big process for them, because when students book rooms, they have to screen it first to see if we're allowed to book the room. Working on streamlining the process. Tina is the new building administrator working on this.
 3. Change in curriculum: Dean Dolovich is redoing the professional practice labs. They are thinking of integrating different types of systems (HealthWatch, Nexsys, Kroll) to prepare students more. Talking to the new IT director about this. Will form a student committee to get input on this. Faculty is undergoing a curriculum renewal process soon. Will try to get an update for next meeting
 4. Fall Reading Week: in the past, whenever we discussed this, we have to start school a week earlier or end a week later. Proposed an assessment-free week instead with no labs, assignment due. The problem is that Faculty schedules assignments are not due back-to-back. Will talk about it with the respective Faculty committees to see if it is possible or reducing the number of assignments due in a week.
 5. Injection training: starting this year, after 2nd year second semester, you get a letter from the Faculty saying you are certified to show your preceptors or employers, especially for flu shots.



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6. Induction ceremony: taking place at Isabel Bader, everyone is allowed one guest. They will see how it goes to see if we can scale it up.
 7. First aid kits in the building: we do not want to have an AED in the building because it is very expensive and people steal them. Faculty acknowledge that it is better to have one, so they will talk about it.
- ii. Mental Health Survey
 1. Working with Jamie Kellar and Maria Zhang.
 2. What are the core points students are struggling with? What do they want to see from the Faculty? Looking to see if there is anything we can change or implement. Still collecting information from students, so not a lot of updates yet.
 - iii. Winter Student Opt Outs
 1. Opt-out window: beginning of November until January 20th. During this time, we should reiterate the benefits of opting in and change cover photos to the ones we used in the summer. Spreading the diagram about opt-out fees.
- c. Secretary**
- d. Finance**
- e. External Affairs Directors**
- i. Update for CSHP: mixer for first year students went well. A lot of engagement and interest. CSHP wants to thank everyone for help during the CSHP conference.
 - ii. Two more CSHP events coming up - lab value workshop and residency talk for first and second year students
- f. Athletics**
- i. Defaults: had some issues about participant rules in some leagues
 1. Need to clarify rules with captains (not signing up, playing in multiple divisions)
 - ii. Winter Intramural sports: registration closes Nov 28th. Consulting captains because we will probably be changing the teams we have due to defaults - we lose money on our bonds when we default
- g. Events**
- h. CAPSI**
- i. Competitions
 1. Wrapped up competition season in October.
 2. 8 competitions - great participation throughout the different years
 3. Compounding was the most popular, PIC second most popular. AFL was the most popular submission based competition.
 4. Blinded every submission-based competition completely. Will likely continue to do this in the future
 - ii. PDW 2020
 1. Finalized all of the delegates - 99 delegates going. This number will be 101 if co-chairs for PDW 2022 come as well!
 2. Needed to split up the PDW delegates meeting into 2, because of our numbers
 - iii. PDW 2022
 1. Met with the Dean. Faculty was very supportive of it, offered to help.
 2. Shortly after, a information session was held for the planning committee. Very good interest in co-chairs (2 positions, 11 people interesting). Elaine, Kristina & Matthew Luu are in charge of the planning process. Hoping to have them selected by December 1st, and the rest of the committee by January



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- iv. CAPSI National Elections
 - 1. Elaine & Kristina process applications and shown during PDW.
 - v. Pharmacist Awareness Month (PAM)
 - 1. Occurs in March
 - 2. Reached out to marketing to start planning promotional and campaign material early.
 - i. OPA**
 - i. First UofT Student Chapter meeting with the class reps
 - ii. Working on student-led advocacy project called 'Journey of an Rx'
 - 1. Hoping to give to students to take to EPE sites or workplaces to share with public
 - iii. Open Forum discussions upcoming at Waterloo on Monday (25th) and the next one at U of T next semester
 - 1. There is a web system option as well
 - j. UTSU**
 - i. UTSTU's Got You: December 10th - in process of booking room 11:30 AM to 2:30 PM in room 210
 - k. Marketing**
 - l. Monograph**
 - i. All submissions for issue 2 collected
 - ii. In the process of formatting and releasing it Thursday at the Holiday Part
 - m. Pharmakon**
 - n. Webmaster**
 - o. 2T0**
 - i. In the middle of completing opioid-use disorder course due in December
 - ii. PEBCs pre-test sign up e-mail sent out today
 - iii. Paying deposit for graduation formal venue
 - p. 2T1**
 - q. 2T2**
 - r. 2T3**
- D. Other Business**
- a. Constitution Review**
 - i. Constitution review committee formed; will be meeting soon
 - ii. Google doc to be sent out soon that will ask council for any changes to be made
- E. Next Meeting**
- F. Adjourn Meeting**
- a. Christina T. motions to adjourn at 6:21 PM
 - b. Jonathan K. seconds the motion.