



Undergraduate Pharmacy Society

2022-2023



Agenda – UPS Meeting #5, 2022-2023

Date: November 30th

Time: 6:30pm - 8:00pm

Location: Zoom - PB-B850

Present: Christine T, Al A, Rachel M, Adam DCG, Wei W, Nick N, Mackenzie R, Cindy W, Amir T, Vidish U, Matt J, Jon P, Hamza F, Yuji C, Joy Wang, Hitisha S, Joy Wu, Huy P, Theodora U, Ayman L, Samra G, Alissa K, Sabih J, Steph R, Clara D, Leeya W, Sarah C, Kelly C

Regrets: Prima Z, Ubaid U, Joham A (voting privileges passed to Ruba)

Absent: Ruba U, OPA Chair, Sasha M, Chelsea A

Faculty Advisors Present: Andrea S

Speaker: Huy P

Minutes: Adam DCG

1. **Call to order:** Seconded by Jon P
 - Meeting began at 6:44pm
2. **Old Business**
3. **Updates on Current Activities**
4. **Portfolio Updates**
 - **President**
 - i. **Welcome to Amir!**
 - ii. **Honour Committee**
 1. Has met regarding resignation of 2T5 CAPSI Rep
 2. Motion to temporarily amend section **13.4.1.1** to the following:
 - a. “If the member is voted out of council, the position will be opened up to an interview/application process. The member will no longer be a part of the Society or be allowed to run for any other future positions.”
 - b. Vote conducted; motion passed.
 - iii. **Events**
 1. Phollies - please push attendance!
 - iv. **Finances**
 1. Working through NTRs, almost caught up
 - **VP**
 - Halloween week and Holiday week - Monday movie night some turn out but lower than expected based on activity from the poll
 - Wordle and Crossword had amazing feedback so please continue supporting this week
 - We have the Wednesday what we have to offer!!!
 - Please support
 - Council room... please help keep the room clean!! And organized!!
 - Christine - lock things in the office?
 - Rachel - volume of items will make this not feasible due to overcrowding
 -



Undergraduate Pharmacy Society

2022-2023



- **Executive Secretary**
 - i. **UPS Points**
 1. Nothing to report; working with AI and Joy Wu to get them uploaded due to a glitch in my individual account
 - ii. **PAC**
 1. Nothing to report
- **Finance**
 - i. Successful sale events, thank you for coordinating with Finance!
 1. We withhold a 13% portion in the profit portion of any sale (if a profit is made) for the organization's HST duty (amount = profit / 1.13).
 2. Reminder for **e-transfer rules/preferences**:
 - a. Reach out to Finance team in advance to set up Google form and discuss deadlines
 - b. Pay to payment@uoftpharmacy.com; for any issues, email to finance@uoftpharmacy.com.
 - c. Payer should include:
 - i. In **security question**: First + last name
 - ii. In e-transfer **notes**: Name of buyer + summary of what's being bought
 - ii. Reimbursement guide to be posted
 - iii. Audits
 1. New firm under Aldo's recommendation; very diligent people
 2. Finished up to year 2018/19. Student fees for 2018 and 2019 expected. Only 2020, 2021, and 2022 to go!
 - iv. Reimbursements & remittances
 1. We will be beginning reimbursements in December for both reimbursements requests so far in this year as well as pending from previous year.
 2. Payments receivable by class councils will likely be given during December as well.
- **External Affairs**
 - i. Lunch & Learn
 1. Last Lunch & Learn of the semester was on November 24th
 2. Many students registered → SUCCESS!!
 3. Will have more coming next semester
 - ii. CSHP
 1. First year mixer - November 7th
 - a. Good turn out (~50 students)
 - b. First in person event in 3 years
 - c. Will continue to host in-person events in the second semester
 - iii. CBS x UofT Blood drive
 1. November 14-17
 2. Historically the event has low turnout - difficult to promote people getting blood drawn during the school semester. How can we improve this?
 3. Will be potentially adding a stem cell registry drive in addition to blood drive for the drive next semester that will be taking place at PB?



Undergraduate Pharmacy Society

2022-2023



- **Athletics.**
 1. Intramurals winter - Sign up for intramurals
 2. World Cup event - big success, though not for Canada
 3. Curling bonspiel
- **Events**
 - i. Al and Rachel summarized past events well, but reinforcing pushing tickets for Phollies
 1. Not as many acts signed up as last year due to in-person theatre scheduling, so excited to see the format change to accommodate! Can bring plus ones that are not U of T students!!
- **CAPSI**
 - i. 2T5 CAPSI Rep Resignation - Class Rep, NOT CAPSI Jr in 2T5 cohort
 - ii. CAPSI Competition Season - mostly finalized (PDW Research Poster and AFL pending review). Thank you Pharmakon for coverage and everyone who participated/shared with friends. Current winners:
 1. Patient Interview Competition - Amar Deonandan
 2. Over-The-Counter Competition - Sasha Mohindra
 3. Student Literary Challenge - Arnold Ruste
 4. Guy Genest Passion for Pharmacy Award - Al-Amin Ahamed
 5. Compounding Competition - Adam Da Costa Gomes, Clara Dai, Meriam Salih, Rachel Ma
 6. PharmaFacts Pre-Bowl - Logan Groves (2T3), Adil Chaudhry (2T4), Hwiyeon Kim (2T5), Bassam Fares (2T6)
 7. PDW T-Shirt Design Contest - Al-amin Ahamed
 - iii. PDW 2023 (SK) Registration
 1. Conference Date: January 4 to 8, 2023. Theme: Seeding Success
 2. National PharmaFacts T-Shirts orders confirmed - total \$316.40 for 20 shirts from Artik. T-Shirt design pre-approved by CAPSI National Ethics Committee and UPS Secretary
 3. 16 delegates confirmed - registration officially closed TODAY.
 4. First request for subsidy to SSLL by UPS Finance via email rejected by SSLL Committee. New request (application form) completed by Sr and will be submitted tomorrow.
 5. Current subsidy to delegates (from UPS Finance, no SSLL): \$500 per delegate
 - a. Initial amount proposed at budget meeting was \$320 for 43 delegates (total \$13760), so new amount of 16 x \$500 even below budget)
 - iv. PDW 2024 (Toronto) Planning Committee:
 1. Co-Chairs Appointed: Alyssa Matsumura (2T5) and Lydia Wadie (2T6)
 2. Rest of committee selected today and will be formally announced in the future. Some committee members may be added to PDW delegate list to build hype for 2024 in Toronto when in Sask
 - v. CAPSI National Elections (ongoing) - applications due 11:59 pm December 16, 2022
 1. Please message Ayman or Theodora if interested in any role. Opportunity to sit on the national council composed of reps from each of the 10 (soon 11) Canadian pharmacy schools.
 2. Available positions: President-Elect, VP Communications, VP Professional Affairs, VP Education, Executive Secretary, Finance Officer, CAPSIL Editor, IPSF Liaison, Webmaster, Student Exchange Officer



Undergraduate Pharmacy Society

2022-2023



3. See email for details. If you want to speak to a current position holder, can also reach out and we will connect you with them
- vi. Future of Pharmacy Excellence Award: Summer 2022 Term
 1. Nominations due TODAY (Nov. 30):
<https://docs.google.com/forms/d/e/1FAIpQLSdaiU4qqnBY24dqgkxGl8Ela61JVQRDADnbWwOYb5hof1qv1g/viewform>
 2. Self-nominations permitted. Prize \$100. See reminder email sent Nov. 30 for details
 3. CAPSI Local Council members not eligible (Class Reps, IPSF Sr/Jr, CAPSI Sr/Jr)
- vii. PAM Marketing Planning
 1. Met with Co-Marketing Directors (Joy and Hitisha) on Nov. 17 to begin planning for PAM marketing, considering mostly in-person activities for the first time in 2 years
 2. Banner proposal from Marketing: no year on banner, but abstract design that can be used from year to year. Possible to design 4 generic banners and rotate rather than having just one?
 - a. Will look into having this implemented
 3. LDFP Comms (Steve and Kate) have been looped in - design theme will match LDFP brand color scheme
- viii. PAM IPE Panel
 1. Annual event - different topic each year based on national vote. PAM 2023 topic is **Bipolar Disorder**.
 2. Usually collaborates with the UofT chapter of Institute for Healthcare Improvement (UTIHI) to recruit facilitators. Plans to add University of Waterloo to collab this year

CAPSI - PROOF

Imprint: Black
Front: 3" Down, 10" Wide



Page 1 / 1

- OPA
- UTSU
 - i. No updates - November meeting postponed



Undergraduate Pharmacy Society

2022-2023

- **Marketing**
 - i. Posted September and October Stars of Pharmacy on Instagram and Facebook
 - 1. November call for nominations will be posted shortly - strongly encourage everyone to nominate their classmates!
 - ii. Posted UPS Profiles on Instagram
 - iii. Joy and Hitisha will be meeting tomorrow to discuss PAM theme
 - **Monograph**
 - i. Next issue coming next week
 - **Pharmakon**
 - i. Will be posting photos from a LinkedIn photoshoot by the end of this week!
 - ii. Christmas card sales going on next Tue-Wed
 - **Webmaster**
 - i. Fixed a couple of functionality issues on UPS points website (Admin & Events tab)
 - **2T3**
 - i. Nothing to report
 - **2T4**
 - i. Textbook (Cpha & Rxfiles) sales are complete!
 - ii. 2T4 (and likely all other classes) **MAJOR** complaint: microwave situation in B2 lounge
 - iii. Charity week
 - 1. Total raised: \$1632.60
 - 2. 2T6 class wins Kennedy award CONGRATS!!!
 - **2T5**
 - i. Mol pharm tutorial sessions - a Wells-era effort?
 - 1. New professor last year (Dr. Redka) has tremendously simplified the assessments - the exams are completely different and the Wells content could be changing
 - 2. Average was B last year, making it similar in difficulty to PK, Biochem & pharmaceuticals. Averages were worse for PCT 1 and pathobiology
 - **2T6**
 - i. Echoing positivity about charity week and linkedin; happy to have won the award!
- 5. New/Other Business**
- Do we want council sweaters in the new year or at the end of the year?
 - i. Will wait whenever is best to fit into the schedule
 - How to mediate using Honours Committee as much as we have?
 - i. Restrict executive role on UPS, class council.... Add clubs? Rescind rights to UPS awards?
 - 1. To be tabled again at the Constitution Meeting
- 6. Next Meeting**
- Ad hoc
- 7. Adjourn Current Meeting**
- Motioned by Steph R
 - Seconded by Jon P
 - Meeting adjourned at 7:46pm