



# Undergraduate Pharmacy Society

## 2022-2023



### Agenda – UPS Meeting #7, 2022-2023

**Date: February 27th, 2023**

**Time: 7:30pm**

**Location: Zoom**

**Present:** Al A, Rachel M, Adam DCG, Nick N, Mackenzie R, Vidish U, Matt J, Jon P, Hamza F, Ruba U, Yuji C, Prima Z, Joy Wang, Hitisha S, Joy Wu, Huy P, Theodora U, Samra G, Alissa K, Chelsea A, Sabih J, Steph R, Leeya W, Ubaid U,

**Regrets:** Sarah C, Kelly C

**Absent:** Christine T, Wei W, Cindy W, Amir T, Joham A, Ayman L, OPA Chair, Sasha M, Clara D, Sarah C

**Faculty Advisors Present:** Aldo D

**Speaker:** Huy P

**Minutes:** Adam DCG

1. **Call to order:** Seconded by Al A
  - Meeting began at 7:37pm
  
2. **Portfolio Updates**
  - **President**
    - i. OPSIS 2023 Conference updates
      1. March 24th - 26th, 2023
      2. Sponsors confirmed
      3. Merch to be purchased this week
  - **VP**
    - i. UPS awards - please get engagement
  - **Executive Secretary**
    - i. Nominations for 2023-2024 council have opened up today, please feel free to run! Get your friends to run!! Excited to fill up the council for next year!! Deadline for submissions/nominations is Friday at 11am.
      1. UPS nominations run this week, campaigning & elections are next week, the week following is council nominations, and the week following that is council campaigning/elections.
    - ii. Deadline for points to be submitted in order to be accounted for for this year's awards cycle is March 12th, 2023 at 5pm. This is a hard and not-negotiable deadline.
  - **Finance**
    - i. **Audit updates**
      1. With our accountant and new auditors, since summer, completed audits for 2017-18 and 2018-19. Current remaining audits: 2019-20, 2020-21, 2021-22.
      2. Current expected student fee receivable: \$130,000 (cheques pending).
      3. Currently paying out historical conference subsidy owings. Fulfilled Council reimbursements for 2021-22. Will fulfill SIF reimbursement for 2021-22 in March 2023.
    - ii. **Class Gifts**



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1. Due to Class of 2T0 having already graduated, upon advices from their President and Vice-President of the 2T0 Class Council of their graduating year, UPS gladly accepts the following amounts payable to the Class of 2T0 as class gifts to UPS, hence waiving UPS's liability to fulfill these payables:
  - a. \$7,888.00: Student fees payable for the 2T0 Grad Fund.
  - b. \$7,040.00: 2T0 Grad Formal registration payments received by UPS.
  - c. \$7,707.80: The 2019-20 Career Fair money received from UofT, payable to the Class of 2T0.
- **External Affairs**
  - i. **Lunch & Learn:** forward any sponsor related emails to external
    1. Two proposed Lunch & Learn for the winter semester
  - ii. **External x CAPSI:** EBP 2023 (Evidence-based Practice)
    1. Will start planning soon
  - iii. **CSHP:** currently recruiting members for the 2023-2024 year
  - iv. **Community outreach week:** Will have the first meeting to begin organizing, next week; tentatively aiming for end of march event for blood drive and outreach fair
- **Athletics**
  - i. **Winter Fitness Challenge (Planned for late Feb)**
    1. Had a great turn out, 30+ participants throughout the week.
  - ii. **Faculty vs Students Basketball Game (Tentative date March 23rd 2023 6-8pm)**
    1. Kimmel Fieldhouse has been booked (reached out to the faculty to sort out their team). Will be organizing the student side in March
  - iii. **OPA Soccer Cup**
- **Events**
  - i. **Annual Awards Night and Semi-formal**
    1. It's back
    2. Wednesday, April 5, 2023 (6pm - 12am) @ Hart House
    3. Details still being finalized, similar style to orientation banquet
    4. Expect ticket sales to start within the next week or two
- **CAPSI**
  - i. 2019-2020 fees of \$13,462.50 due to CAPSI National paid by UPS Finance. 2020-2021, 2021-2022 still pending. Local fees due to CAPSI UofT for 2019-2022 also pending. Thank you Finance.
  - ii. **PAM Planning**
    1. Follow UofT PAM 2023 on Facebook and Instagram
    2. [PAM Club Events Calendar](#) - please update
  - iii. **Wake Up to PAMCakes** 10am-12pm on Friday, March 3
    1. UPS shirts available for pickup to change into for pictures
    2. PAM Mural by CAPSI and photobooth by UPS Marketing + Events
  - iv. **Toronto's Next Top Pharmacist**
    1. 2T6 reps lead planning
    2. Historically held at The Boat in Kensington - closed due to the pandemic
    3. Tuesday, March 28 at the Monarch Tavern
    4. [Contestant sign-up form](#) available! Please sign up if interested or encourage your classmates to sign up.
      - a. Deadline: March 5, 2023



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- v. **2T4 Mock OSCE**
  1. Last year's 2T4s who volunteered to be SPs in 2T3 Mock OSCE will have priority registration
  2. Will take place during PAM
- vi. **PAM Outreach: Kids in Medicine and Pharmacy Outreach Days**
  1. 2T4 reps lead planning
  2. First year of returning to in-person for both initiatives
  3. Be on the lookout for sign-up form to join PAM Planning Subcommittee
- vii. **CAPSI UofT x CAPSI UW X UTIHI IPE (or CACHE) event on Bipolar Disorder**
  1. 6-8pm EST on March 23 via Zoom.
  2. 2T5 Reps lead planning
  3. Patient case on bipolar disorder will be discussed within groups of students from different health professional programs at UofT and UW
  4. Plan is for panelists (pharmacist, psychiatrist, social worker and nurse) TBC will also share perspectives on case
  5. First time collaborating with CAPSI UW. Benefit is an increased pool of facilitators to coordinate breakout sessions
- viii. **CAPSI x CSHP Evidence-Based Practice Competition**
  1. Will be planned in collaboration with CSHP Reps (UPS Externals): Cindy and Amir
  2. Unlike in previous years, no winner will be selected at the local (UofT) level
  3. All entries will be entered into national competition automatically
- o **UTSU**
  - i. Reviewed recent amendments to the UTSU bylaws during the monthly board meeting. There has been some delay in communication with board members, but hopefully we should be back on track soon.
  - ii. Student Aid Committee met and approved funding for bursaries. Will draft an article for the monograph to remind students of the services available to them through the UTSU.
  - iii. Annual elections recently took place.
  - iv. Professional faculties LinkedIn headshots are taking place Feb 28th.
- o **Marketing**
  - i. Posted Stars of Pharmacy November and January. We decided not to do Student of the Term (December) due to lack of nominations. We encourage everyone to keep nominating their classmates for Stars of Pharmacy!
  - ii. Worked with CAPSI to design logo, banner, t-shirts, pens, tumblers for PAM. Working with Events on photobooth props and the TNTP Team on the promo videos for the contestants.
- o **Monograph**
  - i. As of Jan 23rd, Issue 3 arrived at the faculty today. Complete the scavenger hunt!
  - ii. Issue 4 currently being developed
- o **Pharmakon**
  - i. Clubs info →  
<https://docs.google.com/document/d/1SWPEeKE7yEzSVvBGVG9FIGMbetSzEa50UVvOgFfL1Gs/edit?usp=sharing>
    1. If you are part of any other clubs, please fill this doc out with info and pictures you want included in the yearbook



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2. Can contact us if you would like to set up photoshoot for headshots/teamshots, or submit your own photos!
- **Webmaster**
  - i. Helping PVP-elect operating upcoming elections
- **2T3**
  - i. Booked Grad Formal Location
    1. Fundraising still required to ensure that ticket prices can be similar to previous years.
  - ii. White Coat Sale
    1. To raise funds for our Grad Fund.
    2. Will be available to all years.
    3. ~96 orders received, hoping to have order distribution around end of March.
- **2T4**
  - i. No updates
- **2T5**
  - i. 2T5s hosting pin/sticker sale, open to all years and dates TBD
  - ii. Beginning to plan mock-MTM prep sessions for milestones
- **2T6**
  - i. No updates
- 3. New/Other Business**
- 4. Next Meeting**
  - To be held ad hoc
- 5. Adjourn Current Meeting**
  - Motioned by Steph R
  - Seconded by Jon P
  - Meeting adjourned at 7:55pm