



Undergraduate Pharmacy Society

2022-2023

Agenda – UPS Meeting #2, 2022-2023

Date: July 17th, 2022

Time: 8:00pm

Location: Zoom

Present: Al A, Adam DCG, Wei Wei, Nickalos N, Vidish U, Ruba U, Prima Z, Joy Wang, Hitisha S, Joy Wu, Theodora U, Samra G, Huy P, Chelsea A, Steph R, Clara D, Leeya W, Ubaid U

Regrets: Rachel M, Mackenzie R

Absent: Christine T, Cindy W, Dan LK, Matt J, Jon P, Hamza F, Joham A, Yuji C, Ayman L, OPA Chair, Alissa K, Sasha M, Sabih J

Faculty Advisors Present:

Speaker: Huy P

Minutes: Adam DCG

1. **Call to order:** Seconded by Steph R
 - a. Meeting began at 8:10pm

2. **New/Other Business**
 - a. **President**
 - i. **2022 Constitution:**
<https://docs.google.com/document/d/1QWw0orM9slihS3OfmzcZhsLXqXMmt2X-/edit?usp=sharing&oid=115733072392271940546&rtpof=true&sd=true>
 - ii. Motion to temporarily amend constitution:
 1. **Motion to temporarily amend Article 7.4.1 to the following;** “Auditing the books of the Society or issuance of a Notice to Reader (for fiscal years 2016, 2017, 2018, 2019, 2020 and potentially 2021) shall commence and be completed at the earliest convenience of the Finance Co-Directors and accountant with a goal of completion by fall term following fiscal term end. The accountant must be chosen by the Finance Co-Directors with counsel from the Faculty Advisor(s). The fee charged for such work shall be included in the fiscal budget. The audit or notice to reader should be co-signed by one of the current Finance Co-Directors or former Senior Finance Director and the current UPS President. The signed, audited financial statement or notice to reader shall be accessible by any active member of the Society who requests to examine it. **This temporary amendment to stay in effect at least until the constitution review meeting in winter 2023 where terms will be evaluated and potentially extended if needed.**”
 - a. Vote called. Motion passed. Verbiage to be amended.



Undergraduate Pharmacy Society 2022-2023

- 2. Motion to temporarily amend Article 7.4.2 to the following; “Any available financial statements, auditor’s report or notice to reader engagement letter thereon shall be presented for discussion before a general meeting of the Society’s membership upon written request. This general meeting must be announced to the student body to enable any interested member to attend. **This temporary amendment to stay in effect at least until the constitution review meeting in winter 2023 where terms will be evaluated and potentially extended if needed.”****

 - a. Vote called. Motion passed. Verbiage to be amended.
 - 3. Motion to temporarily amend Article 7.4.4 to the following: “Following the Turnover Meeting, the outgoing Senior Finance or Finance Co-Director(s) shall become an honorary member assisting the General Council in completing the financial statement of the serving year until the audit or an issuance of a notice to reader for fiscal years 2016, 2017, 2018, 2019, 2020 and potentially 2021 is complete. **This temporary amendment to stay in effect at least until the constitution review meeting in winter 2023 where terms will be evaluated and potentially extended if needed.”****

 - a. Vote called. Motion passed. Verbiage to be amended.
 - 4. Motion to temporarily amend Appendix 1.2.3.4 to the following; “The Senior Finance Director and/or Finance Co-Director(s) shall comply with the regulations pertaining to the auditing or issuance of a notice to reader of the UPS books as provided in the Constitution. They shall present a tentative budget before the General Council for approval at a regular meeting before October 15th. **This temporary amendment to stay in effect at least until the constitution review meeting in winter 2023 where terms will be evaluated and potentially extended if needed.”****

 - a. Vote called. Motion passed. Verbiage to be amended.
- 3. Next Meeting**
- a. To be called ad hoc; otherwise, will be in August as per UPS constitution
- 4. Adjourn Current Meeting**
- a. Motioned by Steph R
 - b. Seconded by Adam DCG
 - c. Meeting adjourned at 8:21pm