



# Undergraduate Pharmacy Society

## 2022-2023

### Agenda – UPS Meeting #8, 2022-2023

**Date: April 11th, 2023**

**Time:**

**Location: Zoom - PB-850**

**Present:** Al A, Rachel M, Adam DCG, Nick N, Mackenzie R, Cindy W, Vidish U, Matt J, Hamza F, Joham A, Ruba U, Yuji C, Prima Z, Joy Wang, Hitisha S, Joy Wu, Huy P, Theodora U, Samra G, Alissa K, Sasha M, Chelsea A, Sabih J, Steph R, Clara D, Leeya W, Sarah C, Kelly C

**Regrets:**

**Absent:** Christine T, Amir T, Jon P, Ayman L, Ubaid U

**Faculty Advisors Present:** Aldo D, Kate R, Andrea S

**Speaker:** Huy P

**Minutes:** Adam DCG

1. **Call to order:** Seconded by Steph R
  - a. Meeting began at 6:08pm
2. **Updates on Current Activities:** General reminder for the outgoing Council members to have your transition meetings with your successors before June 9, 2023 as per Appendix I.1.8. Failure to do so will result in forfeiting your UPS points.
3. **Portfolio Updates**
  - a. **President & VP**
    - i. **Awards Night:** successful, heard positive feedback. People enjoyed the new awards (community engagement, Pharmacy plaque) -> hopefully we continue the new tradition
    - ii. **Stars of Pharmacy:** Finishing up March Stars of Pharmacy
    - iii. **Thank you!**
  - b. **Executive Secretary**
    - i. Please get your awards and get everyone that you know that has awards pending to get their awards too! Sooner we get stuff out of the room, the better.
  - c. **Finance**
    - i. Remember to submit your UPS reimbursements using the Request for Reimbursement form, and emailing directly to [finance@uofpharmacy.com](mailto:finance@uofpharmacy.com), with supporting documents (receipts, invoices, as you already know).
      1. Deadline to submit: Sep. 1, 2023 - earlier the better
    - ii. Audit up to 19/20! Our current bank balance is ~\$110k; hence we can begin to disburse student fee distributions (e.g. CAPSI fees and to grad funds)
      1. In the past, grad funds were typically given to each of the 4 Classes at the end of each academic year. How soon we'll resume this practice will be up to the new Finance Directors.
      2. Nonetheless, upcoming graduating classes (e.g. 2T3, 2T4) can reach out to Finance to inquire about receiving grad funds.
    - iii. <Action Items> Reach out to Classes of 2T2 and 2T0 to close class accounts.
  - d. **External Affairs**



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## 2022-2023



- i. Couple events back in march including outreach fair and CSHP residency night. Starting to build relationships again with external sponsors - new Sr/Jr have been transitioned.
- e. **Athletics**
  - i. **Intramurals:** Season for all sports has been done since late March. Congratulations to the Division 2 Women's Volleyball team for winning the playoffs. Also, congratulations to the Division 2 Mixed Basketball team for making it to the finals.
  - ii. **Students vs Faculty Basketball Game:** March 23rd 2023. Solid turnout from both the faculty and student side. Students won!
  - iii. **OPA Soccer Cup:** It was a close game, Waterloo won in pens. Overall great event. Looking forward to hosting the Toronto one this year.
- f. **Events**
  - i. Events done for the year, thank you all for your attendance!
- g. **CAPSI**
  - i. **Finance - 2 out of 3 years paid off!**
  - ii. **PAM 2023 completed!!!** Thank you UPS PVP, Co-Marketing Directors, External and Events and members of the UPS PAM Committee that CAPSI Sr chairs. Thank you Andrea for acting as faculty advisor for our PAM events.
    1. **Outreach initiatives (Kids in Medicine and Pharmacy Outreach Days)**
      - All through March
      - Both KIM and PODs were successful. Over 80 elementary and secondary students presented to - the topics of allergies, sexual health and smoking cessation. 2T4 Reps led planning w/ Sr/Jr
      - Met with Lachmi Singh last week - Proposing agreement with TDSB for partnership so that a more structured process is present when reaching out to schools
    2. **UTSG Pill Drop**
      - March 10, 2023
      - Collaboration with IPSF and DRx
      - > 2100 medication units safely disposed
    3. **Lunch and Learn with Immunize. Io**
      - March 17, 2023
      - ~20 students present
      - Positive feedback received
    4. **Mega-IPE event on Bipolar Disorder**
      - 6-8pm March 23, 2023
      - Held in collaboration with CAPSI UW and UTIHI went well - ~170 students from several Ontario health schools in attendance
      - 4 speakers from CAMH (physician, nurse, pharmacist and social worker)
      - 2T5 Reps led planning w/ Sr/Jr
    5. **TNTP 2023**
      - 7-9pm March 28, 2023
      - ~40 students present
      - 6 contestants - Tina Zhou (2T4) won and will be repping UofT at PDW 2023 in UofT - ticket proceeds to go to Toronto Humane Society
      - 2T6 Reps led planning w/ Sr/Jr



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- 6. Educational Symposium on Pharmacists' Role in HPV Awareness**
  - March 29, 2023
  - Speaker: Prof. Kathy Vu
- iii. 2T4 Mock OSCE**
  - April 3, 2023
  - Not much participation - held a meeting with Lachmi Singh, LDFP Director of Education and Administrative Services to discuss feasibility of hosting this in collaboration with Faculty moving forward
- iv. CSHP x CAPSI Evidence-Based Competition**
  - April 4, 2023
  - 3 teams (11 students) participated! - all submissions sent to CSHP national to be entered into National competition
- h. OPA**
- i. UTSU**
  - i. Had monthly board meeting to go over proposals
  - ii. Final board meeting taking place end of May
  - iii. UTSU tax clinic taking place currently
- j. Marketing**
  - i. Created promotional graphics and video for TNTP
  - ii. Finished up graphics for PAM
  - iii. Posted Stars of Pharmacy February, almost ready to post Stars of Pharmacy March - we were so happy to receive so many submissions this month! :)
- k. Monograph**
  - i. New edition will be released next week (digital release only)
- l. Pharmakon**
  - i. Our yearbook sale is still LIVE! Link to order: <https://forms.gle/J33vcW7zfSB3mF3GA>
  - ii. Took photos at the awards night, will upload them tonight on FB
- m. Webmaster**
  - i. Updated the election nomination pages/fields to display the council member duties as per the newest constitution
  - ii. Listserv is not entirely functional from [webmaster@uoftpharmacy.com](mailto:webmaster@uoftpharmacy.com) - looking into third-party email blast for next year - to be determined after transition meeting.
- n. 2T3**
  - i. APPEs Block 10 - finishes April 28th
  - ii. Co-Class President for Life By-Election (Nominations this week, shortened campaign next week).
  - iii. Grad Formal - Booked & ticket sales concluding in the next few weeks.
  - iv. Thank you to UPS for all their hard work and support of 2T3s over the past year. Best wishes for the remainder of your degrees!
- o. 2T4**
  - i. Class council election went successfully, wrapping up merch sales and all else is good
  - ii. Thank you to UPS!
- p. 2T5**
  - i. Thank you!! Both Ripley's trip and 2T6 MTM sessions were successful!
- q. 2T6**



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## 2022-2023



- i. Election was successful! Sent out feedback form to 2T6 class for anonymous feedback re class council.
- ii. Thank you!

#### 4. New/Other Business

##### a. Approval of Junior to Senior voting

- i. CAPSI: Ayman Lakhani
  1. Vote made, vote passed
- ii. External Affairs: Amir Torabi
  1. Vote made, vote passed
- iii. Athletics: Hamza Farah
  1. Vote made, vote passed
- iv. Finance: Nickalos Narine
  1. Vote made, vote passed
- v. IPSF: Sasha Mohindra
  1. Vote made, vote passed

##### b. Council photo (after meeting)

#### 5. Next Meeting: WE ARE DONE!!!

#### 6. Adjourn Current Meeting

- a. Motioned by Al A
- b. Seconded by Rachel M
- c. Meeting adjourned at 6:35