



Undergraduate Pharmacy Society

2023-2024

Agenda – Feb/March UPS Meeting Agenda 2023/2024

Date: March, 26th, 2024

Time: 7:00 pm

Location: Zoom

Present: Nicolas P, Mona M, Amir T, Freddie Y, Irien Z, Jason J, Kay-Ann O, Kelly C, Linda L, Sasha M, Sheena Y, Ashish G, Anushka S, Nuzat K, Ayman L, Hamza F, Julia I, Mackenzie R, Rehan S, Jessica A

Regrets: Meriam S, Stephanie R, Adam DCG, Varun G.

Absent:

Faculty Advisors Present:

Speaker: Nicolas Pham

Minutes: Mona

Start time: 7:05

Seconded by: Mona

Called to order: Nic P

1. **Call to order:** Seconded by
 - a. Meeting began at
2. **Old Business**
3. **Updates on Current Activities**
4. **Portfolio Updates**
 - a. **President/VP:**
 - i. OPSIS debrief
 1. Still waiting for cheques to arrive from the sponsors.
 2. The current budget spreadsheet for OPSIS shows approximately \$21,000 profit, which is subject to change as all of the details will be finalized over the next few days. Profit split between the University of Waterloo’s SOPHS and UPS has not been determined yet.
 - ii. Thanks to everyone who voted on the \$18.72-to-\$18.61 fee change on our FB chat; vote was unanimously approved and the information has been sent to Central U of T’s Finance team to implement.
 - iii. Awards have been finalized and sent to the awards vendor; PAC to finalize some final details/recipients & working with Events to host Awards Ceremony at the Faculty this year. Looking for April 11 th 6-8pm waiting for approval from faculty
 - iv. Speaking at White Coat ceremony for 2T7s tomorrow.
 - v. Council Sweaters - do we feel strongly about doing them or not doing them this year?
 1. Of the 16 votes, 15 voted in favor of receiving council sweaters while 1 voted not in favor.

Untitled poll

Poll ended | 1 question | 16 of 19 (84%) participated

1. Who would like a council Sweater? (Single choice)
16/16 (100%) answered





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b. Executive Secretary:

- i. All points have been uploaded for clubs and executive members up to March 8th
- ii. Awards have been finalized
- iii. 2t5 end of year awards have been sent to the secretary
- iv. Pres-elect: UPS council elections were done, OPSIS,

c. Finance

- i. No new updates
- ii. Looking into returning internal reimbursements
- iii. Will look into our finances and the money from opsis to see if council sweaters are possible!

d. External Affairs

- i. **Lunch and Learns:** Final lunch and learns April 5th and 12th.
 1. Opsis La Roche Posay indicated interest in hosting a lunch and learn but received no other information on April 12th
- ii. **CSHP:** Budget increase per semester moving forward, CSHP provincial planning to include more benefits alongside current membership benefits. From 500 to 1000 per year for events
 1. Transition meeting taken place: for CHSP roles and for Junior External Affairs
- iii. **Transition Meetings:** Preliminary meeting with junior took place,

e. Athletics

- i. Intramurals have ended for the semester
 1. 4 teams made it into the playoffs (Mixed Basketball, Women's Volleyball, Open Volleyball, Innertube waterpolo) and 1 team made it to the finals (Innertube waterpolo)
 2. Participation in intramurals was much better this semester, with a very limited amount of defaults. 2 defaults for the entire semester across all teams
 3. Will be following up with the intramurals office regarding the bond refund and will connect with finance to deposit the return.
 4. Attended the final Intramurals Sports Council meeting last week (no major updates)
- ii. Intramural Discord Server
 1. Overall, we think it helped make team communications more organized and we plan to use it going forward
- iii. Winter Walking Competition Recap
 1. A lot of students participated in this virtual event and seem to really enjoy it
- iv. Pharmacy Dodgeball Tournament Recap
 1. Due to poor weather, the turn out was less than expected but overall everyone had a fun time
- v. OPA Cup
 1. This year OPA wants to start up and sponsor the OPA Cup (big tournament/conference styled event that used to occur every year prior to COVID)
 2. Waterloo is looking to host it in late September and this is something we will be organizing throughout the summer

f. Events

- i. Will have transition meeting scheduled soon: April 3rd



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- ii. Will be helping PVP with organizing awards ceremony
- g. CAPSI**
 - i. PAM
 - 1. Successful kickoff event in collaboration with UPS - Wake Up To PAMcakes
 - 2. IPE panel hosted by our 2T6 reps in collaboration with UWaterloo on the topic of Insomnia
 - 3. TNTP taking place as we speak :) thank you Meriam for your efforts in seeing that the event runs seamlessly and guiding the 2T7 reps through the process!
 - 4. KIM/PODs ongoing throughout the month - unfortunately we did not hear back from our usual TSDB partners for KIM, but instead we collaborated with the UofT Pre-Pharmacy Student Association for "Takeover Tuesdays" on their Instagram page. We do have 3 PODs presentations lined up for the month
 - 5. Symposium hosted by Meriam on how to discuss weight for optimizing treatment - success!!
 - ii. CAPSI National
 - 1. National Meet & Greet took place on March 4, 2024 - success! We played games and caught up :)
 - 2. By-Elections took place on March 11, 2024. We are still looking to fill the national pres-elect, secretary, and student exchange officer positions. Meriam to release more information via email, with a deadline of late April
 - 3. National merchandise sale and CAPSI PAM Penpals have wrapped up - merch order has been placed, with an ETA for April. Ayman will then send out an email to coordinate merch pickup around or after finals season. Penpals have also been matched and contacted :)
 - iii. Elections
 - 1. Happy to welcome Anica Shafiq as our incoming CAPSI junior!
 - 2. One CAPSI Rep position is still up for by-election amongst 2T6 - feel free to reach out to Ayman or Meriam for more information about the role if interested
 - iv. Retroactive Motion to Recognize the 2024 PDWPC
 - 1. Seconded by Mackenzie R
 - 2. Motion passed with 11 votes in favor.
 - a. Double-check this please, Varun.
- h. IPSF**
 - i. Event tomorrow for Diabetes Fundraiser (please come by PB B1 11-4 to play games) and online sticker sale and raffle fundraiser! We also have a prompt online to do!
- i. OPA**
- j. UTSU**
- k. Marketing**
 - i. CAPSI PAM Logo
 - ii. Stars of Pharmacy – completed
 - iii. Student of the Term – in progress
 - iv. CAPSI TNTP promotional video (4k+ views!)
 - v. OPSIS post
 - vi. UPS council post for Instagram – using summer package headshots (2t7 PvP please send us your headshots!)



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- I. Monograph**
 - i. Issue 4 has yet to be printed, online version has been released but printed copies will come out later this week
 - ii. One more issue left to be released
 - iii. Have reached out to incoming VP and president for their features in our final issue
 - iv. If anyone wants to write an article please let us know!
 - m. Pharmakon**
 - i. Early bird yearbook sales have started, we have also started yearbook layouts
 - ii. To UPS PVP and each class council's PVP, please complete this form by **April 30**
<https://docs.google.com/document/d/1zRceQyiFzB3ElwZ4cyFmy3Q945St-bn5ZJDi30CB0/edit?usp=sharing>
 - 1. Need introductory blurb
 - 2. UPS headshots were just from the beginning of the year's submissions
 - a. Still missing a few: Saniha, Jessica, Nickalos, Sheena, Jeshua, Frederic
 - 3. Also need headshots for each class council, please upload them into a drive and paste the link by April 30
 - iii. Photographers will be at 2T7 White Coat Ceremony
 - n. Webmaster**
 - i. Listserv okay for now. When sending emails just be mindful of what you and if something doesn't get sent out please contact me and don't spam people
 - ii. UPS website: update caused some of the functions to stop working and as a result some pages wouldn't work.
 - 1. Elections were affected by this. Would suggest that if you want to continue to run things through the website that you consider adding coding as a requirement for the webmaster application or hiring a developer
 - iii. Motion to hire a developer to assist with helping with the UPS website when issues arise.
 - 1. Seconded by Nicolas P.
 - 2. Quorum total:
 - 3. Vote total: 12
 - iv. Kay-Ann will come up with a new motion in order to make changes to more accurately reflect the current roles of webmaster in the constitution
 - o. 2T4**
 - p. 2T5**
 - i. Successful elections - no issues
 - ii. Excited to be completed our term, and looking forward to APPEs and our final year
 - q. 2T6**
 - i. Running by-election for 6 positions - but do we have 2T6 PVPs to represent the cohort on UPS next year
 - ii. Will be meeting with the incoming 2T7 Class PVPs for Phrosh Co-Chair transitions
 - r. 2T7**
 - i. Running by-election for monograph
 - ii. Successful election otherwise
 - iii. Turnover meeting early April 2024
- 5. New/Other Business**
- 6. Next Meeting**



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7. Adjourn Current Meeting

- a. Motioned by: Mack
- b. Seconded by: KayAnn
- c. Meeting adjourned at: 8:02