



Undergraduate Pharmacy Society

2023-2024

Agenda – UPS November Meeting , 2023-2024

Date: November 14, 2023

Time: 7:00 pm

Location: Zoom

Present: Al A, Adam DCG, Nic P, Mona M, Amir T, Jessica A, Julia I, Linda L, Anushka S, Meriam S, Sasha M, Jason J, Kelly C, Nuzat K, Varun G, Mackenzie R, Ashish G, Rehan S, Saniha B, Jeshua O, Freddie Y,

Regrets: Sheena, Omar, Aqsa

Absent: Nick N, Amira B, Hamza F, Ayman L, Irien Z, Kay-ann O, Rachel M, Stephanie R, Hitisha S.

Faculty Advisors Present: Kate R,

Speaker: Varun G

Minutes: Mona M

1. **Call to order:** Seconded by Mona. M
 - a. Meeting began at: 7:10pm
2. **Old Business**
3. **Updates on Current Activities**
4. **Portfolio Updates**
 - a. **President**
 - i. **Halloween Week**
 1. All of our events were well-attended this year, thank you everyone who participated
 - a. Very positive turnout and positive feedback from both faculty and students
 2. Halloween trick-or-treat with professors was a HUGE! success - have heard from Faculty they want this to continue yearly
 3. Pumpkin carving not hosted this year due to too few signups
 - ii. **Holiday Week**
 1. Plans starting for Nov 27-Dec 1
 - a. More details will be coming in the coming weeks
 - b. Let us know if you have any ideas for holiday week!
 - c. Could potentially have a uoft bookstore pop-up
 - iii. **OP SIS**
 1. Plans ongoing with Waterloo
 - a.
 - iv. **Student Survey**
 1. Nic, Mona, and I met with Dr. Crown to bring the results of the student survey sent out. Has prompted subsequent meetings with Aldo & Tina (Facilities Director). Also prompted the Town Hall that's happening next Monday from 9am - 10am (virtual and in-person at PB B150). **PLEASE ATTEND. TELL YOUR FRIENDS TO ATTEND.** Events like these are how we as students are able to evoke change and there is strength in numbers.



Undergraduate Pharmacy Society

2023-2024

- a. Ensure that you attend the town hall meeting
2. Current items in discussion based on these meetings are:
 - a. Chair replacements
 - b. Updating B250 student lounge
 - i. UPS contribution is needed
 - c. Water station on B1/B2/both depending on budget and plumbing
- b. VP
 - i. **UPS Item Inventory**
 1. Looking to organize the UPS storage room and make an online inventory for items to be used and cleared from the room.
 - a. Clustered for way too long now
 2. Will require several volunteers for 1-2 days. Anyone interested should send Nic a message and we'll use a When2Meet to determine clean-up day(s).
 3. May request some funds for cleaning supplies, organizing utilities, and pizza for volunteers.
 - a. Send nic a message if you want to help with the UPS room cleanup
 - b. Might need some budget for storage and cleaning
 4. We need to decide on what to do for old items such as merchandise, educational materials, etc. Toss? Sell? Use as prizes?
 5. We will need to decide on a protocol for items that belong to previous classes.
 6. Would like to start an online spreadsheet for us to see what we have on hand in the UPS room
 - ii. **Letter to the University of Ottawa's Pharmacy School**
 1. The PVPs of SOPhS and UPS are writing a letter to the University of Ottawa's pharmacy school's student representatives.
 2. If anyone is fluent in French and is willing to translate our letter, contact Nic.
 - a. Let nic know if you are able to translate the letter
- c. **Executive Secretary**
 - i. Lots of great club participation
 - ii. New club submission which needs to be approved by PAC
- d. **Finance**
 - i. Accountant transition complete - Nick L. has begun compiling the books for the 2020-2021 term.
 - ii. Have been receiving requests from clubs for a cash box to use during sales. Cost is insignificant (<\$50) but please discuss if necessary.
 - iii. Reminder that the internal reimbursement form has been posted on the UPS FB page. Please try to submit claims as early as possible to avoid a backlog at the end of the semester.
- e. **External Affairs**
 - i. CSHP annual first year mixer is monday, 40 first year students, max capacity. 5 speakers
 1. Will host one for 2nd and 3rd years next semester due to hot demand from both speakers who weren't able to attend due to room constraints and student demand
 - ii. Lunch and Learn successful
 - iii. Blood drives
 1. First blood drive on Monday



Undergraduate Pharmacy Society

2023-2024



2. First blood drive of the semester

f. Athletics

- i. **Annual Curling Bonspiel:** Leaside Curling Club is booked for November 25th 6-8pm (will start promoting it this week). Maximum capacity of 32 people (first come first serve)
- ii. **Fall Fitness Challenge:** Hosted on October 20th 2023. Successful event hosted in the atrium, lots of participation and great feedback
 1. Successful event!
- iii. **Intramurals:** Fall season is coming to an end. Most teams either finish their season this week or next week.
 1. We do however have a few teams that are in contention for playoffs! Congratulations to the mixed and womens volleyball teams!
 2. Unfortunately as expected there were a number of defaults during midterm season that will have to come out of our faculty bond (still waiting to receive the invoice from the intramural staff)
 3. Winter intramural sign ups will likely start late November, updates will be provided once we get more information. We are going to be testing out something new for the winter semester, a UofT Pharmacy Intramurals discord server for all students interested in participating. The idea here is to make all communication regarding intramurals to happen on a single platform, ideally this can be reused for future semesters.
 - a. Channel to recruit players if needed

g. Events

- i. **Phollies coming up next THURSDAY**
 1. **Have not yet heard from the 2t7, 2t5 councils on what they are planning to perform, you must let us know by Thursday and it is mandatory!!**
 2. Have already finalized the schedule for performers and will be sent out tomorrow
 3. Send ticket reminder on instagram story this week - for marketing
 4. Phollies is free for UPS members to attend, just need to fill out form

<https://forms.gle/3Ppbu1CTRZqfGt6>

h. CAPSI

- i. Competition season is wrapping up - successfully hosted the Compounding, PIC/OTC, SLC, AFL, Poster, T-shirt Design, and Guy Genest competitions. Pharmafacts planning is underway – awaiting room booking confirmation for Friday November 24. Pharmafacts will be hosted by our 2T7 reps in a hybrid format - be sure to turn up for a chance to win \$50 or some cool CAPSI Merch!
- ii. PDW registration is still underway, and we still have a handful of subsidies to claim. Registration will close nationally on November 17. If you are interested in registering or have friends who are interested, please feel free to reach out to Ayman for additional details 😊
- iii. National subcommittee meetings and council-wide meetings are also underway; we had an advocacy and student wellness meeting this past weekend, and a council-wide meeting coming up on November 26.

i. IPSF



Undergraduate Pharmacy Society

2023-2024



- i. Just hosted our event for World Diabetes Day with Henry Halapy and Amanda Lin; it was a success. The event has prompts for UPS points as well if anyone wants to do it!
<https://fb.me/e/1CJY96KMM>
 - 1. The event was successful!
- j. OPA
- k. UTSU
- l. **Marketing**
 - i. Completed & posted graphic for Phollies
 - ii. Completed & posted halloween week graphics
 - iii. Completed & posted September: Stars of Pharmacy
 - iv. Currently working on – October: Stars of Pharmacy
 - v. Post Phollies reminder on IG & FB stories
 - vi. Reminder – if you need a graphic, please let us know 1-2 weeks in advance! Thank you :)
- m. **Monograph**
 - i. Scavenger hunt winners have been notified
 - ii. We have opened our call for submissions for the December issue! Deadline to submit is November 24th - let us know if you want to submit anything or if anyone would like to help with layouts!
 - iii. We have also decided to start “RxFails” column where we come together to anonymously share our silly mistakes related to school or pharmacy - link to submit is here:
<https://docs.google.com/forms/d/e/1FAIpQLScyLHiCQCuyXrKpQj0JeeULYg6paZR8cnojvtLcDexl4pr3ww/viewform>
- n. **Pharmakon**
 - i. Releasing 2T7 Who’s Who later this week
 - ii. Planning to host a holiday photoshoot and card sale closer to the end of November/beginning of December, might have to do it in the basement floors because of the Atrium closure?
 - iii. 2022-2023 yearbooks will ship in December and we will distribute them in January
- o. **Webmaster**
 - i. Please send your listserv requests to the webmaster email and early
 - 1. It's hard to keep track of request when they are made on different platforms
 - 2. Also a little difficult to fulfill requests if the has a short deadline
 - a. Try to keep all of the requests to the webmaster emails
 - ii. Website all good, listereve should be working
 - iii. Updating pages on the site to reflect current information
 - 1. Does anyone know who makes the council composite photos for the website? p
- p. 2T4
- q. 2T5
 - i. Screemers + other Halloween events
 - 1. Great turnout!
 - ii. Amazing Race Event (building opposite from EX)- open to all years!
 - 1. Happening Nov 15, 1:30-2:30
 - 2. Sign up with groups up to 4 people
 - iii. Potential December/Christmas event (Distillery Winter Village?)
 - 1. Possible collaboration with UPS council



Undergraduate Pharmacy Society

2023-2024

- iv. RX files sales are coming to an end this week!
- r. **2T6**
 - i. First 2T6 social event of the year taking place in **B2 on November 16th** (Foosball / Ping-pong tournament)
 - 1. Foosball 2v2
 - 2. Ping-pong single person tournament
 - ii. Second social event to take place last week of November (TBD)
 - 1. Still finalizing details, it will take place in PB
- s. **2T7**
 - i. Touch-base meeting with Dr. Crown on Thursday Nov. 16, 2023.
 - ii. Main topic is induction ceremony to be moved to the Convocation hall with parents allowed. Petition is ready to go. Could use some upper years input.
 - 1. Insert link to the petition

Discord: <https://discord.gg/pK6gqkSm>

Petition: <https://forms.gle/LRQewP8QN8bhJn8ZA>

5. New/Other Business

6. Next Meeting

7. Adjourn Current Meeting

- a. Motioned by Adam
- b. Seconded by Mack
- c. Meeting adjourned at: 8:08pm