

Agenda – UPS Constitution Meeting, 2023-2024

Date: January 23rd, 2024

Time: 6:30pm

Location: PB 255

Zoom Link: <https://utoronto.zoom.us/j/81085396200>

Present: Ayman, Adam, Mona, Mack, Ashish, Nick.N, Hamza, Omar, Nic.P, Freddie, Jeshua, Jessica, Kayann, Linda, Sasha, Irien, Julia, Kelly, Varun, Jason.J, Nuzat, Al-Amin, Saniha, Rehan, Aqsa

Regrets: Stephanie, Meriam, Amira. Rachel,

Absent: Hitishia,

Faculty Advisors Present: Aldo, Kate, Nick.L, Andrea

Speaker: Varun G

Minutes: Mona M

1. **Call to order:**
 - a.
2. **Old Business**
3. **Updates on Current Activities (briefly if any)**
4. **Constitution Meeting Slides: [UPS Constitution Meeting 2024](#)**
 - a. **Student Conduct in Online Spaces**
 - b. **Changes to Constitution**
 - c. **Changes to Procedures and Codes of Conduct**
5. **New/Other Business**
 - a. Motion to change Section 1.1 to the following:
Mission Statement
 - 1.1 The Undergraduate Pharmacy Society will:
 - 1.1.1 Strive to represent the voice of pharmacy students at the University of Toronto;
 - 1.1.2 Promote and advance the profession of pharmacy;
 - 1.1.3 Serve undergraduate pharmacy students at the University of Toronto through the provision of social, athletic, academic and professional events and services;
 - 1.1.4 Act as a liaison and advocate for pharmacy students at the University of Toronto to the Faculty, the Canadian Association of Pharmacy Students and Interns (CAPSI), the Ontario Pharmacists' Association, (OPA), the Ontario College of Pharmacists (OCP), the Canadian Pharmacists Association (CPhA), the Canadian Society of Hospital Pharmacists (CSHP), the University of Toronto Students' Union (UTSU), Society of Pharmacy Students (SoPhs) and any other relevant body;
 - 1.1.5 Promote a positive community image for pharmacy students at the University of Toronto through community involvement.
 - 1.1.6 Support and promote positive and inclusive environments that foster a sense of belonging and respect for all undergraduate pharmacy students.

- i. Rationale for adding this is in relation to the email sent by Dean Dolovich regarding use of student spaces
- ii. Motioned by Adam DCG
- iii. Seconded: Hamza
- iv. Vote: 100%

b. Motion to change Appendix V to the following:

Students in the Undergraduate Pharmacy Society are expected to be professional at all times. As representatives to the Leslie Dan Faculty of Pharmacy, students are responsible for their behaviour in the classroom and beyond. This applies to off-campus events **and online forums including, but not limited to Professional Development Week, club nights, semi-formal, boat cruise, student-run social media spaces etc. and on-campus events including, but not limited to the PharmacyPhollies, and lectures.** The definition of professionalism is broadly defined and includes traits of altruism, accountability, responsibility, honour, integrity, competence and respect. Students are expected to be respectful of their peers and faculty and to act in a manner that is a credit to themselves, the Leslie Dan Faculty of Pharmacy and the profession. Respect between UPS members should be facilitated by providing a response within 48 hours to inquiries from UPS peer members, during the academic year.

Acts that can be considered as unprofessional include: academic dishonesty, breaking the law, damage or stealing of goods/property, misuse of drugs or alcohol and repeated unresponsiveness to UPS peer inquiries. Foul language is not acceptable. This applies to both verbal and written language, including listservs, **Quercus, PeppER, Flip, Core Elms, Synergy Gateway, IMLeagues etc.** Behaviour in the classroom is expected to be professional. This means, turn off your cellular phone during class and only using your laptop for taking notes. Talking in class must be restricted to people who do not disrupt the instructor or your classmates. Disruptive behaviour also includes attending labs, tutorials or lectures late. Unprofessional behaviour may be anonymously reported/referred to the Honour Committee of the Undergraduate Pharmacy Society. The Honour Committee consists of the UPS President(chair), UPS Vice-President, UPS Executive Secretary, UPS Social Director, one (1) UPS Athletics Director and the UPS Faculty Advisors, who will provide discipline at their discretion. Consequences include, but are not limited to, the removal of UPSpoints, removal of recommendations for awards where UPS input is required, exclusion from future UPS events, exclusion from athletic activities and exclusion to run in UPS/class council elections. Students should also take note of the rules and regulations of the University of Toronto, as it is stated in the UofT Calendar. It is expected that students enjoy their time while they are at school, but must be aware of the possible consequences of their actions, and that their actions reflect on the school. Remember the Pledge of Professionalism that was undertaken at your White Coat Induction Ceremony.

- i. Rationale for amendment in relation to email sent by Dean Dolovich regarding use of social media spaces, as well as to update the electronic learning spaces that the Faculty is currently using.
- ii. Motioned by Adam DCG
- iii. Seconded by Nic P
- iv. Vote 14 yes

c. Motion to change Section 8.7.5, and Appendix IV

Professor Auction / Professor and Staff auction → Professor **events** auction / Professor and Staff **events** auction

- i. Rationale for update is to change depersonalizing language
- ii. Motioned by Adam DCG
- iii. Seconded by: Mack
- iv. Vote: 14:

Changes to the constitution:

- Policy Finance director 4.1.1.4/4.1.1.4.1
- Changes to be made with regards to policy and wording in the constitution about junior and senior
 - Voted yes by majority vote
- Policy change 7.4
 - Reverting back the constitution changes
 - Since UPS is not caught up on the finances, then some changes will not be made in this meeting to the constitution
 - Aldo suggested changes to the constitution: the final changes will be taken offline and will be discussed with Aldo and the finance directors
 - Changes being made by Aldo to the constitution which will need to be done at a later time. At this point we are not yet audited until 2023, we need to account for this before making this change for the constitution
 - Voted yes by majority vote
- Policy new article 7.7.6 which allows for individuals to dispose of club material
 - Voted yes by majority vote
- Policy 8.7.3
 - Changes to the time where fall reading week will be taking place to ensure that it is not at the same time as charity week
 - Voted yes by majority vote
- Policy 9.3
 - Was written as the wrong article → number change
 - Change made that the speaker should know if individuals are present at the meeting or not
 - Voted yes by majority vote
- Policy 11.2
 - For club meetings such as SIF meeting, changes made to change the wording to a presidential individual and another executive member.
 - Voted yes by majority vote
- Policy 1.2.3.4

- Previously you were required to have budgeting and meetings done before october.
- Changes that are being made in order to change the wording in the constitution for when the budget meeting is to be made.
- Voted yes by majority vote
- Policy i.2.5.6
 - changes about where to return the keys for council
 - Voted yes by majority vote
- Policy i.2.5.11
 - Changes being made to the constitution
 - Voted yes by majority vote
- Policy i.2.7.3
 - Correcting what we said in the constitution about correcting CAPSI and finance director wording
 - Voted yes by majority vote
- Policy ii.1.3
 - Clarification of voting where until the school wide sale occurs the class councils can sale their own merch
 - Voted yes by majority vote
- Policy ii.1.4
 - Specification that videos for class wide sale will be made only if requested
 - "As requested" to "if requested"
 - Voted yes by majority vote
- Policy ii.1.8
 - New line added where each class council with the exception of fourth year council will need to participate in phollies,
 - Requires some council participation for students in class council
 - Voted yes by majority vote
- Policy ii.2.1.4
 - The class council president will be contacting another individual for help in case others are not able to help
- Policy ii.2.2.6
 - Name tags and padfolios are being taken over by the faculty its not longer by UPS
 - Clarification bc faculty now takes over name tag sales by students
 - Voted yes by majority vote
- Policy iii.1
 - The nuversyt of toronto can run events that will allocate UPS points
 - Ex: varsity athletes will also get UPS points
 - Voted yes by majority vote
- Policy proposal by Ayman → motion to add this to the constitution.
 - Seconded by Hamza
 - PDW planning committee members 24 points
 - PDW planning committee co-chairs 30 points
 - Voted yes by majority vote -13 yes

- Ayman proposing a change to see if PDW planning committee can get UPS points for each month of service proposing for them to get 1 point per year
- For Co-chairs, the co-chairs are to get more points since their workload is more
 - The proposed changes that they want 24 points for the committee and 30 points for the co chairs in total for the 1 year commitment to planning
 - Changes to be made to the roles of second year president and vice president
 - Where does the change gets made with regards to the constitution,
 - Adding new article for point changes
 - 1st,3rd,4th president s: 25 points
 - 2nd year presidents: 30 points (Due to the time and effort that it takes to plan phrosh)
 - 1st,3rd,4th vice president: 20 points
 - 2nd year vice president: 25 points (Due to the time and effort that it takes to plan phrosh)
 - Seconded by: Mack
 - Votes yes by majority: 14 votes YES
- Article 7.3.3
 - Majority vote Yes
- Article 7.7.1
 - Mention of UPS not being responsible for lost.stolen ... items
 - Voted Yes by general council
- Article 8.1.2
 - Voting to clarify which committees need to submit mins to Secretary for their meetings
 - Voted Yes by majority
- Article 8.4.2
 - Word changs=es to faculty advisors
 - Voted Yes by majority
- Article 9.4
 - Removing a duplicate article
 - Voted yes by majority vote
- Article 9.4
 - 11.4 wrote twice
 - Voted yes by majority vot
- Article i.2.1.6
 - Clarification on the events the article is talking about
 - Voted yes by majority vote
- Article i.2.3.6
 - Clarification of finance directors and when they need to do their reimbursement
 - Are now creating a subpoint where it mentions that the finance director can direct the funds to CAPSI for PDW
 - Motion by adam to change article i.2.3.6:
 - Previous article I.2.3.6: Upon receiving the list of students to subsidize for the OPA and PDW Conferences, issue the cheques within 2 weeks of obtaining the names. The Senior

Finance Director should coordinate with the External Affairs Directors and UPS President to advertise any subsidies 2 weeks prior to an early bird registration deadline.

- NEW PROPOSAL: The senior finance director shall issue subsidies for PDW attendees within 2 weeks of obtaining the names, the senior finance director may choose to delegate this task to the senior CAPSI rep if so agreed upon by them.
- Seconded: Hamza
- Voted yes by majority -14 yes
- Article i.2.6.1
 - Changes made for grammar
 - Voted yes by majority
- Article i.2.10
 - Changes to the grammar and number
 - Voted yes by majority
- Article 11.7.7,ii.1.5
 - Grammar changes
 - Voted yes by majority

Procedures and modes of conduct:

- Article 3.1.1.4
 - Changes that mention that the speeches are offering on zoom so room bookings no longer needed
 - Voted yes by majority
- Policy change Article 3.4.2.1
 - Allowing virtual speeches to happen
 - Voted yes by majority
- Article 3.5.3.3
 - If the banquet and election happens on the same day then the first year class council should be announced at the banquet
 - Voted yes by majority
- Article 4.1.3.6
 - Account that we have more than 2 faculty advisors
 - Voted yes by majority
- Article 3.1.1.5
 - Minor word addition
 - Voted yes by majority
- Article 3.1.1.6
 - Runon sentence to 2 sentences
 - Voted yes by majority
- Article

Motion to adjourn: Hamza

Second: Kayann

6. Next Meeting

7. Adjourn Current Meeting