



# Undergraduate Pharmacy Society

## 2019-2020



### Agenda – UPS Meeting #7

**Date:** Jan 27, 2020

**Time:** 6:00 PM - 8:00 PM

**Location:** PB 850

**Speaker:** Tom F.

**Minutes:** Christina T.

**Present:** Matthew Luu, Jacob P., Gigi L., Christina T., Meagan H., Patrick C., Shreeya T., John H., Aline H., Alena T., Jonathan K., Shelby Y., Andrew T., Katelyn L., Linda P., Tom F., Elaine N., Kristina M., Laurel L., Sera L., Michelle W., Wendy C., Yifan Z., Teagan B., Fabian C., Samantha C., Simran S, Arnold R., Christine T.

**Regrets:** Sunny H., Jaily Y., Aya A.

**Faculty Advisors:** Kenny T.

**A. Call to Order:** Tom calls to order at 6:16 PM

**B. Motion to Begin:** Christina motions to begin  
Jacob P. seconds

**C. AGENDA:**

**1. Old Business / Remaining Budget Motions**

**a. Presenter(s):**

**2. Updates on Activities**

**a. Holiday Social**

- i. **Presenter(s):** Jacob P. and Gigi L.
- ii. Food was there - had extra money that could've been spent towards food. Food ran out a little early - most people came for the food
- iii. No issues with Santa photos, except rooms were not booked early enough to be done in the usual room - held photos in the UPS Meeting room instead (end of September was too late)

**b. Curling Bonspiel**

- i. **Presenter(s):** Matthew Lau and Jonathan K.
- ii. The event was a success, no issues came up.

**c. Professional Development Week 2020**

- i. **Presenter(s):** Elaine N. and Kristina M.
- ii. First week of January in Montreal
- iii. 100 students attended; no issues even with large group
- iv. We won a lot
- v. \$750 won for the Professionalism Award that will be redistributed towards clubs
- vi. Subsidies: in the middle of processing them - so far 97 students will get subsidies
- vii. At PDW, Kristina and Elaine sat in CAPSI National meetings to discuss things related to CAPSI National and our school - nothing pressing from those meetings - minutes will be available there
- viii. CAPSI National Elections: ongratulations to Andrew for becoming CAPSIL Editor

**d. UPS Awareness Week**



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- i. **Presenter(s):** Jacob P. and Gigi L.
- ii. Posted photos on Instagram and Facebook pages (Instagram was new) - detailed everyone on UPS to get students interested in the positions for the upcoming elections

### 3. Updates on Upcoming Events

#### a. Semi-Formal

- i. **Presenter(s):** Alena T. and Aline H.
- ii. March 6 at Hart House - max capacity is 200 people
- iii. Ticket sales ideally through e-transfer online.
- iv. \$55 for pharmacy, \$65 for non-pharmacy - will include dinner and drink ticket
- v. Hoping to start sales next week and the theme announced the week after
- vi. Niraj will likely be the returning DJ
- vii. Get in contact with Kate and Steve to get promotion on the televisions downstairs

### 4. Constitution Amendments

#### a. Proposed Changes:

[https://drive.google.com/file/d/1\\_Lz3Er1gYv87s9GmrczsljR4RC5Yx8C5/view?usp=sharing](https://drive.google.com/file/d/1_Lz3Er1gYv87s9GmrczsljR4RC5Yx8C5/view?usp=sharing)

#### b. UPS Constitution for 2019:

<https://uoftpharmacy.com/wp-content/uploads/2019/04/UPS-Constitution-2019.pdf>

#### c. Voting Changes:

- i. Standing motion to amend all grammatical mistakes, acronyms, references (see document)
  1. Gigi L. seconds the motion
  2. Motion passes
- ii. Standing motion to amend for clarity
  1. Jacob P. seconds the motion
  2. Motion passes
- iii. Standing motion to amend all wording for appropriate pronouns
  1. Kristina M. seconds the motion
  2. Motion passes
- iv. Standing motion to amend all wording for intent (must/will) to shall
  1. Jacob P. seconds the motion
  2. Motion passes
- v. Standing motion to amend all lines of the constitution to reflect current practice
  1. Jacob P. seconds the motion
  2. Motion passes
- vi. Motion for the addition of Vice-Chair to all articles related to Vice Chair
  1. OPA has restructured their student committees with the addition of Vice Chair
  2. Gigi L. seconds the motion
  3. Motion passes
- vii. Motion to amend the sections that mention Chair to include Vice-Chair
  1. Jacob P. seconds the motion
  2. Motion passes
- viii. Motion for the addition of line I.2.19
  1. Jacob P. seconds the motion
  2. Motion passes
- ix. Motion to remove line Article 4.1.4
  1. Andrew T. seconds the motion



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2. Motion passes
- x. Motion to remove Appendix I.2.2.4 The Key
  1. Motion passes
- xi. Motion to remove Appendix I.2.14.9
  1. Gigi L seconds the motion
  2. Motion passes
- xii. Motion to add Article 8.4.7
  1. Shelby Y. seconds the motion
  2. Motion passes
- xiii. Motion to amend Article 9.3
  1. Jacob P. seconds the motion
  2. Motion passes
- xiv. Motion to add that all Council members must be present for a minimum of 75% of each meeting, or may forfeit their UPS points and UPS Service Award at the discretion of the UPS President and UPS Vice-President
  1. Jacob P. seconds the motion
  2. Motion passes
- xv. Motion to add Article 13.4
  1. Meagan H. seconds the motion
  2. Motion passes
- xvi. Motion to add Article 4.5
  1. Jacob P. seconds the motion
  2. Motion passes
- xvii. Motion to amend Appendix I.2.8.5
  1. Meagan H. seconds the motion
  2. Motion passes
- xviii. Motion to amend Appendix 1.2.10.3
  1. Jacob P. seconds the motion
  2. Motion passes
- xix. Motion to add Article 3.5.1.2
  1. Shelby Y. seconds the motion
  2. Clarification: any person who has access to the voting system (i.e. Election CRO). This especially applies to the Webmaster because the webmaster can see who voted for who.
  3. Motion passes
- xx. Motion to amend Appendix II.2.12.1 and II.2.12.2
  1. Does this remove their ability to run for other positions? You cannot hold multiple class council positions at once - there have been cases where it has been done before where the Residency Rep also held a position on council.
  2. Residency Rep election usually occurs in the Fall - sometimes coincides with first year class council elections
  3. May be a little early to elect the Residency Rep because the majority of the work occurs at the end of the winter semester.
  4. It makes sense for Residency Rep to not be allowed to hold class council role, because there is a large responsibility with it.
  5. Michelle W. motions to table the vote until the previous and current Residency Reps are discussed



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- a. Linda P. seconds the motion
    - b. Motion to table approved
  - xxi. Motion to add Appendix IV.1
    - 1. Shelby Y. seconds the motion
    - 2. Motion passes
- 5. **Updates/Presentation from Council Members**
  - a. **President**
    - i. **PVP Elections**
      - 1. Currently happening - speeches are January 28, results by the end of the week
    - ii. **OP SIS**
      - 1. Taking place March 20-22 in Niagara Falls
      - 2. In the process of solidifying speakers for conference, hotel booked
      - 3. Scrapping the application process - it was time-consuming for applicants and readers. First-come, first-serve sign ups with each year divided ~8/year
      - 4. Sign-ups in the next couple of weeks
      - 5. Rationale for first-come, first-serve instead of lottery? Convenience, other conferences do that as well
      - 6. Can you do 4 first-come, first-serve and 4 lottery? Would have to decide with Waterloo - will discuss. Technical difficulties can arise with first-come, first-serve.
  - b. **Vice-President**
    - i. **Winter SIF Funding Results**
      - 1. SIF Meeting two weeks ago to decide winter SIF
      - 2. This term, 19 clubs applied and ~\$5100 was approved. Usually, we give \$5000, but we have carry over from last semester
      - 3. Agreed to change something for future years: each year, we have \$10000 for both terms (\$5000 each term) where half is SLL and half is UPS. The way SIF works is that clubs apply by a certain date and the latest the results come out is 2 weeks later from that date. So it's hard for clubs to hold events, because they are hesitant to buy because they do not know their funding. Have decided to shift allocation of funding for \$6000 in fall term (Sept-end of Jan) and \$4000 for winter term (Feb to end of school term). If the \$6000 is not used in fall term, it will get shifted over.
      - 4. Suggestion: is it possible to give the results a week earlier instead of having two weeks? Trying to do so, but it is hard to coordinate 8 students and Faculty Advisor approval. Two weeks is usually the latest, usually try for earlier
    - ii. **CCR Midpoint**
      - 1. Met with Lachmi this morning - everything was under control
      - 2. Checking in with members on Slack, please reply
      - 3. Lachmi did mention that the Faculty's CCAP assessment is coming up (accreditation process for Canadian pharmacy schools) - they talk to Faculty and to students - they will likely speak to the PVPs from each class to talk about facilities, study spaces, curriculum, possibly a presentation on the aspects of those as well.
  - c. **Secretary**
    - i. **UPS Points**



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1. Deadline to submit UPS points is Friday, March 13th, 2020 at 5 PM for them to be counted towards this year's awards. If there are any missing points or discrepancies, please let me know and resolve it before then (ideally not all on March 12th please!).

### **d. Finance**

### **e. External Affairs Directors**

- i. National Bank Lunch & Learn two weeks ago
  1. Tend to open up sign-ups for greater number than expected
  2. This time, had more people show up than lunches provided
  3. Sponsors was kind enough to offer vouchers for those who did not get lunches - something to keep in mind
- ii. Pharmasave Lunch & Learn on March 13
- iii. CU Advertising - first ad will be a half page ad in the upcoming Monograph issue

### **f. Athletics**

### **g. Events**

### **h. CAPSI**

- i. Pharmacist Awareness Month 2020
  1. Starting to plan it now - everyone on UPS involved with PAM has been contacted.
  2. Drafts of the logo have been made
  3. The global PAM calendar will be coming out later in February
  4. PAM Kick-off is tentatively on March 6 (burgers, ribbon cutting, guests from OPA/OCP) - will looking for UPS Council volunteers
  5. CAPSI events planning: outreach, IPE panels, Toronto's Next Top Pharmacists
  6. Meeting with Kate & Steve for next week about PAM communications
- ii. PDW 2022
  1. Established the co-chairs Tiffany Song and Christina Truong
  2. Currently reviewing applications for PDW planning committee for later this week from 2T3s and 2T2s

### **i. OPA**

- i. Completing the draft for our Advocacy Project soon
  1. UofT-OPA Student Chapter is in the midst of creating an infographic in collaboration with OPA staff to be distributed to local pharmacies
    - a. Intended for patients and the public, highlighting the clinical roles of pharmacists in preparing a prescription behind the counter of a community pharmacy
- ii. Updates to be made to current/first version of Student Advocacy Kit
  1. With recently changed pharmacy budget/legislation information
- iii. OPA Cup - March 1st. Pep Rally in the Atrium before traveling to Waterloo
  1. This was the only available date the Waterloo Student Chapter was able to book out (Sunday, not the optimal day for players)
  2. Pep rally to take place ~10 am, will leave campus ~11 am, arrive in Waterloo ~1 pm.
    - a. Game time 1-3 pm, afterparty, then arrive back to UofT campus ~8-9 pm
- iv. PAM Next Gen Pharmacist Campaign
  1. OPA will be hosting a PAM contest, open to all pharmacy students



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2. Will call for submissions on a power-statement reflecting how they view the future of pharmacy practice + further explanations
  3. OPA staff will choose 4 statements from each school (UofT & UW) and invite the chosen winners to participate in a photoshoot that will be used to create a social media graphic for PAM campaign
    - a. The graphic will include the student's original power-statement
- v. Upcoming:
1. Dinner & Learn - Feb. 10th
    - a. On destigmatisation and strategies to ensure comfort for patients receiving opioid agonist therapy
  2. Open Forum - Mar. 10th
    - a. Jen Baker & Allan Malek will be joining students to facilitate a 'fireside chat' on various real-world pharmacy topics
    - b. Will be sending out anonymous Google form to students to submit questions beforehand, and will also be taking questions from audience
    - c. Will be livestreamed for remote access to UofT & UW students
- j. **UTSU**
- i. UTSU will be starting their tax clinic that students can use for free
- k. **Marketing**
- l. **Monograph**
- i. Finalizing the third issue of the Monograph; will be sent for printing this week to be distributed soon
- m. **Pharmakon**
- n. **Webmaster**
- o. **2T0**
- i. Cannabis training
    1. 2T0s receiving it through modules, so if you have not received it this year in class, then it will likely be through modules
  - ii. Career Fair sponsorship packages: package does not say where the money is going towards when you
  - iii. Convocation is June 5th (first Friday of June) - always then. There is no say in when it can be held. Grad formal will be June 13.
  - iv. PEBC review sessions being planned - mock OSCEs pending - Jamie has brought up how useful it actually they are, based on previous attendance. Because students write the mock OSCE questions, might not be reflective - would need to give the Faculty to review it a month in advance if you want accuracy
- p. **2T1**
- q. **2T2**
- r. **2T3**
- i. First year to have guests at the White Coat Ceremony
    1. Were allowed 1 guest per student, but no tickets were actually being checked
    2. No information about whether tickets were transferable until a few days beforehand, so all the guests were just inside. Capacity didn't seem to be an issue because not everyone brought guests.
    3. Reception was good, took place in the building next to Isabel Bader Theatre
    4. Had to walk between buildings - issues with accessibility. Get in touch with Professor Kellar



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5. Can survey the class to see what the class thought to bring forward
6. May want to consult other professional faculties

**s. Past-President**

**D. Other Business**

**E. Next Meeting**

- a. Revisiting the topic of Residency Rep

**F. Adjourn Meeting**

- a. Christina T. motions to adjourn at 7:29 PM
- b. Arnold R. seconds the motion

Meeting adjourned